



VILLAGE OF CAYUGA HEIGHTS  
836 HANSHAW ROAD · ITHACA · NY · 14850  
(607) 257-1238 · FAX: (607) 257-4910

Parade and Special Event Permit Application

Name/Organization: \_\_\_\_\_  
Organization Address: \_\_\_\_\_  
\_\_\_\_\_

Primary Contact: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Alternate Contact: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

For Internal Use Only
Date Submitted: _____
Application Fee: _____
Date Rec'd by Clerk: _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Appeal Date: _____
Board Review: _____
<input type="checkbox"/> Approved <input type="checkbox"/> Denied

Date(s) of Events From: \_\_\_\_\_ To: \_\_\_\_\_  
 Time(s) of Events From: \_\_\_\_\_ To: \_\_\_\_\_

Routes to be used (please note any foreseen need for road closures):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Village and/or Public Property to be used:  
\_\_\_\_\_  
\_\_\_\_\_

Application Fee of \$25

Indemnification/Insurance

- Copy of proof of Insurance coverage
- Waiver of Village of Cayuga Heights Liability

Safety/Emergency Plan

Cost Reimbursement:

- Increased Police protection (Up to \$67.00/Hr per Officer)
- Public works facilitation (Up to 3.99/Hr per employee)
  - Additional equipment
  - Fuel
- Supervisory Personnel
- Other: \_\_\_\_\_

Cost reimbursement waiver