



[Zoom Link 4118425407](#)
Village of Cayuga Heights
Board of Trustees Monthly Meeting
October 15, 2025 7:00 p.m.

| | EXHIBIT/PAGE |
|---|-----------------------|
| 1. Call To Order | |
| a. Approval of September 17, 2025, Meeting Minutes | 2026 - 070 pgs. 2-25 |
| b. Approval of September 29, 2025, Special Meeting Minutes | 2026 - 071 pgs. 26-29 |
| 2. Report of Fire Superintendent Tamborelle: Submitted Report: | 2026 - 072 pg. 30 |
| 3. Privilege of the Floor: | |
| 4. Report of Treasurer Dolch: Submitted Report: | 2026 - 073 pgs. 31-32 |
| 5. Report of Mayor Woodard | |
| a. Upland Heights Planned Development Zone (PDZ) Application | 2026 - 074 pg. 33-38 |
| b. Schedule a Public Hearing on Proposed Local Law E of 2025 | 2026 - 075 pg. 39-40 |
| c. Village Job Description for Fire Superintendent | 2026 - 076 pg. 41-42 |
| d. 2026 Water Rate | 2026 - 077 pg. 43 |
| e. Yaws Contract | |
| f. Plant to Plant Agreement Update | |
| 6. Report of the Trustees: | |
| a. Employee Handbook Update | 2026 - 078 pg. 44 |
| b. Performance Review Schedule | 2026 - 079 pgs. 45-46 |
| 7. Report of Superintendent of Public Works Cross: | |
| 8. Report of Police Chief Wright: Submitted Report: | 2026 - 080 pg. 47 |
| 9. Report of Assistant Superintendent of Public Works Cowder: | 2026 - 081 pg. 48 |
| 10. Report of Clerk Walker: Submitted Report: | 2026 - 082 pgs. 49 |
| a. Letter of Support for the Town of Lansing | 2026 - 083 pgs. 50-52 |
| b. Solar Panel Update | 2026 - 084 pg. 53 |
| 11. Report of Attorney Shah: | |
| 12. Adjournment | |

EXHIBIT 2026-070

Zoom ID # 4118425407

**VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING**

**September 17th 2025
7:00 p.m.**

Present: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton; Fire Superintendent Tamborelle, Police Chief Wright, Superintendent of Public Works Cross, Assistant Superintendent of Public Works Cowder; Village Attorney Shah; Village Clerk Walker.

1. Call to Order: Mayor Woodard calls the meeting to order at 7:02 p.m.

2. Approval of the August 20, 2025 Board Meeting Minutes (Exhibit 2026-057)

Resolution: 9881

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the August 20, 2025, Board Meeting Minutes as presented.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: Biloski

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2026-058)

•Fire Superintendent Tamborelle states that the CHFD open house was very well attended. He appreciated the Village DPW and CHFD attending, especially Officer Miller, who spent the whole day.

•Fire Superintendent Tamborelle states that the bids for the Cayuga Heights Fire Department bunker kitchen renovations were received and opened. We had five contractors submit bids ranging from \$147,000 to \$282,000.

•Fire Superintendent Tamborelle states that the lowest bid came in from Quick Construction, which is actually the same company that did the CHFD roof a few years ago.

•Trustee Salton inquires if there was much difference in the individual bids, scope, or if they were uniformly about the same.

•Fire Superintendent Tamborelle states that everyone bid off the same RFP; there was just the back sheet with a cost for completing the project. It was straightforward.

•Trustee Robinson states that he wants to know if the lowest bidder is qualified to complete this work.

•Fire Superintendent Tamborelle states that Quick Construction is a well-known company in this area, and he has no doubt that they will do a great job on this project.

•Clerk Walker states that the Board will need to pass a resolution accepting the bids and then award the bid to the lowest bidder.

Resolution: 9882

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves accepting the bids submitted for the CHFD Bunker Kitchen Project as the final bids for this project.

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 9883

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and awards the lowest bid for the CHFD Bunker Kitchen Project to Quick Construction Inc. in the amount of \$147,000. To be completed by May 31, 2026.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

3. Privilege of the Floor:



Village of Cayuga Heights

MARCHAM HALL
836 HANSHAW ROAD
ITHACA, NEW YORK 14850

(607) 257-1238
fax (607) 257-4910

| PLEASE PRINT | | | Do you wish to speak? Indicate Yes or No |
|--------------------------|----------------------------|--|---|
| Name | Address | | |
| 1. <u>ILENE LAMBAISE</u> | <u>406 E UPLAND</u> | | <u>YES</u> |
| 2. <u>Will Amerce</u> | <u>504 highland Rd</u> | | <u>NO</u> |
| 3. <u>Joseph Mc</u> | <u>105 Lisa Pl</u> | | <u>Yes</u> |
| 4. <u>Jaylor Kerber</u> | <u>240 renwick dr</u> | | <u>NO</u> |
| 5. <u>Shawn Letzin</u> | <u>1011 homestead rd</u> | | <u>NO</u> |
| 6. <u>Robert Brute</u> | <u>317 E. Upland</u> | | <u>yes</u> |
| 7. <u>Colt Kubick</u> | <u>1 Pleasant Grove Ln</u> | | <u>No</u> |
| 8. <u>Elijah Kelly</u> | <u>7 Redwood Ln</u> | | <u>No</u> |
| 9. <u>Louise Holmes</u> | <u>402 E Upland Rd</u> | | <u>NO</u> |

Village Resident Ilene Lambaise presented her concerns in this letter:

The journey with Mark Mecenias and his plans to develop the land adjacent to East Upland Road began about 13 or 14 years ago when he presented the Board with a proposal to build 11 single family homes on the site. Many of the residents from the impacted neighborhood showed up for the public hearing. Most of our concerns were related to the water issues we experience because much of the proposed area is wetlands and previous development has been shown to exacerbate our water issues.

In May of 2013, Mr. Mecenias abandoned the plan to build homes, and instead, along with the Ciaschi Family, who owns the Community Corners, offered a joint development proposal involving both of their properties. The presentation to the Cayuga Heights community likened the end result to "Nantucket" and consisted of hundreds of new living units, new commercial spaces to include a grocery store, and town square type gathering places with a central gazebo. It was quite lovely but practicality resulted instead in the Cayuga Medical Building's construction.

In January 2014, the Board adopted the Village Comprehensive Plan part of which allowed for Planned Development Zones (PDZs) if a developer had at least 5 acres to develop. Mr. Mecenias took this opportunity to come forward with plans for developing his land along Upland Road which is about 5 acres. His initial plan consisted of a large commercial-residential complex that began at about 5-6 stories high but was eventually fine-tuned down to 35-45'. A public hearing was held on 3/23/21. The room was filled, mostly with residents from the area, all of whom were opposed to such a large-scale development at Community Corners. It was suggested that single family residential homes or perhaps a few duplexes would be more in keeping with the abutting residential neighborhood.

We heard nothing further from the Mecenias camp until March 2025 at which point a new proposal for 37 3BR condominiums, a mix of townhouses and duplexes, was presented to the Board. However, shortly after this proposal was made, the DEC announced new restrictions for developing near wetlands requiring 100' of separation. This has made more than 2/3 of the Mecenias Upland land not viable for development.

Mr. Mecenias has now brought to the Board a proposal for the development of what remains. What remains are 3 single family residential parcels and what he is proposing are ten 3BR townhouse condominiums. Ten 3BR townhouses may sound more doable than 37 or 100. However, he wants to build these units in a space that is zoned to allow for 3 single family homes. His proposal is more than 3x the allowed density. What he is proposing for this small space is the equivalent of a building 160 feet long by 60 feet wide by 30 feet high. That is 150% larger than the Cayuga Medical Building. Its height would tower over the homes on Upland as well as the existing adjacent commercial buildings. Since Mr. Mecenias no longer has 5 acres for a PDZ, what is the justification for his proposal. Cayuga Heights is not NYC; it is not even Collegetown or Downtown Ithaca. The Comprehensive Plan speaks about the importance of maintaining the residential character of the Village. The size and scope of the Mecenias plan would be quite detrimental to the existing residential neighborhood.

Village Resident Robert Boute presents his concerns to the Board:

-Village Resident Robert Boute states that his main concerns with this project are the height of the building and the stormwater management for this project.

•Mayor Woodard states that we will definitely be keeping that in mind on this project.

4. Report of Treasurer Dolch: Submitted Report (Exhibit 2026-060)

•Treasurer Dolch states that the August bank-to-book reconciliations are complete and have been signed off by Trustee Rennekamp.

•Treasurer Dolch states that the Village AUD will be submitted by the deadline later this month.

Approval of Abstract 4:

Resolution: 9884

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract # 3 for FYE 2026, consisting of TA vouchers 24-31 in the amount of \$15,527.36 and Consolidated Fund vouchers 198-276 in the amount of \$1,240,899.71, and the Treasurer is instructed to make payments thereon.

Motion: Trustee Rennekamp

Second: Trustee Conway

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

5. Report of Mayor Woodard:

•Mayor Woodard states that she received a letter from a Village Resident who could not attend and wanted it entered into the official minutes.

Dear Village Board Members,

I am writing because I am unable to attend the Board meeting tonight. I live on Randolph Road and take the bus to my staff job at Cornell University. I was very annoyed when the Winthrop bus stop was removed, and was informed by a neighbor that he would raise the topic at tonight's meeting. Since I am not able to be there to support him, I wanted to voice my firm support for his request to have the bus stop returned. I understand that there is concern about the number and location of crosswalks, but I would urge you to have a widely discussed conversation about this, rather than submitting to the priorities of the Kendal community. The Winthrop stop is the only one that meets the needs of the large community that lives East of Triphammer. Please consider our needs and restart service to Winthrop Dr.

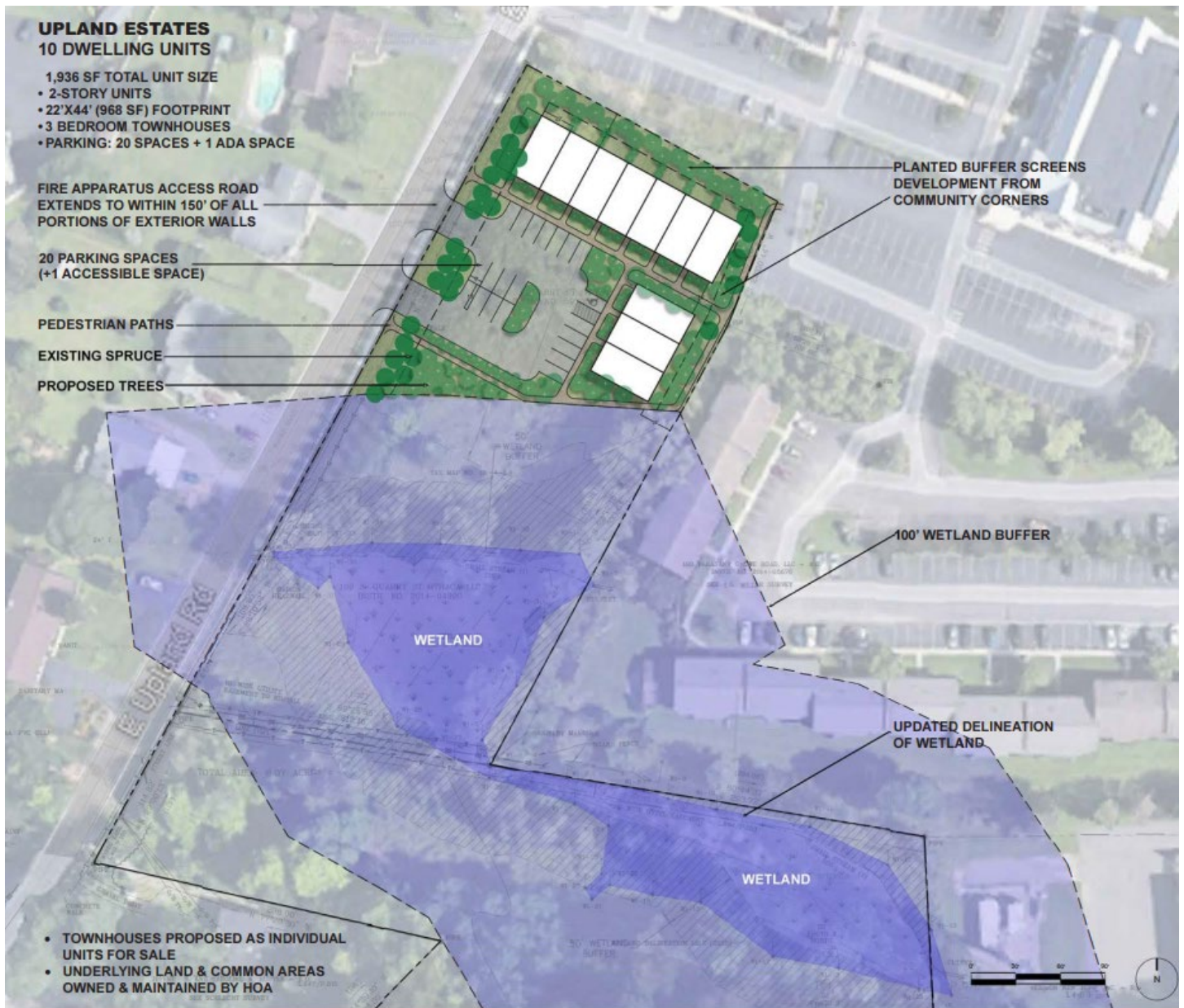
Sincerely,

Jennifer Cisse

- Mayor Woodard states that we have had requests for this change for many years. When we took a closer look at the three bus stops on N. Triphammer Rd. It became clear that we only needed two. The Village Public Works Committee then purchased crosswalk signage, which will alert traffic that someone wants to cross.
- Trustee Robinson states that there was a question of pedestrian safety where people were not using the crosswalks to get to a bus stop on the other side of the road.
- Superintendent of Public Works Cross states that the location that residents seem to be upset about is at the bottom of Winthrop Dr., where there was never a crosswalk across the road. There was a TCAT stop across the road from Winthrop Drive as an additional location to stop. TCAT agreed that it wasn't a good idea to have a bus stop without a crosswalk
- Superintendent of Public Works Cross states that the bottom line is we are not going to add another crosswalk when we have two other stops within walking distance.

a. Upland Heights Update:

- Superintendent of Public Works Cross states that Village resident Robert Boute's concerns about this project are unnecessary. The project is not near his property, and there is no potential for water to impact his property.
- Superintendent of Public Works Cross states that the Board fully intends to address stormwater management for all aspects of this project and work with neighboring residents to ensure there is a solution to any water concerns.
- Graham Feltham of Whitham Design presents the document plans for the Board to review and approve, thus accepting the Village Planned Development Zone Application for Upland Heights. [Plans Discussion on Zoom](#)
- Graham Feltham of Whitham Design presents a clear picture of the area that is proposed to be developed.



- Clerk Walker states that the next step is for the Board to decide whether or not to accept the PDZ application and move forward with the discussion.
- Superintendent of Public Works Cross states that we will need to designate who will be the lead agency for SEQR. We will then need to move to site plan review by the Village Planning Board at some point.
- Village Attorney O. Shah states that yes, at some time this needs to be determined.
- Village Planning Board Chair F. Cowett states that a PDZ is a zoning change and, therefore, SEQR would have to come from the Village Board of Trustees.
- Trustee Salton states that he thought the Trustees were the lead agency for a PDZ, and then once the Board approves the application, works through all the specifics of the project, then it would move on to site plan review by the Village Planning Board.

- Mayor Woodard states that we will need to evaluate this project to decide whether or not we think this is a benefit to the Village and the community.
- Village Attorney O. Shah reads the PDZ section of the Village Code, confirming the next steps.
- Trustee Salton states that several procedural things will be paid attention to as we work through this project.
- Clerk Walker states that he can pull the previous PDZ notes from former Village Attorney R. Marcus for references.
- Superintendent of Public Works Cross states that the Village Board of Trustees has to evaluate the “weight test” of ten questions required under the rules establishing a PDZ.
- Mayor Woodard states that we will bring this back to the Board at the October meeting.
- Trustee Salton states that he really wants to make sure this Board figures out a way to eliminate the water situation.
- Superintendent of Public Works Cross states that we would love to fix this, but the issue is on private property, where there is an undersized pipe that is causing the backup. He will reach out to this owner and see what options are available.

b. Love Living at Home, Marcham Hall Request:

- Mayor Woodard states that the Love Living at Home Cayuga Heights Group has requested use of Marcham Hall on October 11, 2025, at 1:00 p.m. to host a dis to pass open house. The total number of attendees is twenty-nine.

Resolution: 9885

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the use of Marcham Hall on October 11, 2025, at 1:00 p.m. for a meet and greet open house for Love Living at Home Cayuga Heights.

Motion: Trustee Biloski

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

c. Updated Village Job Descriptions and Village Handbook:

- Trustee Biloski states that the Village HR Committee has been working on updating language for the Village Employee Handbook and several of the department's job descriptions. The main focus has been on updating the number of hours the position requires as well as the required responsibilities.

•Trustee Biloski states that the Village Superintendent of Public Works job description was our main focus since B. Cross will be retiring at the end of the year.

•Superintendent of Public Works **Cross** states that he has been appointed each year for responsibilities that fall under his original job descriptions. He states that this is unnecessary but did not want to cause any confusion.

•Clerk Walker states that we should start with the changes to the Village Employee Handbook and then move through the exhibits in order.

Resolution: 9886

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the updated Village of Cayuga Heights Employee Handbook as presented in Exhibit 2026-063.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 9887

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the updated Village of Cayuga Heights job description for Village Treasurer as presented.

Motion: Trustee Robinson

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 9888

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the updated Village of Cayuga Heights job description for Village Police Chief as presented.

Motion: Trustee Biloski

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 9889

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the updated Village of Cayuga Heights job description for Village Superintendent of Public Works as presented.

Motion: Trustee Salton

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 9890

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the updated Village of Cayuga Heights job description for Village Assistant Superintendent of Public Works as presented.

Motion: Trustee Biloski

Second: Trustee Conway

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 9891

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the updated Village of Cayuga Heights job description for Village Deputy Clerk as presented.

Motion: Trustee Biloski

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 9892

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the updated Village of Cayuga Heights job description for Village Clerk as presented.

Motion: Trustee Biloski

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

d. Loss of Former Village Clerk Norma Manning:

•Mayor Woodard states that over the last month, we have lost two people who served in a public role for the Village of Cayuga Heights. The first was long-time Village Clerk Norma Manning, and the second was Board serving Trustee Jim Bisogni Jr.

•Mayor Woodard states that we have drafted two resolutions honoring their service to the Village of Cayuga Heights.

**RECOGNITION OF THE PAST OUTSTANDING
PUBLIC SERVICE OF THE LATE NORMA MANNING**

Resolution: 9893

WHEREAS, Norma Manning started her public service with the Village of Cayuga Heights on July 7th, 2000; and

WHEREAS, Norma had brought respect, honor, and integrity to her role as the Village Clerk; and

WHEREAS, Norma was part of an important team that managed all Village services.

WHEREAS, Norma has consistently applied her skills until her retirement from the Village in 2010;

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby honor the memory of former Village Clerk Norma Manning for her dedication, commitment, and outstanding public service to the Village of Cayuga Heights.

Motion: Trustee Salton

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

e. Loss of Former Board Member James (Jim) Bisogni Jr.:

**RECOGNITION OF THE PAST OUTSTANDING
PUBLIC SERVICE OF THE LATE JOHN (JIM) BISOGNI JR.**

Resolution: 9894

WHEREAS, Jim started his public service with the Village of Cayuga Heights in 2005; and

WHEREAS, Jim joined the Village Zoning Board of Appeals, where he exemplified a strong work ethic and a compassionate spirit; and

WHEREAS, Jim continued in his commitment to public service, where he joined the Village Board of Trustees in 2008; and

WHEREAS, Jim had consistently remained a positive influence on those who served with him until he departed from this Board.

NOW, THEREFORE, BE IT RESOLVED, that the Cayuga Heights Board of Trustees does hereby honor the memory of former Village Trustee Jim Bisogni for his dedication, commitment, and outstanding public service to the Village of Cayuga Heights.

Motion: Trustee Salton

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

f. Regular Board Meeting Time Change:

•Mayor Woodard states that the Village Administrative Committee discussed moving the Board Meeting time to 6:00 p.m. since most department heads were attending via Zoom, and if the meeting went long, then it would not be a ten-hour or longer workday for the Village staff.

•Trustee Salton states that some of us work so six would be too early.

•The Board agreed that there are too many variables to make this change and therefore tabled the idea of changing the time from seven for the Village Board of Trustees meeting.

g. IAWWTF Revised Letter:

•Mayor Woodard states that this letter was presented to the Board at the August meeting. The Board agreed that

the tone did not reflect the right objective for the Board to sign off on. Since then, Board members have revised the letter.

- Mayor Woodard reads the following letter to the Board.

Resolution: 9895

**Intermunicipal Wastewater Agreement Partners
c/o Rod Howe, Supervisor
Town of Ithaca
215 North Tioga Street
Ithaca, NY 14850**

Via US Mail, and Email as available

Carol Lamb-Lafay
Acting Deputy Commissioner
Water Resources
NYSDEC
625 Broadway, 4th Floor
Albany, NY 12233

Dear Acting Deputy Commissioner Lamb-Lafay,

We write collectively as the elected leadership of the six municipal signatories to the 2003 Intermunicipal Wastewater Agreement, who are either owners of, or wastewater contributors to, the Ithaca Area Wastewater Treatment Facility (IAWWTF). Having been authorized by our respective legislative bodies to do so, we hereunder state our strong opposition to the SPDES permit modifications proposed by NYSDEC on the grounds that the assumed violations they are designed to mitigate have not been proven to exist, as required by the TMDL process outlined in NYSDEC technical guidance, and that the unprecedented costs associated with compliance would be financially burdensome to our ratepayers while yielding little to no environmental benefit. We encourage the Department to focus the State's limited resources on mitigating the proven phosphorus and sediment-related impairments that have been apparent for decades but that continue to persist.

Background

The Ithaca Area Wastewater Treatment Facility (IAWWTF) located at the south end of Cayuga Lake is a 13.1 million gallons-per-day (MGD) capacity treatment plant owned and operated by the City of Ithaca, the Town of Ithaca and the Town of Dryden. The facility also receives sewer flow indirectly from the Village of Cayuga Heights, the Village of Lansing, and the Town of Lansing.

IWWTF owners are currently developing a long-term capital improvement project (CIP). As originally envisioned, owners expected to retain conventional biological treatment, while focusing on modernization and replacement of aged and failing infrastructure. The preliminary estimate of costs related to capital improvements ranged from 60 and 100 million dollars, depending on the chosen design. Costs will be divided among owners, based on predetermined share, with a portion offset by anticipated water quality improvement grants. Some of the costs will eventually be proportionally passed through to non-owner users via independently negotiated agreements.

Proposed Permit Modifications and Costs

Without any corroborative ambient water quality sampling, biological sampling, evaluation of point and non-point sources, or scientific analysis of the assimilative capacity of the receiving water, NYSDEC is now proposing to add SPDES permit limitations for ammonia and nitrite, based on limited effluent data and devised using numerical standards that are designed to ensure the “protection of aquatic life.” However, the membrane bioreactor technology required to meet the proposed permit limits would add 100 million dollars to the project cost, which would have an enormous, unsustainable, and unjustifiable impact on ratepayers in the stakeholder municipalities for decades to come.

NYSDEC Technical Guidance Requires a Wholistic Pollution Control Approach

The technical guidance document cited by permit writers to underpin the Water Quality Based Effluent Limitations (WQBEL) for nitrite and ammonia (“TOGS 1.3.1”) specifies that WQBEL permit limits must be devised in conjunction with a TMDL process similar to the one that was recently completed for phosphorous. By any plain reading, that process must quantify the sources of ammonia and nitrite in the south segment of the lake (an approximately 1.4 square-mile area south of McKinney’s Point) and determine the segment’s ability to assimilate the substances proposed for limitation. Only then could an alleged violation be confirmed or disproven, sources identified, and mitigation strategies appropriately weighted.

The aforementioned TMDL for ammonia and nitrite has not been undertaken, nor contemplated, by NYSDEC, and any analysis that relies on additional segmentation of the lake runs counter to the Department’s own guidance for waterbody segmentation. The “Consolidated Assessment and Listing Methodology,” published in 2023, provides a regulatory framework for waterbody segmentation. It specifically states that *“Some very large lakes, like Lake Champlain and the Finger Lakes are segmented in multiple assessment units based on classification.”*

NYSDEC does not propose a change in “classification” in the waters surrounding the mixing zone. Instead it proposes a tiny new waterbody segment immediately surrounding

the zone, and appears to be contending that the TMDL process was followed for the newly created zone. Similarly, the “reasonable potential analysis” relied upon by NYSDEC in its SPDES Permit Fact Sheet to indicate that statistical modeling is potentially *predictive* of a violation, is itself part of the TMDL process, not a substitute for one. TOGS 1.3.1 plainly states that *“The TMDL process... provides the basis for a “reasonable potential” analysis; that is, does the proposed discharge of a pollutant have the reasonable potential to cause or contribute to an excursion of water quality standards. If the answer is “yes”, the TMDL process is then used to determine the WQBELs for all sources of that pollutant to assure compliance with water quality standards.”*

On a macro level, NYSDEC specifically dismissed nitrogen (nitrate) as a primary cause of impairment in Cayuga Lake as recently as 2024 in its TMDL for phosphorus, and did not make any recommendations regarding ammonia or nitrite. Coming to a statistically-based conclusion that anything short of complete nitrification at a wastewater treatment plant equals a water quality standards violation does not demonstrate that an applicable narrative best-use-based standards violation exists.

As mentioned, the proposed permit limits are being devised with the objective of “the protection of aquatic life.” However, there has been no corroborative biological monitoring nor anecdotal evidence to suggest that organisms are under stress outside the mixing zone (which, itself, has not been delineated). To the contrary, available data indicates that annual inventories at the Cayuga Inlet fish ladder have not decreased in population or size, and angler surveys show extremely high satisfaction with fishing in the lake. In addition, synoptic dissolved oxygen sampling at four south-segment locations analyzed over the past 15 years by Community Science Institute reveals that levels in the south lake are quite high (approaching 9 mg/l) and consistent throughout the segment, displaying no localized variation or decline at the point-source discharge monitoring locations, generally indicating an overall healthy environment for aquatic life.

The assumptions underpinning the Department’s proposed modifications are particularly concerning because they are purely theoretical and based on hypothetical variables such as a dilution ratio and mixing zone dimensions that not only cannot be traced to their mathematical origins, but have likely not been revisited since IAWWTF was rerated from 10 MGD to 13.1 MGD. It is not clear how NYSDEC would spatialize a new waterbody segment surrounding a mixing zone without first delineating the shape or boundaries of the zone through any quantifiable scientific processes.

Past Research Supports Retaining Conventional Treatment Technology

IAWWTF owners commissioned a comprehensive study in the mid-80’s to determine whether its then-redesigned discharge would result in harmful levels of ammonia outside

the mixing zone. The study, conducted by Environmental Scientist, Liz Moran, concluded that, *“The analysis demonstrates that even under ‘worst case’ conditions, the concentrations of un-ionized ammonia in the south end of the lake will not create toxic conditions for fish outside of an acceptable mixing zone. Therefore, the new lake outfall of the upgraded and rebuilt Ithaca Area Wastewater Treatment Facility is not creating unacceptable water quality conditions.”*

Subsequent to the study, the plant was rerated from 10 MGD to 13.1 MGD. It is likely that current mixing zone and dilution assumptions have not been adjusted to account for the increase in maximum allowable flow. However, with the exception of phosphorus (which has been greatly reduced), IAWWTF effluent parameters are similar to those that existed during Ms. Moran’s study period. Therefore, it is reasonable to conclude that her general findings are worth investigating today.

Conclusion

IAWWTF owners and users wholly support efforts to maintain and improve water quality in Cayuga Lake. To that end, IAWWTF owners voluntarily invested in tertiary phosphorus treatment in 2003, long before the TMDL for phosphorus was developed, and area municipalities continue to collaborate to utilize vital wastewater infrastructure in an efficient, regional approach. We urge the Department to avoid high cost-benefit-ratio regulatory practices that would inadvertently disincentivize regional wastewater management and encourage the proliferation of septic systems and sprawl development.

Municipalities and ratepayers encourage the efficient use of resources to advance the goals of the TMDL for Phosphorus in Cayuga Lake, including the establishment of riparian buffers, streambank stabilization, and greater investment in agricultural best management practices. Given the enormous cost and questionable environmental benefit of the potential permit modification, stakeholders will continue to advocate for the prioritization of solving the problems that were quantified and published by NYSDEC following decades of research, and oppose the diversion of finite assets to address issues that have either not been identified, not been confirmed, or were dismissed outright as non-problematic during the development of the phosphorus TMDL. We urge NYSDEC to abide by its most comprehensive regulatory procedures, which were created to ensure implementation of, and compliance with, state and federal environmental law.

NYSDEC must determine whether the IAWWTF discharge is causing or contributing to water-quality standards violations related to ammonia and nitrite by following its own TMDL process. A permit modification with a price tag of 100 million dollars, based solely on theoretical modeling in the absence of field corroboration, mandated while known impairments continue to go unaddressed, is environmentally questionable and financially

prejudicial, particularly to the many disadvantaged and underserved communities reliant on IAWWTF.

We look forward to collaborating on thorough, sensible solutions that balance evidence-based regulatory practices with real-world financial realities and implementation constraints.

Respectfully,

Date: _____
Robert Cantelmo, Mayor
City of Ithaca

Date: _____
Linda Woodard, Mayor
Village of Cayuga Heights

Date: _____
Rod Howe, Supervisor
Town of Ithaca

Date: _____
Ronny Hardaway, Mayor
Village of Lansing

Date: _____
Jason Leifer, Supervisor
Town of Dryden

Date: _____
Ruth Groff, Supervisor
Town of Lansing

Cc;

- Amanda Lefton, Commissioner, NYSDEC
- Anthony Luisi, Deputy Commissioner and General Counsel, NYSDEC
- Dereth Glance, Director, NYSDEC Region 7
- Monica Moss, Section Chief, North Section, NYSDEC
- Thomas Vigneault, Water Resources Specialist, NYSDEC Region 7
- The Honorable Anna Kelles, Assemblymember, 125th Assembly District
- The Honorable Lea Web, New York State Senator, 52nd Senate District
- The Honorable Kathy Hochul, Governor of New York State

BE IT RESOLVED, that the Cayuga Heights Board of Trustees authorizes and approves Mayor Woodard to

sign the IAWWTF Letter to NYSDEC as presented.

Motion: Trustee Hubbell

Second: Trustee Conway

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

- Superintendent of Public Works, Cross states that he received new information, Yaws Manager, M. Albro, who reached out to our regional NYSDEC engineer and was informed that the Village of Cayuga Heights Wastewater Treatment Plant does not have anything to worry about. We do not have the same or potential problem as does the IAWWTF.

- Trustee Salton states that any permit is going to have an ammonia regulation in it; whether or not we have an issue treating it or not is a separate issue.

Motion Carried

g. 2026 Water Rate:

- Mayor Woodard states that we have received Bolton Points Rate changes for 2026. They are increasing the water rate by 6% (six percent).

- Mayor Woodard states that the Village Finance Committee met and decided we need more time to determine whether or not we match the Bolton Point rate or increase it.

- Assistant Superintendent of Public Works Cowder states that we have received the proposed T.G. Miller report on water infrastructure projects.

- Trustee Robinson stated that we are waiting for them to prioritize the projects.

- Superintendent of Public Works, Cross states that the preliminary report is ten million dollars.

- Trustee Rennekamp states that she would like to know the patterns of cash flow needed for these projects. When will we learn about that?

- Superintendent of Public Works, Cross states that he received a proposal from T.G. Miller to engage with developing the plans on costs. This will be on the agenda for the October Board Meeting.

- Superintendent of Public Works, Cross states that he just found out that T.G. Miller's lead water engineer for the Village is retiring. They have brought someone new on board to fill that position.

6. Report of the Trustees:

a. Greater Tompkins County Municipal Health Insurance Consortium:

- Trustee Salton states that there will be an eighteen (18%) percent increase in premiums for 2026. Reserves are very low, and a five-year plan to fix this shortage, but this still might not protect us enough.
- Trustee Salton states that last year we had one hundred sixteen high-cost claimants, which took two thousand five hundred premium payments to fund.
- Trustee Salton states that we are projecting to come in with a two-million-nine-hundred-dollar deficit. That is 4.63% below the annual budget.

b. Ammonia discharge:

- Trustee Salton states that there is a whole list of new standards for the new SPEDES Permits.
- Trustee Robinson states that our ammonia is within the range permitted by NYSDEC.
- Mayor Woodard states that gravity is a huge factor in ammonia concentrations. Our plant has no issue with the flow to the plant.
- Trustee Salton states that Cornell has developed a Mixing Zone Expert System. This is a computer modeling system for analyzing how wastewater and other effluents discharge mixes and disperse once they enter a body of water.
- Trustee Salton states that the City of Ithaca would be smart to use this type of service going forward.
- Trustee Hubbell states that he thought it worthwhile to show support for this letter.

c. Village Finance Committee:

- Trustee Rennekamp states that we talked about the upcoming water rate changes.
- Trustee Rennekamp states that we are also working on improving our processes to monitor how the budget is going during the year, versus waiting until the end. Every quarter, we are going to compare YTD on budgeted amounts, and if there is anything out of the norm, we will ask the different committees to talk with their department heads to get an update on why.
- Trustee Rennekamp states that we will be providing updates on a few revenue accounts, like sales tax.

d. Village ITCTC Committee:

- Trustee Biloski states that they have a new executive director named Tom Knight. He will be reaching out to all the members of the committee.
- Trustee Biloski states that the policy committee agreed to support the updated N.Y.S. highway safety goals for 2026.

e. Village Human Resources Committee:

- Trustee Biloski states that in October, she will be sending out the timeline for annual performance reviews.

f. Village Public Works Committee:

- Trustee Robinson states that B. Cross now has a map of the properties for the Cayuga Heights Road Sidewalk Project, so he may begin the easement process.
- Trustee Robinson states that the Renwick Brook Culvert Pipe project is still in flux. We are now looking at lining the culvert, but that is still undetermined.
- Trustee Robinson states that we now have a crosswalk at Texas and Spruce Lane. The crosswalk lights have been installed.
- Trustee Robinson states that as the sidewalks are almost done on The Parkway and E. Upland Rd.
- Trustee Robinson states that an asphalt skim coat is scheduled for next week on Devon Rd.

g. Village Wastewater Committee:

- Trustee Robinson states that two out of the five rail systems are complete.
- Trustee Robinson states that YAWS management is looking to replace the control panel for the pumps.
- Assistant Superintendent of Public Works Cowder states that the solar panels are connected and sending power back to the grid.
- Clerk Walker states that he expects to see something from NYSERDA on the projected savings.
- Trustee Robinson states that the last major thing to install is a new control panel, but other than that, we are ready to have an open house.

h. Cayuga Lanke Watershed Intermunicipal Organization Committee:

- Trustee Hubbell states that there were two interesting presentations, one on the surface soil on the smaller finger lake. The other one was on the back flows between the two lakes (Cayuga and Seneca) from the Erie Canal.
- Trustee Hubbell states that there is data that shows a direct correlation in the levels of salinity in the Cayuga and Seneca Lakes since they both have salt mines.

7. Report of Superintendent of Public Works Cross:

- Superintendent of Public Works Cross states that he just spent the last two days engaging with supporting the International Codes Council, which authors N.Y.S. Codes, through a mentorship for the Town of Ithaca, M. Mosely.
- Superintendent of Public Works Cross states that he is proud to be a mentor to Marty, and he is not surprised at his success, and hopes that one day he will become a council member for the International Codes Council.
- The Village Board congratulates B. Cross for his role as the Town of Ithaca's Code Enforcement Officer.

8. Report of Police Chief Wright: Submitted Report (Exhibit 2026-067)

- Chief Wright states that the 2019 Dodge Durango sold at auction for \$18,900. So over the five years he drove it, it cost the Village only \$4,600 a year.
- Chief Wright states that the only other topic to discuss tonight would be fulfilling the vacant full-time patrol officer position.
- Chief Wright states this individual is currently employed by us in a part-time capacity. He works full-time for the Village of Trumansburg, but his chief is willing to release him come November.
- Chief Wright states that he is looking for Board approval to hire Officer Trimm, but he does not know the starting hourly rate for the resolution.

a. FLOCK Cameras:

- Trustee Salton states that he is not against the program or saying that the Village is doing anything wrong. He believed the benefit outweighs the potential for misuse.
- Trustee Salton states that he is concerned about information from those cameras getting into the hands of an agency that is working on immigration issues.
- Chief Wright states that there is always a potential situation where, as technology continues to push forward, sharing information is used.
- Chief Wright states that our four cameras are owned by us and only our officers can access them. There is only a 30-day retention on data that is collected. There is no way anyone can get into our system.
- Chief Wright states that we get requests for information all the time. We can either accept or deny that request. When accepted, the only thing an agency can get is notification that a particular car or plate has a “hit” on our cameras.
- Chief Wright states that none of the cameras in Tompkins County are “live”; they are all still shots.
- Chief Wright states that this tool has proved itself time and time again to be vital in the timing for prioritizing public safety.
- Trustee Salton states that he thinks it is just a poor understanding of how these tools are used.

9. Report of Assistant Superintendent of Public Works Cowder: Submitted Report (Exhibit 2026-068)

- Assistant Superintendent of Public Works Cowder states that they did complete the lining of eight manholes last week.
- Assistant Superintendent of Public Works Cowder states that T.G. Miller is going to move the sewer meters to concentrate on the Northeast section of the Village.
- Assistant Superintendent of Public Works Cowder states that, as a result of the drought, we are seeing more

water line breaks because they are now showing up more dry, and also because of the drying of the ground, which moves the pipes as well.

- Assistant Superintendent of Public Works Cowder states the new leaf vacuum has arrived, and our auction items resulted in a revenue of just over nine thousand dollars.

10. Report of Clerk Walker:

- Clerk Walker states that he has no action items for the Board tonight.

- Clerk Walker states that he has an exhibit in tonight's agenda that shows the YTD property tax collection for this year as well as last year. The difference is around twelve thousand dollars.

- Clerk Walker states that as a reminder, once we finish collecting property taxes in October, then the Board will pass a resolution to relevel them onto the Town and County tax bills. We are then made whole sometime in the spring of 2026.

- Clerk Walker states that Deputy Clerk Perkins is waiting on the department head's article for the Village Annual Newsletter. We hope to have that out in the mail by Thanksgiving.

11. Report of Attorney O. Shah:

- Village Attorney Shah states that he did find an email from former Village Attorney R. Marcus regarding PDZs and procedures.

- Village Attorney Shah states that there should be preliminary approval before a proposed site plan is reviewed by the Village Planning Board.

- Superintendent of Public Works Cross states that there is a lot of effort put in by the office staff, so if these meetings can be combined, that would help.

12. Executive Session:

Resolution: 9896

WHEREAS: The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

WHEREAS: Upon a majority vote of its total membership, taken in an open meeting under a motion identifying the general area or areas of the subject or subjects to be considered; and,

WHEREAS: The conduct of an executive session for these enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public money:

THEREFORE, BE IT RESOLVED THAT An Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for subsection (F) the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 9897

BE IT RESOLVED THAT the Village Board of Trustees exit an Executive Session and return to an open meeting.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

14. Adjournment: Mayor Woodard adjourns the meeting at 10:26 p.m.

EXHIBIT 2026-071

Zoom ID # 4118425407

**VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES**

**September 29th 2025
7:00 p.m.**

SPECIAL MEETING

Present: Mayor Woodard; Trustees: Biloski, Conway (via Zoom), Hubbell, and Robinson; Fire Superintendent Tamborelle; Village Clerk Walker.

1. Call to Order: Mayor Woodard calls the meeting to order at 7:07 p.m.

2. Privilege of the Floor: No member of the Public wish to speak.

3. Fire Superintendent Position:

- Mayor Woodard states that she has dreaded this day for a long time. She felt that at some point in time Fire Superintendent Tamborelle would tell her he was going to retire, or state that he was a professional and he should be paid accordingly.
- Mayor Woodard states that every year during the budget season, she is embarrassed and ashamed at how little we pay Fire Superintendent Tabmorelle.
- Mayor Woodard states that we have gotten away with this because of his full-time job and flexibility. It is time to pay a professional what they are worth.
- Mayor Woodard states that we are the envy of all departments.
- Mayor Woodard states the Human Resources Chair Biloski, has sent out a lot of information today. Treasurer Dolch has spent most of the day putting numbers together to show the Board what impact moving Fire Superintendent Tamborelle from a part-time (20) hours a week to (30) hours a week with benefits for filling the vacant Village Fire Inspectors position.
- Mayor Woodard asks the Board if there are any questions for Fire Superintendent Tamborelle.
- Trustee Hubbell states that he supports the move as long as we can afford it and Fire Superintendent Tamborelle can fulfill the role.
- Trustee Robinson states that the first thing we are looking at is a mid-year budget adjustment, adding health insurance and adjusting compensation that is competitive with the surrounding area.
- Trustee Robinson states that, as chair of the Village Public Works Committee, we would be filling a gap since the Village has not had a fire inspector since Chris Hamilton left.
- Trustee Robinson states that this comes at an inopportune time but fills a need. This was rushed because of the training program starting in November and Fire Superintendent Tamborelle needing to take time

off to attend.

- Trustee Biloski states that she knows Fire Superintendent Tamborelle has expressed that this expansion of hours would give him more opportunities to work on projects with the department.
- Fire Superintendent Tamborelle states that getting this done now would allow me to complete my code training by January 1, 2026. The other aspect was giving the Bangs family a courtesy that, after twenty-nine years, he would be retiring.
- Fire Superintendent Tamborelle states that he spoke to every level of officers at the Cayuga Heights Fire Council, and they all were supportive of the fact that the fire chief would be an employee of the Village.
- Trustee Conway states that this kind of makes sense, but this seems rushed. We have not had time to look at the budget figures, the Mayor has been gone, and other Board members could not attend. It just seems hasty to make a hiring/ firing employment decision without long-term numbers on this type of decision.
- Trustee Conway states that this is a great opportunity to start the conversation. He would like to encourage the Board not to vote on anything tonight, since it does not feel like a responsible thing to do from the Villages' standpoint, even though it might be the right thing to do in the long run.
- Trustee Conway states that he would like to see the responsibilities spelled out as a reason for more hours. We all have lots of thoughts on this, and it's critical to know all these things.
- Trustee Hubbell states that he understands Trustee Conway's concerns, but we have a long history of this position and knowledge leading up to tonight, and it is reasonable to act now.
- Trustee Conway states that this may be the case with the Village Public Works Committee, but this is the first time he has heard of this, and nothing was ever brought up in the Public Safety Committee.
- Trustee Conway states that this has nothing to do with Fire Superintendent Tamborelle, no disrespect, but this feels like we are being rushed when there is no emergency. He is just coming from a side that we need to make a responsible decision.
- Trustee Conway states that he also wanted to point out that our employee job description does not allow for employee health care unless the employee works thirty-five to forty hours. This is just a small example of why we should not rush this through without doing our due diligence.
- Mayor Woodard states we can make these changes by Board Resolution.
- Trustee Conway states that he has to push back on this; this is a rushed transaction when it really is an important decision for the Village to make.
- Mayor Woodard states that the only sense of urgency here is the training. The next training opportunity is in the middle of March 2026.
- Mayor Woodard states that Superintendent of Public Works B. Cross will be retiring at the end of the year, so he will not be available to help. Assistant Superintendent of Public Works A. Cowder will be taking over the code enforcement side, and we are in a bind.
- Mayor Woodard states that the one thing you are overlooking is that we are two years behind with our

Village fire inspections.

- Mayor Woodard states that it is rushed, yes, but the Village Human Resources Committee has been discussing this for the last month or so.
- Fire Superintendent Tamborelle states that it has been a light topic of conversation for the last couple of years. He does not disagree that this is moving very fast, but he would have never brought this up in a Public Safety Committee Meeting.
- Trustee Conway states that this move makes total sense; we just need time to review before making a decision.
- Fire Superintendent Tamborelle states that he doesn't want to come into this position losing income. He absolutely wants to do this but cannot afford to lose money.
- Mayor Woodard states that with the increased hours, what else will you be working on?
- Fire Superintendent Tamborelle states that he plans to work on filing, take over the rescue director's responsibilities, ordering, and training files. Things are getting missed. There is enough work for 30-40 hours a week.
- Fire Superintendent Tamborelle states that grant writing is a great idea. The training that he did not have time to do, he now would be able to get done.
- Trustee Robinson states that the information sent out in the spreadsheet was hard to understand.
- Mayor Woodard states that the key information from a budgetary standpoint is health insurance. The Village spends around thirty thousand dollars per employee for a family plan.
- Trustee Robinson inquires to how much was budgeted for the fire inspector position this fiscal year.
- Mayor Woodard states that nothing was budgeted. We were told that either Brent or Aaron would be able to get them done and we would not need to budget. We should have budgeted seventeen thousand for that position.
- Mayor Woodard states that, ironically, the only thing not covered by the Town of Ithaca fire coverage reimbursements is the fire inspection costs.
- Trustee Conway states that he has to leave the meeting for another appointment and would urge the Board not to make any decision tonight. He would have to vote no at this point, just because there need to be more information for the long term and we don't have that.
- Mayor Woodard and Trustee Biloski, Hubbell and Robinson respect Trustee Conway's decision.
- Trustee Biloski states that there has never been an issue with submitting for reimbursements from the Town of Ithaca for fire expenses.
- Mayor Woodard states that, no, there has not.
- Trustee Hubbell states that, respecting Trustee Conway and Rennekamps' thoughts on this, we should move forward tonight.

•Trustee Biloski states that we would have to do something at some point for this position.

Resolution: 9898

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves increasing Fire Superintendent G. Tamborelle's hours to thirty (30) starting on January 1, 2026, to allow for the added responsibilities of Village Fire Inspector with an hourly rate of \$22.67 and provide him with the Village funded non-bargaining unit Health Insurance Gold Plan with an HRA Account.

Motion: Trustee Biloski

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Hubbell, and Robinson

Nays: none

Abstentions: Conway

Motion Carried

4. Adjournment: Mayor Woodard adjourns the meeting at 8:05 p.m.

EXHIBIT 2026-072

October 16, 2025

Honorable Linda Woodard
Board of Trustees
Village of Cayuga Heights

Monthly Report September 2025

The pace slowed a bit in September with a total of 52 runs. We had 34 calls to the Village of Cayuga Heights, 16 calls in the Town of Ithaca and 2 mutual aid requests. There were 34 EMS calls and 18 fire responses. We ran two mutual aid structure fire calls for Lansing in September. The first was a reported kitchen fire on Graham Road. We were able to respond an engine and a ladder to the scene. We determined the fire was out, but crews performed ventilation and removed the appliance from the structure. The second was again for a kitchen fire. This occurred during our recruit dinner. We got an engine and ladder on the road quickly. We arrived to find no active fire but there was a heavy smoke condition. Crews investigated to ensure no active fire was present then spent about 30 minutes on scene ventilating the house. There were a couple of motor vehicle crashes in district that did not result in any transport for injury.

Early in September we had a Rapid Intervention Team (RIT) training. This training teaches the skills required to package a downed firefighter in a hazardous environment and to quickly move that person to safety. This is an interior level skill, and the training was well attended. We again did stacked roll in drill training in September. We have several members who are almost done with interior checklists, so these trainings were geared to get them through their final sign offs for interior firefighter. We started our annual SCBA recert training in September. All members are required to annually certify that they are able to perform those tasks of donning and doffing gear and air pack as well as move through emergency procedures calmly. This is an annual event to ensure we are in compliance with county policy on interior firefighters.

We had our annual open house in September this year and it was a huge success. The event was very well attended by the public. This year one of the more popular activities was “dunk the chief” in the dunk tank the company rented. We had an extrication demonstration, a stove and oven fire demo, an aerial demo with the ladder truck as well as a smoke house brought over by the members of the Cortlandville Fire Department. The village police and DPW were well represented at the open house. Holding the event in September seems to have worked out very well.

We did award the bid for the bunker kitchen to Quick Construction in September. We are excited that this project is moving forward. At this time, we are planning for the project to be done during the holidays. This is the time when the station is historically quieter because many members leave for the winter break.

We had our fall recruiting cycle happen in late August and September. We advertised for the fall class on our website, on campus and on our sign in front of the station. We got over 100 requests for more information and 91 RSVPs for the informational dinner on September 26th. On the night of the dinner, we had 76 people arrive at the station. We usually have everyone sit for a brief introduction to the department and then during the meal a current member will sit at each table to talk about the department. This year, during the introduction, we were called to Lansing for a structure fire. We immediately rolled and engine and ladder while the attendees sat in the truck bat. We had put a QR code with a link to the application on each table. As the trucks rolled the attendees all had their phones out clicking on the application link. We ended up with 74 applicants! Lt. Chasman and I went through all of the applications and came up with a list of 30 to interview. On September 30th we sat with all 30 applicants and came up with a class of 10 recruits for the fall class. While we wish we could take everyone interested in joining it is not feasible to do so. Training starts October 17th.

It has been a good start to the academic year, and we are looking forward to a productive fall.

EXHIBIT 2026-073
VILLAGE OF CAYUGA HEIGHTS
TREASURER'S REPORT
October 2025

Revenues and Expenses:

September month end bank to book reconciliations are complete and has been signed off by Deputy Treasurer Rennekamp. The report from Williamson is attached to this report.

Annual Report:

Our FY2025 Annual Report has been submitted on time.

Audit:

The FY025 Audit is to begin on Monday for both the Village and the Court. The audit firm sent over a needs list so the next few days will be dedicated to working on gathering that information.

Approval of Abstract 5:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #5 for FYE2026 consisting of:

- TA vouchers 32-39 in the amount of \$15,351.34
- Consolidated Fund vouchers 277- 353 in the amount of \$638,141.37

and the Treasurer is instructed to make payments thereon.

Respectfully Submitted

Laura W. Dolch

Laura W. Dolch

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of September, 2025:

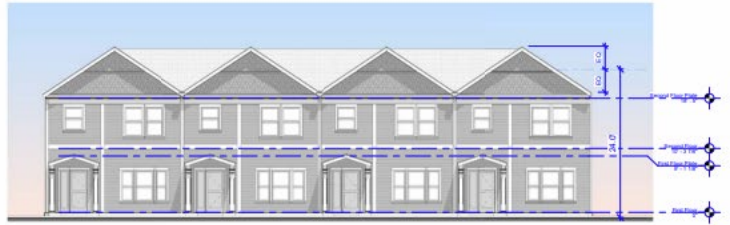
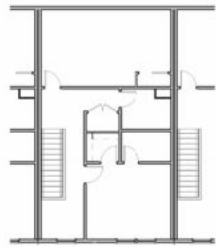
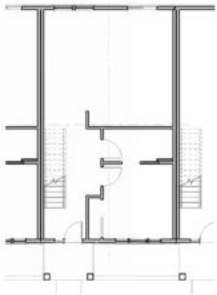
DATED: October 6, 2025

TREASURER

| | Balance 09/31/2025 | Increases | Decreases | Balance 09/30/2025 |
|---------------------------------|-----------------------|--------------|--------------|-----------------------|
| A GENERAL FUND - VILLAGE | | | | |
| CASH - CHECKING | 2,462,244.99 | 1,480,722.55 | 1,091,704.22 | 2,851,263.32 |
| CASH - SAVING | 34,996.24 | 634.82 | 0.00 | 35,631.06 |
| CERTIFICATE OF DEPOSIT | 451,418.64 | 1,507.16 | 0.00 | 452,925.80 |
| NYCLASS GENERAL | 2,919,719.87 | 611,867.49 | 1,320,000.00 | 2,211,587.36 |
| PETTY CASH | 450.00 | 0.00 | 0.00 | 450.00 |
| TOTAL | 5,868,829.74 | 2,094,732.02 | 2,411,704.22 | 5,551,857.54 |
| CD SPECIAL GRANT FUND | | | | |
| CASH | 4,471.89 | 0.00 | 0.00 | 4,471.89 |
| CASH - POLICE COMP TIME RESERV | 28,516.01 | 0.00 | 0.00 | 28,516.01 |
| Fire Truck Reserve 2025 | 131,070.49 | 0.00 | 0.00 | 131,070.49 |
| Solar Panels 2025 | -75,628.36 | 0.00 | 0.00 | -75,628.36 |
| CASH - POL TRIAD GRANTS | 2,378.45 | 0.00 | 0.00 | 2,378.45 |
| Waster Water System Reserve | 151,054.63 | 0.00 | 0.00 | 151,054.63 |
| CASH - BEAUTIFICATION SPECIAL | 3,343.18 | 0.00 | 0.00 | 3,343.18 |
| CASH - FIRE DEPT DONATIONS | 51,200.16 | 0.00 | 0.00 | 51,200.16 |
| RESERVE FOR BANK INTEREST | 0.00 | 1,884.32 | 0.00 | 1,884.32 |
| CASH - GENERAL POLICE DONATION | 70,265.07 | 0.00 | 0.00 | 70,265.07 |
| Garbage Truck Reserve | 20,140.62 | 0.00 | 0.00 | 20,140.62 |
| Water Main Reserve | 178,719.22 | 0.00 | 0.00 | 178,719.22 |
| TOTAL | 565,531.36 | 1,884.32 | 0.00 | 567,415.68 |
| F WATER FUND | | | | |
| CASH - CHECKING | 386,422.28 | 27,204.70 | 131,047.22 | 282,579.76 |
| NYClass - Water | 63,815.51 | 213.00 | 0.00 | 64,028.51 |
| TOTAL | 450,237.79 | 27,417.70 | 131,047.22 | 346,608.27 |
| G SEWER FUND | | | | |
| CASH - CHECKING | -568,271.78 | 17,636.80 | 189,046.04 | -739,681.02 |
| NYCLASS SEWER | 153,019.92 | 510.83 | 0.00 | 153,530.75 |
| TOTAL | -415,251.86 | 18,147.63 | 189,046.04 | -586,150.27 |
| H CAPITAL FUND | | | | |
| CASH - CHECKING | -2,086,832.82 | 0.00 | 1,692.82 | -2,088,525.64 |
| NY CLASS | 37,801.57 | 126.18 | 0.00 | 37,927.75 |
| TOTAL | -2,049,031.25 | 126.18 | 1,692.82 | -2,050,597.89 |
| HA RAIL PROJECT | | | | |
| CASH - CHECKING | -25,925.00 | 603,231.00 | 603,231.00 | -25,925.00 |
| NY CLASS ACCOUNT | 1,036,939.86 | 2,401.24 | 603,231.00 | 436,110.10 |
| TOTAL | 1,011,014.86 | 605,632.24 | 1,206,462.00 | 410,185.10 |
| TA TRUST & AGENCY | | | | |
| CASH - CHECKING | 21,632.34 | 162,974.64 | 165,349.86 | 19,257.12 |
| TOTAL | 21,632.34 | 162,974.64 | 165,349.86 | 19,257.12 |
| TOTAL ALL FUNDS | 5,452,962.98 | 2,910,914.73 | 4,105,302.16 | 4,258,575.55 |



④ Concept Perspective



③ South Elevation

| | |
|--|--|
| | Existing Zoning does not allow what is proposed in PDZ |
| | Existing Zoning allows what is proposed in PDZ |

| | Residence Zone | Multiple Housing Zone | Commercial Zone | Proposed |
|---------------------------|--|--|--|--|
| Primary Use | <ul style="list-style-type: none"> - One family residence - One family residence w/ two dwelling units | <ul style="list-style-type: none"> - All permitted uses in Residence Zones - Buildings containing 3 or more dwelling units - Convent, parish house, religious school building - Public library or public museum, parochial school, nursery school Permitted - | <p>Any use permitted in the Residence Zone or Multiple Housing Zone</p> <ul style="list-style-type: none"> - Retail uses - Personal service retail uses - Business, professional, administrative, or governmental office - Fire station and emergency medical services | <p>10 townhouse Units w/ 3 bedrooms each - townhouses not an allowed use</p> |
| Accessory Use | <ul style="list-style-type: none"> - Off-street garage or parking spaces - Recreational facilities for occupants - Home occupations (see code) - Family/Group Family day-care home - Short term rentals (see code for details) - Solar energy collectors - Portable sheds | <ul style="list-style-type: none"> - Accessory buildings and uses permitted in the Residence Zone - Automobile parking and garages - Housekeeping activities - Storage buildings - Maintenance buildings and one central office - Community building -Solar energy collectors | <ul style="list-style-type: none"> - Accessory buildings and uses permitted in a Multiple Housing Zone - Automobile parking - Signs - Solar energy collectors | <p>Off-street garage or parking spaces</p> |
| Off Street Parking | <ul style="list-style-type: none"> - May be parked in the driveway on premises improved by one- or two-family dwellings - Two off-street parking spaces for each dwelling unit - May be located within the area of any front yard provided no more than 15% of the yard is occupied - At least one additional space provided for a home occupation | <p>For more than two dwelling units -</p> <ol style="list-style-type: none"> 1. One space provided for each dwelling unit 2. An additional space for every three dwelling units 3. No parking located farther than 200 feet from the dwelling unit it serves 4. No spaces within the front yard setback | <ul style="list-style-type: none"> - One parking space for every 100 sq. ft. of floor area | <p>20 spaces for 10 townhouses + 1 ADA Accessible space</p> |
| Off Street Loading | N/A | N/A | N/A | N/A |

| | Residence Zone | Multiple Housing Zone | Commercial Zone | Proposed |
|--|--|--|--|-----------------------------|
| Minimum Lot Area (Sq. Ft.) | 18,750 SF | N/A | N/A | 267,415 SF (6.13 acres) |
| Minimum Lot Width (Feet) at Street Line | Minimum frontage of 75' | - Min average width of 125' - Min average depth of 150' | - Min average width of 125' - Min average depth of 150' | 608' |
| Minimum Number of Stories | N/A Max. 2 stories in Commercial Zones and PDZs | N/A Max. 2 stories in Commercial Zones and PDZs | 2 stories | 2 stories |
| Maximum Height in Feet | 25' | 30' | 35' | 30' |
| Maximum % Building Lot Coverage | Cannot exceed coverage of 12% of the area of a lot | Cannot exceed coverage of 15% of the area of a lot | Cannot exceed coverage of 25% of the area of a lot | 3.62% |
| Minimum Front Yard | 25' | 25' or the height of the building, whichever is greater | 35' | 25' |
| Minimum One Side Yard | 15' | 15' | 1.5 times the max height of the building on the respective side - No less than 35' but no more than 60' | No side yard for Townhouses |
| Minimum Other Side Yard | 15' | 15' | 1.5 times the max height of the building on the respective side - No less than 35' but no more than 60' | No side yard for Townhouses |
| Rear yard: % of depth, # of feet (whichever is less) | Min. 15' | 15' | 1.5 times the max height of the building on the respective side - No less than 35' but no more than 60' | 25' |

Summary of how proposed district will meet the Village's needs as identified in section 305-44 B.1-10.

Factors to be considered by the Board of Trustees in its decision to establish a Planned Development Zone may include, but are not limited to, the following:

1. Preserving and enhancing the neighborhood character.
The character of the neighborhood in which we propose a PDZ is defined primarily by Community Corners, the commercial hub of Cayuga Heights, in addition to single-family homes. An existing complex of apartment buildings, the Carriage House Apartments, currently abuts Community Corners and is a Multiple Housing Zone. As such, a development of townhouses on Upland Rd. would be consistent with the neighborhood character. The project could help facilitate an appropriate transition from the single-family residential zone surrounding it to the higher-density character of Community Corners.
2. Compatibility with adjacent development and land uses
Adjacent land uses include residential and commercial. We propose a residential development, in line with the Village's desire for increased density in the area surrounding Community Corners. The project presents a mitigated visual impact on the neighborhood, in that the townhouses will be screened by mature vegetation.
3. Mitigating negative impacts on traffic, parking, and stormwater management
WPD will consult with a traffic engineer on the necessity of a traffic study. At minimum, the consultant will provide a traffic assessment of the project to determine if it is large enough to have a measurable impact on the existing traffic conditions. Adequate parking is provided on the site with a surplus for some guest parking. All stormwater generated onsite will be managed onsite, without affecting the neighboring properties. The additional residents brought in by a residential development on Upland Rd. would bolster business at Community Corners, while allowing residents to walk to and from the commercial center, increasing pedestrian activation without significantly raising the parking need at Community Corners.

4. Avoidance of an undue burden on the Village's infrastructure
Because the vehicular thoroughfare proposed in this residential project will be maintained by one of two HOAs planned for the development, the Village will not be responsible for their upkeep, minimizing the impact to the Village's infrastructure. Stormwater practices will be restricted to the site, as well.
5. Protection of natural resources
This concept entirely avoids encroaching on the existing wetland on the site, as well as preserving much of the existing woodland character of the site.
6. Promoting environmental sustainability
The proposed buildings will be fully electrified, with HVAC provided by high-efficiency, cold-climate heat pumps, and energy compliance will be above Energy Star minimums. The development will minimize impervious surface, and stormwater will be directed to onsite stormwater management practices. Architecturally, the buildings are designed to be as efficient as possible, adhering to the most recent building code and surpassing their requirements where possible. The construction type will be wood-framed structures, which is a renewable resource with low embodied carbon. The project site's proximity to a TCAT bus stop makes it convenient for residents to use public transportation, rather than personal vehicles, to meet their travel needs.
7. Provision of safe and convenient vehicular, bicycle, and pedestrian circulation
The location of the development, proximate to the commercial node of the Village, makes it ideal for accommodating the increase in vehicular traffic that will result from a residential development here, as it is the highest trafficked area in the Village. The existing pedestrian circulation network in this neighborhood lends itself to higher-density residential use, and residents would benefit from the sidewalks already linking the project with Community Corners. Pedestrian circulation is prioritized onsite, as well, with the entire site linked by foot paths, connecting to Upland Rd. and Community Corners.

8. Provision of space for recreation and other public use
The proposed development will make full use of the existing site's natural condition to facilitate a significant amount of open space. Many of the existing trees on site, as well as the existing wetland, will be preserved, allowing residents to enjoy open views from the townhouses. This concept preserves the woodland character of the majority of the site.
9. Coordination with the requirements of county, state, and federal statutes
The planned development will conform to all county, state, and federal statutes. The project team will coordinate with the necessary parties to ensure requirements are met.

10. Consistency with the Village's Comprehensive Plan
The 2014 Cayuga Heights Comprehensive Plan acknowledges the need for more housing in the Village, particularly in the Community Corners area.
The following are the specific objective(s) or recommendation of the Village's Comprehensive Plan that will be achieved with the proposed residential development on Upland Rd:

Objective EC1.3: Re-invigorate the Community Corners area as the economic and social hub of the Village.

Recommendation 3.1 Collaboratively develop and implement a plan for the redevelopment of the Community Corners area as a dynamic mixed-use commercial and cultural center for the Village, and a continued defining element for the community.

Recommendation 3.3: Investigate use of incentive zoning to encourage development of housing as part of a mixed-use district in the Community Corners area.

Recommendation 3.4: Make streetscape improvements, including better sidewalk connections and crosswalks to facilitate and encourage pedestrian access to the Community Corners.

Objective HO1.1: Update zoning regulations to better meet the needs of Village residents.

Recommendation 1.3: Ensure that a variety of high-

quality housing options are available to persons wishing to reside in the community.

Objective HO1.2: Encourage residential development in the Community Corners area to attract new homeowners and renters.

Recommendation 2.1: Increase the resident population in the Community Corners area to increase provision of commercial services, encourage walkability, and promote the use of public transit and other alternatives to the automobile.

Recommendation 2.2: Review the Commercial District zoning in the Community Corners area to ensure protection for the adjoining residential areas while providing for residential and retail commercial establishments as part of an overall plan for redeveloping the area.

TO ACCEPT THE PROPOSED PLANNED DEVELOPMENT ZONE ON EAST UPLAND ROAD FOR FURTHER REVIEW

RESOLVED, that the Cayuga Heights Board of Trustees accepts the application for the proposed Planned Development Zone on East Upland Road for further review.

SEQRA LEAD AGENCY CONCURRENCE EAST UPLAND ROAD PLANNED DEVELOPMENT ZONE

WHEREAS, the applicant is proposing a Planned Development Zone (PDZ), which involves the construction of ten townhouses on two parcels located on East Upland Road; and

WHEREAS, the Village of Cayuga Heights Board of Trustees has stated its intent to serve as lead agency for the SEQRA environmental review of the project and categorized the project as an Unlisted action under SEQRA; and

WHEREAS, development of the project will require site plan approval by the Village of Cayuga Heights Planning Board; and

WHEREAS, the project is an Unlisted action under SEQRA and will be conducted as a coordinated review amongst the various agencies that have discretionary decision authority to approve certain aspects of the project; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Village of Cayuga Heights Board of Trustees requests concurrence from the Village of Cayuga Heights Planning Board with the designation of the Board of Trustees as lead agency for the purpose of overseeing the SEQRA environmental review of the proposed Planned Development Zone on East Upland Road in a coordinated review with the Planning Board.

EXHIBIT 2026-075

**VILLAGE OF CAYUGA HEIGHTS
DRAFT
PROPOSED LOCAL LAW E OF THE YEAR 2025**

**A LOCAL LAW TO AMEND
THE VILLAGE OF CAYUGA HEIGHTS CODE CHAPTER 248,
“STREET TREES AND SHRUBS,” SECTION 248-12, “UTILITIES”
PROVISIONS**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights (the “Village”) as follows:

SECTION I PURPOSE AND INTENT

The Village’s Board of Trustees has found that in cases where a utility company and/or its contractors leaves behind wood after cutting, pruning and removing trees and shrubs in the Village’s public street right-of-way and on private properties, the Village Code is silent as to whose responsibility it is to remove said wood pursuant to Chapter 248 thereof. Further, the Village Board has determined that Section 248-12 should be amended to provide utility companies and any contractors employed thereunder clear directives to remove the aforementioned wood in such cases. The purpose of this Local Law is to modify the text of Village Code Chapter 248, Section 248-12 as stated below.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law.

SECTION III AMENDMENT OF VILLAGE CODE CHAPTER 248, “STREET TREES AND SHRUBS,” SECTION 248-12, “UTILITIES”

Section 248-12 of Chapter 248, “Street Trees and Shrubs,” of the Village Code, is hereby amended by adding a new paragraph (B) to read as follows:

(A) If trees or shrubs are interfering with utilities, including, but not limited to, overhead utility wires, it is the responsibility of the appropriate utility company to correct the situation. Prior to commencing any action pursuant to this § 248-12, the appropriate utility company shall give the Village Forester written notice of at least 10 business days.

(B) If a utility removes all or part of any tree or shrub interfering with the utilities, whether said tree or shrub is located within the Village’s public street right-of-way or on private property, the utility shall remove and dispose of all wood or, if a contractor is employed by the utility to remove all or part of any tree or shrub, the contractor shall remove and dispose of all wood within one (1) calendar week of removal, unless (a) the Village or property owner on whose property the tree or shrub is located requests that the wood be left behind or (b) it is arranged to be left behind pursuant to prior agreement between the utility and the Village or property owner.

SECTION IV SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of Chapter 248 of the Village Code are deemed to be in conflict of the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION V PARTIAL INVALIDITY

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VI EFFECTIVE DATE

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

EXHIBIT 2026-076
VILLAGE OF CAYUGA HEIGHTS FIRE SUPERINTENDENT

Internal Description, updated by VCH HR Committee May 2023 & September 2025

Red: Updates from April 2025

Blue: New Fire Inspector responsibilities & position information

Green: EMT duties & qualifications

MINIMUM QUALIFICATIONS:

Five years of experience as a paid or volunteer firefighter, **have at least 1 year experience as an assistant chief officer,** and be certified as an **Emergency Medical Technician.** Exposure to performance of building code inspections or some other type of officially sanctioned inspection work is beneficial.

SPECIAL REQUIREMENTS:

The position requires a NYS EMT Basic certification, valid CPR certification and NYS Class D Driver's License at the time of application. The candidate must maintain such certifications and license for the duration of employment.

The candidate must complete fire inspection training coursework as required by NYS Department of State Codes Division with a certification obtained within six months of employment. Participation in on-going mandated training to maintain this certification for the duration of employment is required.

DISTINGUISHING FEATURES OF THE CLASS: Has responsibility for maintenance and operation of a fire station and assists in the administrative activities of the fire department. This is firemanic work involving responsibility for the efficient and economical maintenance and operation of a fire station and the performance of various administrative duties, **which include planning, directing, staffing, and coordinating fire prevention, fire suppression, and EMS activities within the jurisdiction of the fire department.**

This position also includes Fire Inspector duties involving timely inspection of multiple dwellings (three units or more) and non-residential buildings (including public assembly space) to determine compliance with the Multiple Residence Law and Fire Codes of New York State.

All work is performed under the general direction of the Council of the Fire Department **and the Village of Cayuga Heights Board of Trustees** with wide leeway for independent action of questions of procedures and order of tasks.

The position is currently a part-time 30-hour a week salaried position, exempt from the Fair Labor Standards Act. The position is Village benefits eligible and has the potential to increase to a full-time salaried position upon new fiscal year commencement.

TYPICAL WORK ACTIVITIES:

- Inspects equipment, grounds, and station to ensure proper order and condition;
- Plans and inspects maintenance work being performed;
- Conducts tests of and supervises the maintenance of fire alarm systems;
- Trains and instructs personnel of fire department as to the proper maintenance of station and operation of equipment;
- **Supervises officers of the fire department;**
- **Operates a specially equipped vehicle responding to medical emergencies and assists emergency services personnel in the provision of basic and advanced life support services;**

- Assists emergency services personnel working with accident and other emergency victims with extrication, splinting and immobilization, administration of oxygen, suctioning, insertion of airways, homeostasis, cardiopulmonary resuscitation, emergency childbirth, electrocardiogram monitoring, injections, antishock suit, defibrillation;
- Examines and inspects buildings and property to determine compliance with the provisions of the Multiple Residence Law;
- Inspects, as necessary, buildings and structures for compliance with the fire prevention provisions of the State Uniform Fire Prevention and Building Code;
- Issues written notices to correct unsafe, illegal, or dangerous conditions in existing structures;
- Under direction of the Fire Council, purchases equipment and supplies;
- Prepares and delivers monthly departmental report at the Board of Trustees meetings.
- Develops and prepares the annual budget for submission to the Village Board;
- Performs such public relations duties as lecturing on fire prevention and safety;
- Ex officio Public Safety Committee;
- Acts as liaison between volunteers, Fire Council, and Village Board of Trustees;
- Directs the compilation of records and preparation of reports;
- Responds to emergencies as needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Thorough knowledge of the principles of supervision and management practices and procedures.
- Considerable knowledge of applicable laws, ordinances, codes and regulations.
- Ability to plan and direct the implementation of overall fire department programs and objectives.
- Knowledge of principles of fire prevention and suppression.
- Knowledge of current practices in fire suppression, prevention and training method, technology and equipment.
- Knowledge of district geography, fire hazards, and firefighting resources.
- Knowledge of the use and maintenance of firefighting equipment and apparatus, and the ability to train and certify members on all apparatus.
- Ability to establish and maintain effective working relationships with department members, other agencies, and the general public.

EXHIBIT 2026-077

The Commission approved a 6.00% increase to our 2025 water rate. The minimum bill will continue to be based on 5,000 gallons.

Effective 1/1/26, the Bolton Point water rate will be \$7.13/1,000 gallons with a minimum bill amount of \$35.65 for 5,000 gallons.

WHEREAS, the Village of Cayuga Heights is served by the Southern Cayuga Lake Intermunicipal Water Commission; and

WHEREAS, the Village of Cayuga Heights has entered into an amended, supplemental, restated, and consolidated agreement of municipal cooperation for construction, financing and operation of an intermunicipal water supply and transmission system dated as of June 5, 1979 as the same has been amended from time to time (the “Agreement”); and

WHEREAS, pursuant to the Agreement, the Village of Cayuga Heights agreed to pay to the Southern Cayuga Lake Intermunicipal Water Commission (hereinafter referred to as “Commission”), water revenues based upon, in part, a water rate billing structure based on a quarterly 5,000 gallon minimum; and Bolton Point rate is \$7.13 per 1000 gallons, and the Village of Cayuga Heights surcharge is \$7.34 per 1000 gallons totaling \$14.47 per 1000 gallons

WHEREAS, in consideration of the premises and the mutual undertakings of the parties pursuant to the Agreement, the parties agreed to amend the Agreement effective January 1, 2026

NOW, THEREFORE, BE IT RESOLVED THAT, the Village of Cayuga Heights Board of Trustees authorizes and approves the new Village of Cayuga Heights water rate to \$14.47 per 1000 gallons consumed, resulting in a quarterly minimum bill of \$72.35, effective January 1, 2026.

EXHIBIT 2026-078

Employee Handbook suggested edits:

August 2025 (red edits), October 2025 (green edits)

Under Ch EH-1 General Provisions:

EH-1.2

Village Clerk office hours; scheduling appointments with Mayor.

The office of the Village Clerk and Deputy Clerk in the Village Hall is open Monday through Friday, 8:30 a.m. to 4:30 p.m., except on the named Village holidays identified in § **EH-5.15** of this Handbook. Appointments with the Mayor may be scheduled with the Village Clerk. Additional information is available on the Village website: <http://www.cayugaheights.gov>.

§ EH-5.3 **Work hours; workweek; payday. A.**

Village employees who are eligible for overtime under the Fair Labor Standards Act (nonexempt employees) will be informed of their hours of work by their supervisors when hired. Exempt employees **under the Fair Labor Standards Act** are paid a salary and are expected to work the hours required to fulfill their position responsibilities.

A full-time exempt position within the Village is based on a standard 40-hour work week. Village part-time positions are defined as up to 34 hours per week, with hours established by employee supervisor, and can be either salaried exempt or hourly non-exempt.

B.

The workweek begins at 12:01 a.m. Monday and ends at 12:00 midnight the following Sunday. Employees are paid on a bi-weekly basis by checks issued on alternate Thursdays. The Village may offer an option to employees to permit paychecks to be deposited directly to their bank accounts.

§ EH-5.8 **Health insurance. A.**

NBU employees, CHPBA employees, Teamsters and retirees are covered by the Greater Tompkins County Inter-municipal Health Consortium plan, which is administered through Blue Cross. (Dental at Option 1; Vision, Option 1).

B.

NBU employees make a contribution to their health-care premium as determined by the Board of Trustees during annual Village budget preparation. Teamster and CHPBA employees contribute to their health-care premium per the terms of their respective contracts. The Village pays the remainder of the cost for the health insurance program for full-time employees and eligible family members. Coverage will begin at the beginning of the month following the start of employment.

C.

~~Permanent, part-time employees may enroll in the Village health plans, upon start of employment or during other such periods as permitted by the insurer. Part-time employees shall pay the full cost of any coverage they elect.~~

D. C.

Full and part-time employees are eligible for Village funded health insurance at 30 work hours per week or more.

EXHIBIT 2026-079

Village of Cayuga Heights - Annual Performance Review Procedures

updated Oct. 2025

Performance Review Objectives

To conduct a thoughtful evaluation of the employee with respect to his or her performance on the job and his or her fulfillment of the job description. To recognize the employee's accomplishments and to address any shortcomings or issues. To establish goals that foster the individual's personal development and strengthen the productivity and efficiency of the department. To assess how the job and work environment can be improved upon.

Late October (3rd full week)

Disseminate job descriptions and letter with guidance of self-evaluation and performance evaluation processes to Department Heads (DPW, Police Department, Fire Department), Assistant Superintendent of PW and Village office staff (Treasurer, Clerk).

Clerk disseminates job description and performance self-evaluation form to Deputy Clerk.

Disseminate job descriptions and employee performance evaluation forms to Mayor and Trustee Committee Chairs. Trustee Committee Chairs, along with the Mayor, will review (in written narrative) the Department Heads and office staff (Treasurer, Clerk) that report to the same committee on which the Committee Chair oversees.

Disseminate job description and standard employee performance evaluation form to Clerk and Mayor for review of Deputy Clerk. The Assistant Superintendent of PW will receive his/her job description and the same letter as the Department Heads with guidance of self-evaluation and performance evaluation processes. The Assistant Superintendent of PW will be reviewed by the DPW Superintendent, Mayor and PW Committee Chair.

Early November (end of 1st full week, due Nov. 7)

Self-evaluation narratives and self-evaluation review forms written by Department Heads, Assistant Superintendent of PW and office staff due to Mayor, Committee Chairs, DPW Superintendent and Clerk.

Weeks 2-4 of November (due Nov. 26, Thanksgiving Nov. 27)

Conduct informal conversations between Trustees, between Trustees and VCH employees where appropriate/comfortable, as well as in-person reviews, in weeks 2-4 of November. All reviews (which includes written evaluations presented to employee) should be completed by **November 26**.

Informal conversations (Trustee to Trustee):

Trustee Committee Chairs should have informal conversations prior to in-person review with other Trustees who may work with a Department Head in some capacity (such as on grant writing or a special project), but who may not sit on a committee with the Department Head. Purpose is to get an additional perspective of the Department Head's performance (communication skills, leadership, approachability, etc.).

Informal conversations (Trustee to VCH employee):

Where appropriate, it may be advisable to have informal conversations prior to in-person review with employees in departments in which the Department Heads supervise. Purpose is to get input on Department Heads' supervisory strengths and weaknesses, as well as a better sense of their day-to-day activities/responsibilities. It also provides an opportunity for staff to provide feedback on the supervision they receive.

At this time, prior to the in-person reviews, the Committee Chairs, DPW Superintendent and Clerk should be writing their employee evaluations. Please forward to the Mayor and Clerk.

In-person reviews with Mayor and Trustee Committee Chair:

The Mayor and Committee Chair of the relevant committee to which that employee reports should be present in the in-person reviews for DPW Superintendent, Police Chief, Fire Superintendent & Chief, Treasurer and Clerk. All relevant committee members should meet ahead of time to share input.

In-person reviews with Supervisor, Mayor and Trustee Committee Chair:

The Assistant Superintendent of PW will be reviewed by the DPW Superintendent, Mayor and PW Committee Chair. Trustees who interact with the Assistant Superintendent of PW in some capacity should share any feedback he/she may have with Mayor.

In-person reviews with Supervisor and Mayor:

The Deputy Clerk will be reviewed by Clerk and Mayor. Trustees who interact with the Deputy Clerk in some capacity should share any feedback he/she may have with Mayor.

Written evaluation:

Written reviews can be presented to employee at time of in-person review for reviews since Mayor is present. At the end of the in-person review, document will be signed and dated by employee, Mayor, and the Committee Chair who conducted the review. Staff can submit a written response to the review if desired.

EXHIBIT 2026-080



Village of Cayuga Heights Police Department

Jerry L. Wright
Chief of Police

In the month of September, the police department received 368 calls for service. In addition to these calls, 79 uniform traffic tickets were issued, and 2 parking violations were cited. The breakdown of calls is as follows: Three Felony incidents were handled. The suspect identified in a Burglary incident reported in August was apprehended and arraigned on 2 Felony charges: Burglary 3rd and Tampering with Evidence. The arrestee was taken to Tompkins County Jail for processing. A report of Felony Grand Larceny was made by a resident who stated a large quantity of valuable jewelry was taken from their home. A suspect has been identified, and the case remains an open investigation. While conducting a traffic stop a CHPD officer found the driver to be driving while intoxicated. The individual was charged with Felony DWI and AUO 1st and taken to Tompkins County Jail for arraignment and processing.

Two misdemeanor complaints of Larceny were received. One incident involved outdoor seasonal décor being taken from a business. A suspect was identified and contacted. The complainant did not wish to pursue charges and only requested the items be returned. The items were returned without further incident. The second report of Larceny was for packages being taken from a common area within an apartment building. There are no suspects at this time, and the investigation is ongoing.

Officers conducted six traffic stops, resulting in seven misdemeanor vehicle and traffic arrests: one for AUO3rd and six for Suspended Registration.

There were no incidents of penal law violations handled.

Officers responded to five reports of local law violations. The on-duty officer responded to a complaint of a dog continuously barking. Contact was made with the dog owner, who denied the accusation and stated they were aware of the village ordinance. A warning was issued, and no further complaints were received. Two individuals were observed walking in Sunset Park after hours. They were advised of the local ordinance and left without incident. A noise complaint was received involving loud music. A CHPD officer responded to the location of the loud music and advised that the music be turned down, or a citation would be issued. The music was turned down immediately, and no further complaints were received. Two reports of soliciting without a permit were handled. In one incident, the individual was advised of the local law and left the area without further incident. The second incident involves business advertisement pamphlets being left on residential properties, in defiance of the village's local law. The business owner was contacted and advised of the village ordinance. No further reports regarding this complaint have been received.

There were no incidents involving deer reported.

No Mental Hygiene Law arrests were made.

Officers arrested eight people with a total of 14 charges being filed: 1-DWI, 1-AUO 1st, 1-Burglary 3rd, 1-Possession of Burglar Tools, 1-Tampering with Evidence, 2-Petit Larceny, 1-AUO 3rd, 6-Suspended Registration.

CHPD officers responded to three calls for service, assisting other agencies while other agencies assisted CHPD officers with one call occurring in the village.

Over the course of the month, officers took part in the following training and/or events: On the 13th, Officer Miller attended the 2025 Cayuga Heights Fire Department Open House. On the 26th, Officer Langlois conducted a Traffic Safety Grant traffic detail. On the 30th, a Commercial Vehicle Safety Inspection Detail was held by Officers Barr and Langlois.

The full-time officers worked a total of 41 hours of overtime, and the part-time officers worked a total of 98 hours.

EXHIBIT 2026-081

Village of Cayuga Heights
Board of Trustees Report
Department of Public Works - Aaron Cowder

October 15, 2025

Street & Sidewalks

We continue working on sidewalk summer rehabilitation. A number of sidewalks have been replaced due to the new gas line being installed by DDS the subcontractor for NYSEG. Estimated completion into October weather pending.

Water System

We have exceeded the planned number of replacements for lead services lines this year. We did complete two additional lines this month on East Upland Road where NYSEG is doing gas line service. We utilized help and the vacuum truck from the Town of Lansing for the service line replacements on East Upland. We will also continue to take care of any residents that are updating their services.

We started the year with 25 lead services and 11 others that still fall under the lead service list and have completed a total of 9 replacements or removal from the list due to being updated. We have 27 remain on the list for future replacement; some will be done when the residents upgrade their line.

Sanitation Sewer System

We have, in conjunction with TG Miller, continued to monitor sewage flows in manholes where meters have been installed for I&I tracking. We are focusing on the Northeast areas where the Town of Ithaca has undertaken repairs to their lines to reduce I&I.

Beautification

Leaf pick-up will start around October 15th and continue rough Friday December 12th.

Culvert Repair

The culvert on North Sunset Drive was repaved with the assistance of the Town of Lansing.

Action Items

Now that the new truck had delivered and being put into service, we would like to auction off the 2015 GU532 Mack Dump Truck and Plows. Would like a resolution to list as surplus for auction.

EXHIBIT 2026-082

Clerk's Report:

Attending a Bolton Point training on October 22, 2025. We will have to close the office for a couple of hours.

Attending Tompkins County SIREN training on November 10th, 2025.

November will be a water and sewer billing month for the office.

Reminder: Workplace Harassment Training links have been sent and are due back by the end of the month.

Property Tax Update:

Property Taxes final deadline is

10-14-25

13:10:23

**Village of Cayuga Heights - 2025 - 2026 - Village Tax Collection
Trial Balance - All Swis Codes
10-14-25**

| | |
|-------------------|--------------|
| Original Warrant | 3,627,880.52 |
| Adjustments | 0.00 |
| | ===== |
| Adjusted Warrant | 3,627,880.52 |
| Full Payments | 3,590,939.59 |
| Penalties | 6,855.28 |
| | ===== |
| Total Collections | 3,597,794.87 |
| Taxes Outstanding | 36,940.93 |

10-25-24

14:05:10

**Village of Cayuga Heights - 2024 - 2025 - Village Tax Collection
Trial Balance - All Swis Codes
10-25-24**

| | |
|-------------------|--------------|
| Original Warrant | 3,277,301.66 |
| Adjustments | 0.00 |
| | ===== |
| Adjusted Warrant | 3,277,301.66 |
| Full Payments | 3,260,344.66 |
| Penalties | 6,227.83 |
| | ===== |
| Total Collections | 3,266,572.49 |
| Taxes Outstanding | 16,957.00 |

TIME-SENSITIVE: PLEASE SIGN ON TO THIS LETTER WITH ME - Good morning my dear colleagues. I am sure you have all heard bits and pieces about the data center that has been proposed by the international company Terawulf. As you know I've been working for years to educate people on the environmental but also severe economic negative impacts of data centers and I will certainly share all of that as this situation moves forward, but in the short term the company is harassing, intimidating and threatening the Lansing town board members against performing a standard protocol proposed one-year moratorium to allow the board to complete the process (and legal obligation) to update their zoning to match their comprehensive plan. Not moving forward with the moratorium and enabling any large scale development that is completely contrary to their comprehensive plan before they put the updated zoning in place actually puts them at legal risk of being sued. I have written a sign-on letter for elected officials around Tompkins county to stand in support and solidarity with Lansing while they exercise their rights and obligations to their constituents. It outlines state and federal case law that supports the moratorium, it outlines existing state law that requires they take action to ensure that development happen in the context of zoning that aligns with their comprehensive plan, and it outlines local precedent of the city of ithaca, village of Trumansburg, and most recent, the town of Dryden doing this very action in the window between approving a comprehensive plan and updating community-wide zoning.

At the state we have a standard practice where we ask fellow colleagues from other jurisdictions if they want to sign on to letters on specific issues - whether it be, for example, public comment to a state document, letter to the governor, or press release to the public. This is the most informal practice we have but it is the most nimble and it is simply a show of solidarity. This request is in that vane. "We as fellow electeds understand the law and precedent and recognize your rights and obligations and stand in solidarity with you urging you on over the finish line with your moratorium."

Sincerely,
Anna Kelles
Assemblymember, District 125

LETTER

Town Board of the Town of Lansing
29 Auburn Road
Lansing, NY 14882

Dear Honorable Members of the Town Board,

We are writing to you as fellow elected officials who share your commitment to good governance and to upholding the will of the people you serve. We want to express our strong support for your efforts to protect the integrity of the Town of Lansing's comprehensive plan and to urge you to adopt the temporary moratorium you have already drafted, following public comment at your upcoming October 15 meeting.

The comprehensive plan you have adopted is not a symbolic or aspirational document. Under New York State law, it is the legal and policy foundation upon which all land use decisions and zoning must rest. Municipal Home Rule Law §10 grants towns the authority to enact local laws to protect the health, safety, and general welfare of their communities. Town Law §263 requires that zoning regulations be made in accordance with a comprehensive plan, and Town Law §272-a confirms that, once a plan is adopted, land use regulations must be consistent with it. When you adopted Lansing's

comprehensive plan, you accepted both the right and the obligation to ensure that zoning is brought into alignment with that plan before allowing major new development to proceed.

This authority is long established and well supported. In *Tuxedo Conservation & Taxpayers Association v. Town Board of Tuxedo*, 69 A.D.2d 320 (2d Dep't 1979), the court upheld a moratorium as a legitimate means to allow a town to complete planning work without being undermined by premature development approvals. In *Belle Harbor Realty Corp. v. Kerr*, 35 N.Y.2d 507 (1974), the New York Court of Appeals affirmed that municipalities may adopt interim measures to prevent development that would frustrate their planning objectives. More recently, in *CP Vestal LLC v. Town of Vestal*, 2025 N.Y. Slip Op. 31659(U), the court upheld a temporary moratorium designed to give a town time to modernize its land use regulations in accordance with its planning goals.

Federal law reinforces your position. In *Tahoe-Sierra Preservation Council v. Tahoe Regional Planning Agency*, 535 U.S. 302 (2002), the United States Supreme Court held that a temporary moratorium enacted for planning purposes is not a per se taking and is a legitimate tool for local governments to responsibly manage development. This decision remains one of the most frequently cited authorities supporting municipal moratoria. New York's Department of State echoes this legal framework in its guidance on land use moratoria, noting that towns may impose such measures "to allow for the adoption or amendment of comprehensive plans or land use regulations" and that courts have consistently upheld moratoria that are reasonable in scope and duration and tied to active planning efforts.

This is not only a matter of legal authority but of local precedent and sound planning practice. Here in Tompkins County, municipalities have repeatedly used temporary moratoria to guide responsible growth and ensure that new investment aligns with community goals. The City of Ithaca enacted a construction moratorium in Collegetown beginning October 3, 2007, which remained in effect until April 2009 while the city completed zoning updates that laid the groundwork for denser, mixed-use development in that district. The Village of Trumansburg used a temporary moratorium in the early 2000s following the annexation of the Auble Trailer Park property into the village. The moratorium paused any development on the site while the village completed its first-ever comprehensive plan and a subsequent update of its outdated 1972 zoning ordinance. This ensured that future development on the annexed property would be guided by the newly adopted land use vision rather than proceed under obsolete regulations, allowing the community to complete its planning process in an orderly and intentional way. The Town of Dryden adopted an 18-month temporary moratorium in July 2024 on specified high-intensity uses to give the town time to modernize its zoning so that future development reflects its planning goals. Lansing would be joining a well-established local tradition of municipalities using temporary moratoria to ensure that development happens thoughtfully and in accordance with adopted plans.

Temporary moratoria, when clearly defined and time-limited, are widely recognized in New York as pro-business tools that create clarity, stability, and predictability for future investment. The New York State Department of State explains that well-crafted moratoria help communities avoid rushed applications and poorly conceived projects, which in turn lowers legal risk, supports orderly and durable investment, and provides developers with a clearer regulatory landscape. These pauses give municipalities the necessary space to complete zoning updates, establish reliable standards, and align future development with adopted community goals. Businesses and developers who are committed to Lansing's future will adapt to the updated standards and benefit from the clarity they provide. In addition to the case law already noted above, courts have repeatedly upheld temporary moratoria that serve active planning work, underscoring their legitimacy as governance tools that strengthen, rather than hinder, economic development. In *Ecogen, LLC v. Town of Italy*, a federal court upheld a locally imposed moratorium designed to give the town time to adopt appropriate siting rules, illustrating how a temporary pause can support economic growth by clarifying standards before capital is deployed.

You have the authority to act, and you also have an obligation to do so. Once a comprehensive plan is adopted, allowing large scale development to proceed under outdated zoning undermines the plan itself and exposes the municipality to unnecessary legal and financial risk. Passing your moratorium will honor the will of your residents, uphold your legal duties under state law, and protect your community from the irreversible consequences of inconsistent development.

We stand with you in this moment. Adopting this moratorium is not a rejection of growth but an affirmation of responsible governance. It is a way to ensure that Lansing grows in line with the vision your residents have already

approved. We urge you to vote yes on this measure and to take pride in standing on firm legal and community-grounded footing.

Respectfully,

Assemblymember Dr. Anna R. Kelles, NYS Assembly, District 125

Senator Lea Webb, NYS Senate, District 52

Veronica Pillar, Legislator, Tompkins County, District 2

Annie Koreman, Legislator, Tompkins County, District 5

Deborah Dawson, Legislator, Tompkins County, District 10

Shawna Black, Legislator, Tompkins County, District 11

Robert Cantelmo, Mayor, City of Ithaca

Ducson Nguyen, Alderperson, City of Ithaca, Ward 2

Kayla Matos, Alderperson, City of Ithaca, Ward 1

Phoebe Brown, Alderperson, City of Ithaca, Ward 1

Margaret Johnson, Town Board Member, Town of Ithaca

Eric Levine, Town Board Member, Town of Ithaca

Pam Bleiwas, Town Board Member, Town of Ithaca

Jason Leifer, Supervisor, Town of Dryden

Dan Lamb, Deputy Supervisor, Town of Dryden

Spring Buck, Councilmember, Town of Dryden

Leonardo Vargas-Mendez, Councilmember, Town of Dryden

Christina Dravis, Councilmember, Town of Dryden

Stephanie Redmond, Supervisor, Town of Enfield

Katelin Olson, Supervisor, Town of Ulysses

Richard Goldman, Councilmember, Town of Ulysses

Ronny Hardaway, Mayor, Village of Lansing

Carolyn Greenwald, Deputy Mayor, Village of Lansing

Pat Gillespie, Trustee, Village of Lansing

Ben Darfler, Trustee, Village of Trumansburg

Linda Woodard, Mayor, Village of Cayuga Heights

Solar Panel Update:

