



[Zoom Link 4118425407](#)
Village of Cayuga Heights
Board of Trustees Monthly Meeting
February 18, 2026, 7:00 p.m.

	EXHIBIT/PAGE
1. Call To Order	
a. Approval of January 21 st , 2026, Meeting Minutes	2026 - 115 pgs. 2-21
2. Report of Fire Superintendent Tamborelle: Submitted Report:	2026 - 116 pg. 22
3. Privilege of the Floor:	
4. Report of Treasurer Dolch: Submitted Report:	2026 - 117 pgs. 23-24
5. Report of Mayor Woodard	
a. Schedule a Public Hearing for Proposed Local Law A of 2026 – Dumpsters	2026 - 118 pgs. 25-27
b. Upland Heights PDZ Discussion	2026 - 119 pgs. 28-32
c. Village Historian Annual Report	2026 - 120 pgs. 33-34
d. Cell Phone Stipend Discussion	
e. Renwick Brook Culvert Bids	2026 - 121 pg. 35
f. Property Maintenance Violation Discussion Including Abandoned Vehicles	
6. Report of the Trustees:	
7. Report of Superintendent of Public Works Cross:	
8. Report of Police Chief Wright: Submitted Report:	2026 - 122 pg. 36
9. Report of Assistant Superintendent of Public Works Cowder:	2026 - 123 pg. 37
10. Report of Clerk Walker: Submitted Report:	2026 - 124 pg. 38
11. Report of Attorney Shah:	
12. Adjournment	

EXHIBIT 2026 -115

Zoom ID # 4118425407

**VILLAGE OF CAYUGA HEIGHT
BOARD OF TRUSTEES
MONTHLY MEETING**

**January 21st 2026
7:00 p.m.**

Present: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton; Fire Superintendent Tamborelle, Police Chief Wright, Superintendent of Public Works Cross, Assistant Superintendent of Public Works Cowder; Village Attorney Shah; Village Clerk Walker.

1. Call to Order: Mayor Woodard calls the meeting to order at 7:00 p.m.

2a. Approval of the December 17, 2025 Board Meeting Minutes (Exhibit 2026 -106)

Resolution: 9933

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the December 17, 2025, Board Meeting Minutes as presented.

Motion: Trustee Biloski

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, and Salton

Nays: none

Abstentions: Robinson

Trustee Conway states that on page 16, he was asking a question, not making a statement.

Clerk Walker states that he will make that correction.

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2026-107)

- Fire Superintendent Tamborelle states he finished the NYS Code Training Series for building safety inspectors.
- Fire Superintendent Tamborelle states that he has sent out twelve fire safety inspection letters and will follow up with phone calls to schedule those inspections.
- Fire Superintendent Tamborelle states that he has completed his CPR instructor course and will be teaching them going forward. The goal is to complete community outreach and host classes throughout the year.
- Fire Superintendent Tamborelle states that Saturday is the OSHA refresher training.
- Fire Superintendent Tamborelle states that the NYS EMS inspection was conducted last month. A couple of minor things were pointed out. The medication in the rescue truck and cabinet was not locked. That has since been corrected.
- Fire Superintendent Tamborelle states that the bunker kitchen project has been moving forward. The contractor has

found that the windows in this area were never sealed properly so they will be replaced as well. He will be submitting a grant application to NYS Volunteer Firefighters for \$72,000 to replace all the station windows. This grant is for materials only, so labor would have to be budgeted for from the Village.

- Fire Superintendent Tamborelle states that he hopes the kitchen project will be completed by the first week in March.

- Fire Superintendent Tamborelle states that he is contracting Zufall Communications to move all the servers, phones, and internet lines out of the furnace room to another safer room.

3. Privilege of the Floor: No members of the Public wish to speak.

4. Report of Treasurer Dolch: Submitted Report (Exhibit 2026-108)

- Treasurer Dolch was absent from tonight's meeting.

- Mayor Woodard states that the first thing we need to do tonight is schedule the Annual Village Budget Workshop for March 21, 2026 at 8:00 a.m.

- Trustee Salton states that he will come at 9:00 a.m.

Resolution: 9934

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the Annual Budget Workshop for the Proposed Fiscal Year 2026-2027 budget to be held on March 21, 2026 at 8:00 a.m. at Marcham Hall.

Motion: Trustee Rennekamp

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

- Mayor Woodard states that Treasurer Dolch has several resolutions needed to move money from contingency.

Resolution: 9935

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving \$2000 from the Contingency Fund to the Village Wastewater Personnel Services account (G8130.100) to cover DPW staff time spent at the WWTP.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Assistant Superintendent of Public Works Cowder states that this was a result of work hours prepping for the WWTP paving.

Motion Carried

Resolution: 9936

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving \$10,000 from the Contingency Fund to the Village Streetlights Annual Maintenance Fund (A5182.460) to cover higher than expected maintenance and repairs.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Assistant Superintendent of Public Works Cowder states that this was a result of improper grounding for the streetlights on N. Triphammer Rd.

Motion Carried

Resolution: 9937

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving \$2347 from each of the Contingency Funds A, F, and G for Village unemployment benefits paid out to a former employee, (A9050.800, F9050.800, and G9050.800) totaling \$7041.

Motion: Trustee Rennekamp

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Clerk Walker is waiting to hear back from the NYS Department of Labor on why we are receiving a bill. The maximum the Village will be obligated for is \$7041.

Motion Carried

•Mayor Woodard states that the last thing on the Treasurer's report is approving Abstract 8.

Approval of Abstract 8:

Resolution: 9938

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #8 for FYE2026 consisting of TA vouchers 56-66 in the amount of \$21,647.03 and Consolidated Fund vouchers 497-577 in

the amount of \$588,411.68 and the Treasurer is instructed to make payments thereon.

Motion: Trustee Biloski

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

5. Report of Mayor Woodard:

a. Bolton Point Permit Fee Waiver and General Building Permit Fee:

•Mayor Woodard states that the Village has elected to waive the plumbing permit fee for the general contractor and pay Bolton Point directly.

Resolution: 9939

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves waiving the plumbing permit fee required by the general contractor (Quick Construction) to Bolton Point as part of the kitchen project at the Cayuga Heights Fire Department and pay Bolton Point directly on the next Abstract.

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•B. Cross states that the Village can now elect to waive the general building permit fee for the general contractor for the Cayuga Heights Fire Department Kitchen Project.

Resolution: 9940

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves waiving the building permit fee required by the general contractor (Quick Construction) as part of the kitchen project at the Cayuga Heights Fire Department.

Motion: Trustee Hubbell

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

b. Building Permit Fee Increase:

- B. Cross states that in anticipation of the upcoming budget discussion, building permit fees were questioned if the Village was positioned correctly or if the fees needed to be increased.
- B. Cross states that each township has a different metric for calculating building permit fees. Exhibit 2026-109 represents a 50% increase for the 2026-2027 fiscal year.
- Trustee Conway states that the permit fee schedule goes down as the dollar value goes up. Is that a reflection of how much it costs the Village?
- B. Cross states that the format existed before I came to work at the Village.
- Mayor Woodard states that we definitely have good reasons to increase these fees; it's been five years, and costs have gone up.
- Trustee Robinson states that this proposal also includes the DPW Permits and Zoning permits as well.
- Trustee Salton would like to know what the percentage increase was five years ago.
- B. Cross states that since he joined the Village in 1994, the only increase we have had was five years ago.
- Trustee Conway states that because cost of projects goes up in value over time, the fee is built into the system.
- Trustee Hubbell states that if the fee does not accurately reflect the amount of time we spend on a project, then we should increase it.
- Trustee Hubbell states that this is not a significant revenue source. Why are we laboring over it?
- Mayor Woodard states we are trying to recoup some of the increased staff time involved with processing these permits.

Resolution: 9941

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees authorizes and approves the updated Village of Cayuga Heights Permit Fee Schedule as presented in Exhibit 2026-109 effective June 1st, 2026.

Motion: Trustee Robinson as Chair

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

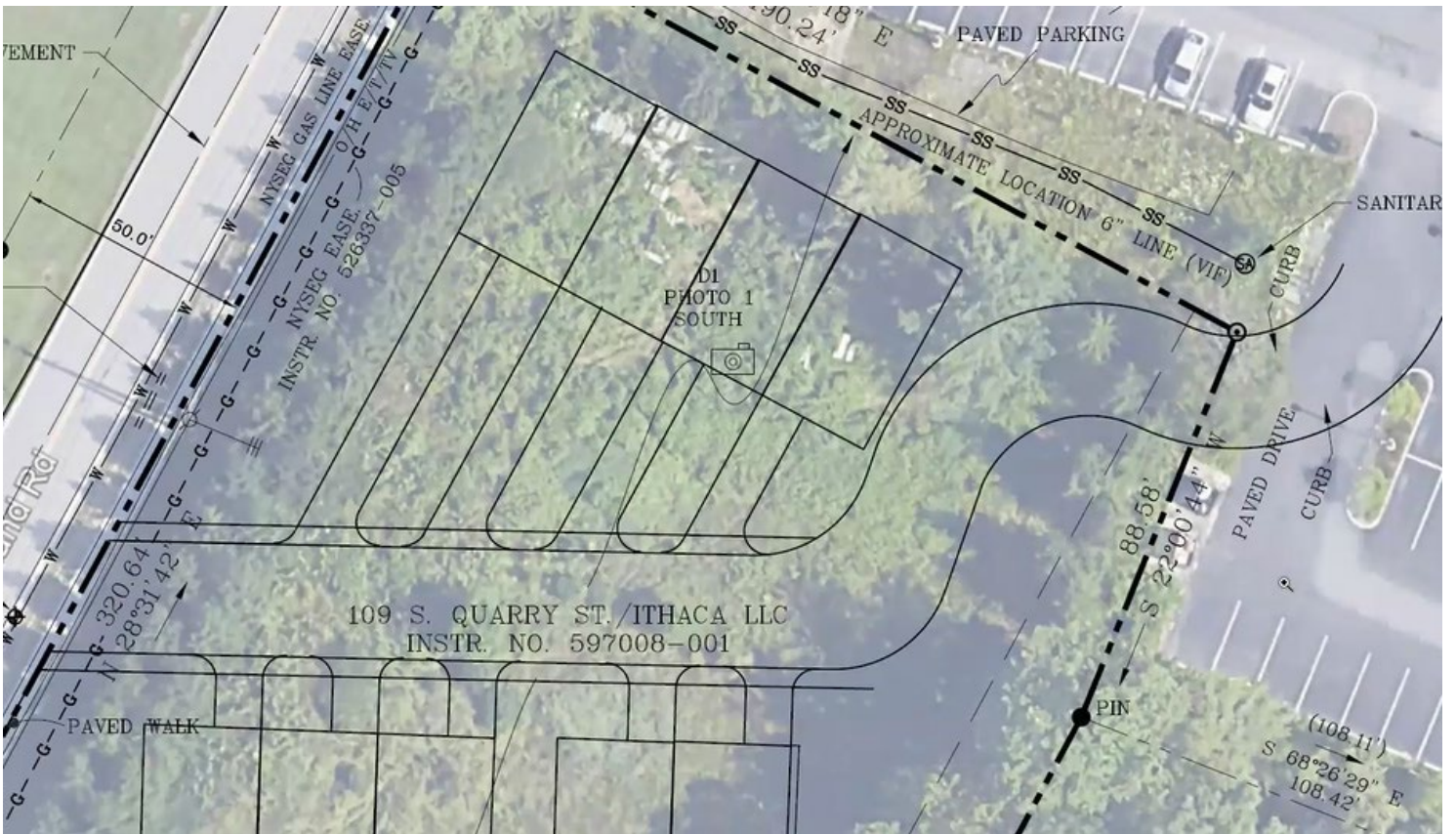
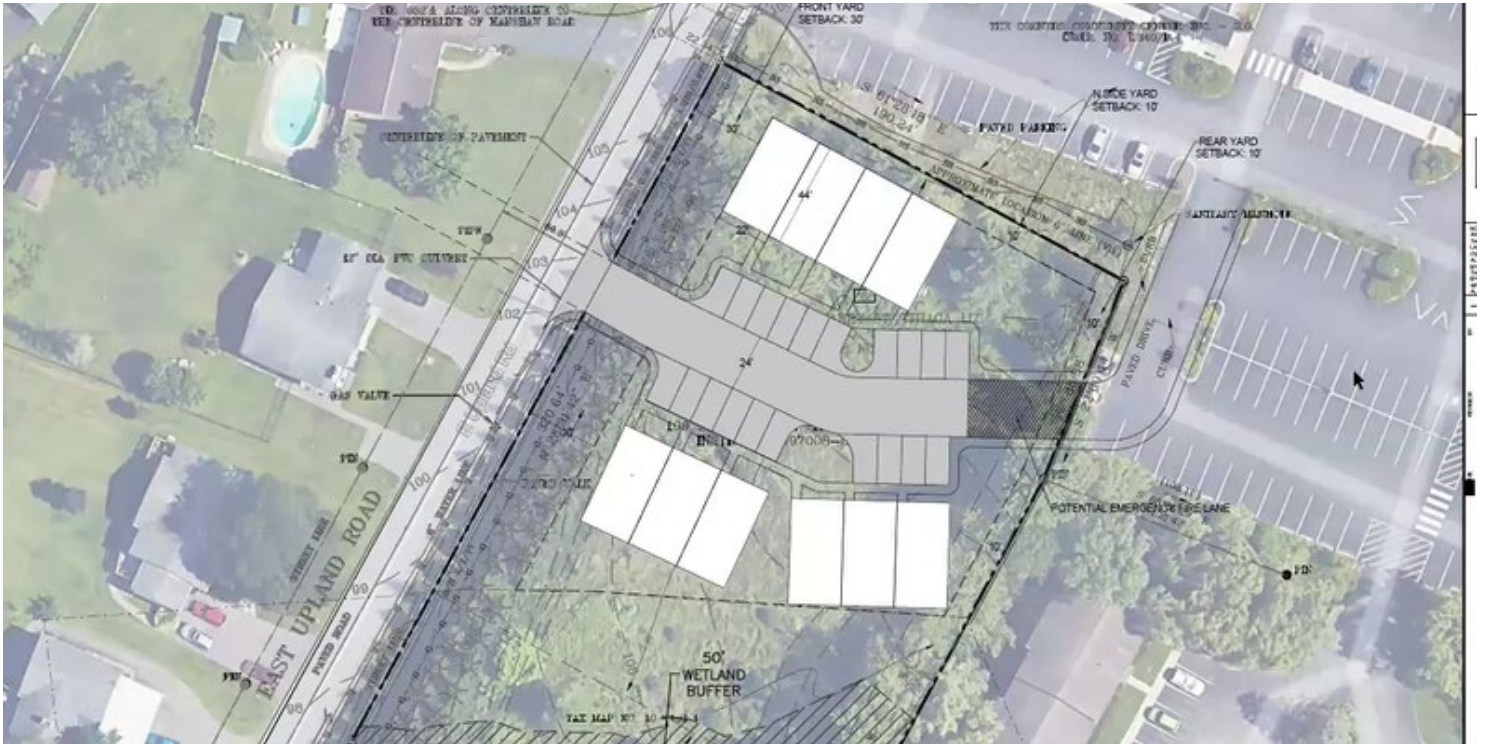
Abstentions: none

Motion Carried

C. Upland Heights PDZ Update: (38:45-1:48.15)

- Mayor Woodard states that we are at the point of deciding on the zoning requirements for this project.

- Mayor Woodard states that she would like to recommend that short-term rentals within this development not be permitted. She is concerned about people renting while they are away or wintering in another state.
- Trustee Salton states that it is a Village enforcement issue, not a developer issue.
- Trustee Robinson states that the HOA for this development would have their own rules on this.
- Mayor Woodard withdraws her objection to short-term rentals in this development.
- Graham Feltham of Whitham Designs presents the following and starts the conversation with the height of buildings section:
 - B. Cross states that he would prefer to use the method of measurement used throughout the Village, which is a height of 25 feet.
 - Trustee Salton states that he would like to know how the developer will be able to create a living environment of a certain height and harmonize with the number of floors, roof slopes, etc.
 - B. Cross states that the surrounding grade falls into a two-story building setting, with either a five- or ten-foot roof height.
 - Graham Feltham of Whitham Designs states that the proposed project meets the current zoning requirements of twenty-five feet in height.
 - Graham Feltham of Whitham Designs states that they would like to propose increasing the setbacks on E. Upland to twenty-five or thirty feet for the front yard and decreasing the side yard setback to fifteen feet.
 - B. Cross states that one thing to keep in mind is that this will result in a very small (ten-foot) backyard for the residents.
 - B. Cross states that the lot coverage for this development is the same as in the residential zone, which is 12%.
 - Graham Feltham of Whitham Designs states that they would like to propose only 1.5 spaces per dwelling unit.
 - Trustee Conway states that he would like some clarification when it refers to the size of lots; is it related to the size of the parcel?
 - B. Cross states that the lot coverage refers to the entire size of the parcel; this is one building with multiple dwellings instead of ten individual dwellings.
- Mayor Woodard states that we should move on to the parking discussion.
- Graham Feltham of Whitham Designs states that they have developed two conceptual designs: One with only one curb cut on E. Upland with a thirty-foot setback. This will also have emergency access through the CMC parking area.



•Developer M. Mecenas states that he wants to make this drive as private as possible. It looks like you can drive through, but this is only meant for fire support. There will be plantings and landscaping to hide the emergency route.

- Trustee Salton states that he doesn't understand why you would not want the benefit of accessing the property from both areas.
- Developer M. Mecenias states that he does not want traffic to have an opportunity to drive through. The main point of this drawing is to show another option with only one curb cut and still give fire support in and out of the property. This "S" turn blocks the view of traffic from thinking they can just drive through.
- Fire Superintendent G. Tamborelle states that there is precedent for this; the Warren Real Estate fence at the intersection of N. Triphammer Rd. does the same thing.
- Trustee Salton states that there were other factors. Warren Real Estate wanted to have that open all the time for traffic, but B. Cross and others stated it was too close to the intersection and had to be fenced off.
- Mayor Woodard states that on the issue of parking, are we talking about two parking spots per household? There is no on-street parking in the Village. Do you have a plan to expand parking?
- Developer M. Mecenias states that he feels his market is winter birds, part-time residences of Ithaca and part-time somewhere else. He does not feel like one and a half or even one parking place per household will be an issue. The HOA will have the decision-making power, and whoever buys into this development will already know what the parking rules are.
- Trustee Rennekamp states that her parents are the perfect target market for this project, but if you tell them only one car, they're not interested anymore, then that becomes the Villages' problem; if there are empty homes, it is the Villages' problem.
- Graham Feltham of Whitham Designs states that they are happy with proposing one and a half parking spaces for this development.
- Police Chief J. Wright states that the only time parking is limited in this area is during the day; overflow parking is available everywhere at that plaza in the evening.
- Mayor Woodard is encouraged by the fact that there is only one curb cut on E. Upland Rd. .
- Village Engineer B. Cross states that he is happy to see that the curb cut is not directly across from any neighbors.
- Trustee Salton would like to know how the Board will plan this PDZ without seeing the actual design plans.
- Mayor Woodard states that the Board is charged with defining the zoning requirements for this project. Once we have defined all of those aspects, then we will write the new PDZ zoning rules and send it off to the Village Planning Board for site plan review.
- Planning Board Chair F. Cowett states that the question is a good one. The Board should have a good idea of what they are getting in this development, plans included, without it, it's hard to write zoning.
- Graham Feltham of Whitham Designs states that they would like to move forward with the design of this project, and hopefully, the collaboration between the Village Board of Trustees and Planning Board will result in creating a "box" so we can move on to the design.
- Trustee Salton states that he would like to see a complete PDZ proposal with only the specific changes for the Board to review and sign off on.
- Mayor Woodard states that one of the other things we have not addressed is the conditions that the Board can place on this project. She will impose that the trees have to stay in place forever.
- Mayor Woodard also states that we will need to get more specific on stormwater management.

- Village Engineer B. Cross states that stormwater management is required by law, so there shouldn't be much the Board can do but this will fall under site plan review by the Village Planning Board.
- Mayor Woodard would like to make sure that the lights on this property are dark sky compliant.
- Mayor Woodard asks who will pay the Village taxes, water, and sewer bills.
- Developer M. Mecenass states that it can be either the individual taxpayers who own the dwelling or if the HOA wants, which is typically the HOA will pay the property taxes. There will be tax parcels and individual meters for each dwelling as well.
- Planning Board Chair F. Cowett asks how the tax parcel get evaluated when the PDZ is more than just the individual townhouse. In other words, who pays for the remaining property? Does the HOA pay for the entire parcel?
- Graham Feltham of Whitham Designs states that this really falls on a real estate lawyer. We are landscape architects.
- Trustee Hubbell wonders when the Board will start to see architecture plans.
- Developer M. Mecenass states that this project is my baby. He would like to create something that is beautiful, and hopefully the Board will like it. We started this in 2007, and he would love to share his ideas as they are developed.
- Trustee Salton states that the next time the Board looks at this working PDZ document, every section that is relevant to this project is ready for us.
- Graham Feltham of Whitham Designs states they will incorporate the comments and concerns and send out a revised document for the board to review.

§ 305.135.1 - **Findings**

- A. *The Upland Estates Planned Development Zone will support the preservation and enhancement of neighborhood character by providing a contextually appropriate transition from the surrounding single-family residential areas to the higher density mixed-use character of Community Corners.*
- B. *The proposed project will comply with all applicable local, county, state, and federal statutes through coordination with relevant regulatory agencies to advance the goals of the Village of Cayuga Heights Comprehensive Plan by supporting mixed-use redevelopment and reinforcing Community Corners role as the Village's economic and social hub.*

§ 305.135.2 - **Purpose.**

- A. *The purpose of the Upland Estates Planned Development Zone (PDZ) is to permit the implementation of a residential development located in the Village of Cayuga Heights Residence Zone which promotes the objectives and recommendations of the Village's Comprehensive Plan, but which does not otherwise conform to the zoning requirements of the Residence Zone.*
- B. *Mecenass Holdings LLC and its assigns and/or successors ('developer') proposes to develop two contiguous tax parcels (10.-4-1.4, 10.-4-9) which together comprise 6.13 acres located adjacent to the Corners Community Shopping Center in the Community Corners area of the Village of Cayuga Heights.*
- C. *Said development will consist of not more than 10 (ten) townhouses occupying 0.51 acres within the 6.13 acres at a density greater than that allowed as-of-right within the Village's Residence Zone.*

- D. *The remainder of the PDZ's 6.13 acres, which includes a New York State Department of Environmental Conservation (NYSDEC) wetland "of unusual importance" as well as steep slopes identified in the Village of Cayuga Heights Natural Resources Overlay Zone (Article IX), will not be developed. The Village's Board of Trustees may at some future date choose to amend the PDZ so as to permit additional development of the PDZ's 6.13 acres consistent with the objectives and recommendations of the Village's Comprehensive Plan, but it is under no obligation to do so.*
- E. *Requirements of Article VIII - Planned Development Zone shall also apply to this section. In the event that requirements of this section conflict with Article VIII, the requirements in this section shall apply.*

§ 305.135.3 - Definitions.

The definitions in § 305-5 of the Village of Cayuga Heights Code shall apply to all of the terms in this section except as otherwise specifically stated.

§ 305.135.4 - Permitted principal uses.

- A. *No building shall be erected or extended, and no land or building shall be used in the Upland Road Estates PDZ for other than any of the following purposes:*

(1) A one-family residence to be occupied by:

- a. One family plus no more than two other unrelated occupants; or*
b. Where there is no family, no more than three unrelated occupants.

(2) Group home, as regulated by New York State;

(3) Family type home for adults, as defined in the New York State Social Services Law, subject to the approval of a special use permit by the Village's Planning Board, in accordance with the procedures set forth in Article XIX of the Village's Zoning Law;

(4) Use of a dwelling unit or a portion of a dwelling unit for short-term rental is permitted only when the residence containing the dwelling unit is the primary residence of the property owner and only as an accessory use pursuant to § 304-171

§ 305.135.5 - Permitted accessory buildings and uses.

- A. *The following accessory buildings or uses are permitted in the Upland Estates PDZ:*

(1) Off-street garage or parking spaces for the occupants, users, and employees in connection with uses permitted in this article and meeting requirements as set forth in § 305.135.10 below.

(2) Signs, as regulated by Article X of the Village's Zoning Law.

§ 305.135.6 - Height of buildings.

- A. *No building or structure in the Upland Estates PDZ shall exceed 25 feet in height. (If following method of measurement as used in other Village of Cayuga Heights districts)*

- B. The height of a building shall be measured from the lowest point of the existing grade at the building foundation to the average height between eaves and ridge for pitched roofs and to the highest part of the parapet for flat roofs.
- C. *In cases where the proposed finished grade is higher than the existing grade, the change must be approved by the Code Enforcement Officer at the time of issuance of the building permit.*

-OR-

- A. *No building or structure in the Upland Estates PDZ shall exceed 30 feet in height. (If following proposed method of measurement.*
- B. *The height of a building shall be measured from the average proposed grade (calculated as the mean (average) of at least 8 approximately evenly spaced spot elevations directly adjacent to the building footprint – to be approved by the Code Enforcement Officer) to the highest point of the building (regardless of pitched roofs).*

NOTE: *Art VIII § 305-54 also provides different language for building height calculation “No building in a Planned Development Zone shall be more than two stories high, and no building shall exceed a height of 35 feet from the average finished grade to the average height between the eaves and ridgeline of a pitched roof or the highest point of a flat roof as measured from the average finished grade to the highest point of the building, unless the Village’s Board of Trustees determines in accordance with § 305-54 below that an exception to this requirement is justified and the Board specifies the nature and scope of such exception in its approval of a PDZ.”*

- C. *The height limitations do not apply to chimneys, ventilators, skylights, or other necessary features ordinarily extending above roofs nor to spires of churches or other buildings if such features are in no way used or usable for living purposes.*

§ 305.135.7 - Yard regulations.

- A. *Buildings in the Upland Estates PDZ shall be set back from property lines the following minimum dimensions, said dimensions to be measured at right angles to the property lines:*
- (1) Front Yard (west side of lot, facing Upland Road): 30 feet;*
 - (2) One Side Yard (north side of lot, facing Island Fitness): 10 feet;*
 - (3) Other Side Yard(s): 15 feet;*
 - (4) Rear Yard (east side of lot, facing CMC parking lot/Carriage House Apts.): 10 feet.*
- B. *The front yard in each case shall be measured from the front lot line.*
- C. *For any yard that abuts a public street, the front yard requirement shall apply.*
- D. *No automobile parking area shall be permitted in any required front yard.*

§ 305.135.8 – Lot coverage.

- A. *No building or buildings shall be erected or extended so as to exceed coverage of 12% of the Upland Estates PDZ.*

B. In computing the lot coverage, the following shall be included:

- (1) The area of any accessory buildings;
- (2) Carports, open at the sides and roofed;
- (3) Unroofed porches or decks, the surface of which is over two feet above the surface of the underlying ground as finally graded;
- (4) Areas covered by building eaves extending in excess of three feet.

C. In computing the lot coverage, the following shall not be included:

- (1) Areas covered by overhanging building eaves of three feet or less;
- (2) Unroofed swimming pools;
- (3) Unroofed parking areas.

§ 305.135.9 – **Size of lots.**

Lots in the Upland Estates PDZ shall have a minimum average width (125 feet) and a minimum average depth (150 feet) as described by the Village of Cayuga Heights Residence Zone (Art. V, § 305–21)

§ 305.135.10 – **Frontage on public street.**

Lots in the Upland Estates PDZ shall have a minimum frontage (75 feet) on a public street as described by the Village of Cayuga Heights Residence Zone (Art. V, § 305–22)

§ 305.135.11 – **Off-Street Parking.** (For clarity, this section may need to be noted as superseding some of the language in Article XII, which reads “Buildings with more than two dwelling units...: One garage or parking space shall be provided for each dwelling unit, plus one additional parking space for every three dwelling units....”)

- A. Three (3) garage or off-street parking spaces shall be provided for every two (2) dwelling unit. (1.5 spaces per unit).
- B. The Planning Board may, at its discretion, allow the number of spaces to be reduced from the above standards by up to 20% in those cases in which site plan review is required. (note: this language, as it appears in Art. XII § 305–90, H, (e). appears to be incorrectly nested under “Parking Dimensions”, but it refers to “number of spaces”)
- C. Each off-street parking space shall have a minimum width of nine feet and a minimum length of 18 feet.
- D. There shall be no parking spaces within the front yard setback.
- E. Parking space dimensions.
 - (1) In parking areas with 10 or fewer parking spaces, each parking space shall have a minimum width of nine feet and a minimum length of 18 feet.
 - (2) In parking areas with 11 or more parking spaces:
 - (a) Perpendicular parking. For parking perpendicular to the driveway aisle, parking spaces shall have a minimum width of nine feet and a minimum length of 18 feet.

- (b) *Parallel parking. For parking parallel to the driveway aisle, parking spaces shall have a minimum width of nine feet and a minimum length of 20 feet.*
- (c) *Angled parking. For parking angled to the driveway aisle, parking spaces shall have a minimum width of nine feet and a minimum length of 18 feet with driveway aisle widths as follows:*
 - (1) *30° parking. An aisle width of 13 feet for one-directional flow and an aisle width of 26 feet for two-directional flow.*
 - (2) *45° parking. An aisle width of 16 feet for one-directional flow and an aisle width of 26 feet for two-directional flow.*
 - (3) *60° parking. An aisle width of 21 feet for one-directional flow and an aisle width of 26 feet for two-directional flow.*
 - (4) *The edge of the parking space pavement may be up to two feet inside the outermost line of the parking space where unobstructed vehicle overhang is available.*

F. *Parking for persons with disabilities. The combined width of the parking space and the access aisle shall be in compliance with the Americans with Disabilities Act (1990) and the New York State Uniform Fire Prevention and Building Code. Signage as required by the New York State Uniform Fire Prevention and Building Code shall be provided for all parking spaces designated for use by accessibility-impaired persons and associated access aisles.*

§ 305.135.12 – **Driveways.**

- A. *Driveways in the Upland Estates PDZ shall comply with the requirements as described by the Village of Cayuga Heights Off Street Parking (Art. XII, § 305–90)*
- B. *Off-street parking of motor vehicles is permitted only in approved parking spaces, parking areas, or parking lots, except that on premises improved only by a one-family dwelling or a two-family dwelling, motor vehicles may be parked in the driveway on such premises. In any case, parking is not permitted on lawns, sidewalks, or other areas not developed for the parking of motor vehicles in accordance with the provisions of this article.*
- C. *No motor vehicle parking is permitted in any front yard setback, except motor vehicles may be parked in the driveway on premises improved only by a one-family dwelling or a two-family dwelling.*
- D. *Physical character of parking spaces. The surface of the parking area shall be crushed stone, brick, concrete, asphalt, permeable pavement, or similar materials.*
- E. *Drainage. All newly constructed or enlarged parking areas, including associated driveways and vehicle maneuvering areas, shall have adequate provisions to prevent surface water from draining to or across adjoining properties, sidewalks or streets during, at a minimum, a ten-year storm event, and shall comply with the provisions of Chapter [235](#), Stormwater Management, Part [1](#), Stormwater Management and Erosion and Sediment Control. Stormwater runoff shall be designed to not flow across any public sidewalk to a stormwater facility. All drainage systems in existing parking areas shall be maintained in good working order*
- F. *Access requirements. All parking spaces shall have access to a public street by way of a driveway.*

- (1) *The portion of access driveways between the edge of pavement of a public street and a sidewalk, where a sidewalk exists, must be hard-surfaced with concrete, brick, asphalt or other material approved, in writing, by the Village Engineer.*
- (2) *Driveways must be at least eight feet wide on premises improved only by a one-family dwelling or a two-family dwelling and at least 10 feet wide for all other uses, and must have clear visibility to the street. Any vegetative screening must be so designed that it shall not interfere with sight lines necessary for pedestrian and driver safety. Maximum driveway width shall be 24 feet.*
- (3) *Maximum driveway grades. In the Multiple Housing and Commercial zoning districts, excepting one-family and two-family dwellings in those districts, driveways to areas containing parking spaces for three or more vehicles shall be graded to form a street entry with a maximum grade of 8% for a distance of 25 feet from the edge of pavement of the public street.*
- (4) *Adjacent driveways and combined curb cuts. Driveways on adjacent lots may be side by side or may be combined.*
- (5) *Driveway aisles. Where permitted, one-way driveway aisles shall have a minimum width of 10 feet and a maximum width of 12 feet. Two-way driveway aisles shall have a minimum width of 20 feet and a maximum width of 24 feet.*
- (6) *Required maintenance. For so long as they remain in use as such, all parking areas and associated driveways and vehicle maneuvering areas, as well as any associated screening, plantings and drainage systems, must be maintained to preserve their intended function and to prevent nuisances or hazards to people, surrounding properties and public streets and sidewalks.*

§ 305.135.13 – Stormwater Management.

- A. *Stormwater Management Practices in the Upland Estates PDZ shall comply with the requirements as described by the Village of Cayuga Heights Chapter 235 Stormwater Management.*
- B. *The rate of stormwater runoff from a Planned Development Zone after development is complete shall not exceed the rate that would occur under a natural undeveloped condition as calculated for a one-hundred-year storm and is in compliance with the Village's stormwater local law and applicable state law and regulations.*

§ 305.135.14 – Exterior Lighting.

Adequate site lighting shall be provided for the Upland Estates PDZ and shall be designed and located so that it does not produce glare on adjacent properties, does not impede the vision of traffic on adjacent roads, and shall be otherwise in compliance with Article [XI](#), Exterior Lighting Standards, of this chapter.

§ 305.135.15 – Ownership.

Manner of land and infrastructure ownership. The property and infrastructure in the Upland Estates Planned Development Zone may be owned as follows:

- A. Each dwelling unit may be owned individually or by more than one person or entity;*
- B. Common land, roadways, sidewalks, stormwater facilities and all other commonly-owned infrastructure may be owned by a corporation controlled by the residents of the Upland Estates Planned Development Zone provided the Board of Trustees finds the corporation will be adequately organized and capitalized to properly construct, maintain, operate and reconstruct such assets;*

-END OF DOCUMENT-

d. Renwick Brook Culvert Project:

- Village Engineer B. Cross states that T. G Miller has created several different ways to repair this failing culvert. The final decision is to just remove the old culvert and replace it. The engineers' estimate for this is around \$550,000 that does not include contingency.
- Village Engineer B. Cross states that we are funding this project with CHIPS money, which is also used for paving roads. We currently have \$308,000 available. Next year, we will receive \$208,000 in CHIPS funds. This will leave us short and need to budget the balance.
- Trustee Robinson asks what a typical percentage is for budgeting contingency.
- Village Engineer B. Cross states that for this project, it could range between five and ten percent depending on the detail of the engineering drawings.
- Assistant Superintendent of Public Works A. Cowder states that the one factor that will change for the next two years is no new street paving. This is the case because we will be using all the CHIPS money for the culvert project.
- Trustee Salton states that we should not do that. We have an annual road maintenance program and we should stick to it.
- Trustee Conway would like to know when this project is going to take place.
- Village Engineer B. Cross states that we will begin this work in the spring.
- Village Engineer B. Cross states that T. G Miller is ready to put the plans out to bid with a bid opening date of February 12, 2026, at 2:00 p.m.

Resolution: 9942

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees authorizes and approves the Renwick Brook Culvert Repair Project Bid Documents prepared by T.G. Miller to be posted in the legal notice open for bids and open those bids on February 12, 2026, at 2:00 p.m.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

e. Appointment of Steve Wilson to the Village Zoning Board of Appeals.

•Mayor Woodard states that the Village Zoning Board of Appeals is down one member. She would like to appoint Village resident Steve Wilson to the Board and finish out the term of former member Mark Tate.

Resolution: 9943

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees authorizes and approves the appointment of Steve Wilson to the Village Zoning Board of Appeals until the Village Organizational Meeting, where he will begin a full term.

Motion: Trustee Hubbell

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

f. Proposed Local Law A of the Year 2026 - Dumpsters

•Mayor Woodard states that we have received many complaints about dumpsters in the front yards of properties in the Village.

•Trustee Salton would like to know where the dumpsters are in the Village.

•Village Engineer B. Cross states that over the years, there have been dumpsters down Cayuga Heights Rd across from the fraternity, some on Wyckoff Rd., and now the corner of Kelvin and Brook lane. Our current property maintenance law does not specifically address dumpsters in the front yard setback.

•Village Engineer B. Cross states that Village Attorney O. Shah has drafted Proposed Local Law A of the year 2026 for the Board to consider. This local law would also cover location violations and or how the area is kept clean.

•Trustee Robinson states that we might have to adjust the time to allow emptying these dumpsters to 7:00 a.m., not 8:00 a.m. as written.

•Village Engineer B. Cross states that a new topic came up that we have not even begun to discuss. We have received a complaint about unregistered or inoperable vehicles on Overlook. This would include cars full of refuse, no tires, vehicles that will never get back operable.

6. Report of the Trustees:

a. Village Public Works Committee Update:

•Trustee Robinson states that we are still waiting for the New York State Department of Transportation (NYSDOT) to approve the engineering plans.

- Trustee Robinson states that there was a second TAP grant opportunity to cover any overages from our current TAP Grant.
- Village Engineer B. Cross states that we have since learned that this would only delay our current project even longer, which would add years. It looks like we might be able to apply for a different type of grant. Michelle Palmer will be providing more information as it comes in.
- Trustee Robinson states that we have a resident who has refused to accept their property maintenance violation letters, and it was discussed to have our own police officers serve the property owner with the violations.
- Chief Wright states that the Village Police Department would not get involved; the Village would have to hire a service to serve this violation. If the individual does not reside in the Village, and two, it might be considered intimidation by a police officer of the Village.
- Trustee Biloski would like to know what happens is we still cannot serve the violations. Do we slip it under the door? What can we do?
- Village Attorney O. Shah states that New York State Law states that a server has to make three attempts at the last known residence. If there is no response to the third attempt, the notice can be taped to the door, and then mail another copy via first-class mail. The Village will have to show through an affidavit that diligence has been done to advise the homeowner of the existing violations.
- Trustee Robinson states that the next step is to look into the cost of this service and make a determination of cost.

b. Village Wastewater Committee Update:

- Trustee Robinson states that plant manager M. Albro received a quote for a control panel and turbines. The cost came in at \$343,000.
- Village Engineer B. Cross states that those panels were installed in the early 2000's as part of the phosphorus filtration project. We discussed that as part of phase two of the plant upgrades, we were going to install a building over the pumps. Now it makes more sense to build a building, replace the control panels, and pumps all at the same time.

c. Village Human Resources Committee Update:

- Trustee Biloski states that the Superintendent of Public Works position has been posted with several agencies, including ZipRecruiter. There is one qualified candidate that we will be interviewing on Monday.

d. Village Public Safety Committee Update:

- Trustee Biloski states that with the addition of full-time officer G. Trimm, part-time hours have been down month after month.
- Trustee Biloski states that the college intern has started his three-week internship.
- Trustee Salton states that he would like to address some concerns with state and local interaction with Federal ICE Agents. He has concerns over the state and local interactions with federal agents.

- Trustee Salton states that he would like to be a voice for the citizens, non-citizens, residents, and other visitors of the Village of Cayuga Heights. He would like to talk about our law enforcement personnel and how we protect all those involved.

- Trustee Salton states that he would like to see more information on how federal agents, specifically ICE, work with local agencies and law enforcement. He will be attending the February Tompkins County Legislature's Public Safety Committee meeting, which will be discussing the heightened situations.

- Trustee Salton states that he is open to discussing at the appropriate time the topic of a sanctuary Village. He does not know where the Village stands on public policy concerns related to ICE. There is a document from the Tompkins County Sheriff's Office that our Village Public Safety Committee should meet and talk about.

- Trustee Hubbell states that Cornell University is currently reviewing and updating all of its policies with regard to protecting faculty, staff and students. Primarily security and protection as a fallout from the Brown University shooting.

- Trustee Salton states that he met with Chief Wright and Sergeant Manning in the hopes that we can all have some consistency throughout the jurisdiction.

a. Village Finance Committee Update:

- Trustee Rennekamp states that we talked about setting a time and date for the Village Budget Workshop, which is now March 21, 2026, at 8:00 a.m. We talked about at the February finance meeting that department heads will go through their budgets which will help finalize our proposed budget for the next fiscal year.

7. Report of Superintendent of Public Works Cross:

- B. Cross states that all of his action items have been discussed; there is nothing further to add.

8. Report of Police Chief Wright: Submitted Report (Exhibit 2026-112)

- Chief Wright states that the college internship will be done this Friday. He seems to have had a good experience.

- Chief Wright states that having the seventh officer now on the road has also added to the number of calls for service.

- Chief Wright states that this directly relates to the original plan of reducing part-time hours with a seventh officer. In the months of November and December of 2024, we had a total of 412 part-time hours; in November and December of 2025, we only used 185 hours.

9. Report of Assistant Superintendent of Public Works Cowder: Submitted Report (Exhibit 2026-104)

- Assistant Superintendent of Public Works Cowder states that Bolton Point is exploring a water leak somewhere on the elementary school grounds. There could be a correlation to the increase in meter readings going to the sewer plant. We might have found some more I & I.

- Assistant Superintendent of Public Works Cowder states that he has been working on coordinating the lead replacement lines with Bolton Point for this spring. The main focus will be on six lead services that are on the Village side only.

•Trustee Conway states that he wants to thank the DPW crew for a quick response and assistance with a sewer lateral issue.

10. Report of Clerk Walker:

•Clerk Walker states that tonight he has no action items for the Board, but Clerk Walker states that the office has been very busy with H.R. renewals for healthcare and retirement.

•Clerk Walker states that he included a section on street banners, pointing out that this will be our countries 250 birthday. The vendor can customize these banners to hang on the streetlights on N. Triphammer Rd. He will add this to the agenda for the Administration Committee to discuss in detail.

11. Report of Attorney O. Shah:

•Village Attorney Shah states that he has nothing to report tonight.

12. Executive Session:

Resolution: 9944

WHEREAS: The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

WHEREAS: Upon a majority vote of its total membership, taken in an open meeting under a motion identifying the general area or areas of the subject or subjects to be considered; and,

WHEREAS: The conduct of an executive session for these enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public money:

THEREFORE, BE IT RESOLVED THAT An Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for subsection (F) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

Motion: Trustee Robinson

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Village Board of Trustees exits an Executive Session and returns to an open meeting.

Resolution: 9945

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees authorizes and approves reducing the Greater

Tompkins County Municipal Health Insurance Consortium employee Gold Plan premium rate for the Village Non-Bargaining Group to the same rate as last year (2025), starting in February 2026.

Motion: Trustee Rennekamp

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

Resolution: 9946

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees authorizes and approves offering employees who opt out of receiving the Village Gold Plan Medical Health Plan, and CSEA Dental and Vision will be eligible for a stipend equal to ten (10%) percent of the Village's individual cost at an eighty-six (86%) percent rate of contribution.

Motion: Trustee Rennekamp

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

14. Adjournment: Mayor Woodard adjourns the meeting at 11:05 p.m.

EXHIBIT 2026 -116

February 17, 2026

Monthly Report January 2026

We began 2026 with 56 calls for service. Of these, 35 occurred within the Village of Cayuga Heights, 17 in the Town of Ithaca, and 3 were mutual aid requests. The incidents included 36 EMS calls and 20 fire responses. Several calls during the month involved carbon monoxide (CO) alarms. While we frequently respond to CO activations that ultimately result from aging detectors or low batteries, this month we encountered multiple situations with confirmed elevated CO levels. In those cases, appliances capable of producing CO were shut down and NYSEG was contacted for further investigation to ensure resident safety. Late in the month, we responded mutual aid to a structure fire in Lansing with reports of a person trapped. Our crews arrived quickly and assisted with the primary search of the first floor while fire conditions were present in the basement. The victim was located by crews searching the basement, and our members assisted with patient extrication and subsequent fire suppression. Crews operated effectively under difficult conditions, and for many members, this was their first working structure fire. As always, we maintain a peer support process to check in with members following significant incidents.

Training typically slows in January due to winter break and many members being out of town. Early in the month, several members completed an American Heart Association CPR Instructor Course taught by Mike Keegan. After completing the program and teaching under observation, they were cleared to instruct independently. Later in the month, we conducted our annual OSHA refresher training, our only mandatory training of the year, with 40 members in attendance. Following OSHA training, we held a CPR refresher session for members needing recertification. All department members are required to maintain at least BLS CPR certification. Our newest recruits continue progressing through their checklists and are enrolled in local BEFO classes, with several planning to advance to IFO training to qualify as interior firefighters.

We are currently preparing two grant applications:

- A New York State Volunteer Fire Department Grant to replace aging station windows with more energy-efficient models.
- A Triad Foundation grant to purchase AEDs for community placement, including Marcham Hall, the police department, and the Village DPW. Expanding AED access and providing CPR training remains a longstanding department goal, and we hope to launch this initiative in 2026.

The kitchen renovation project continues to progress well. Sheetrock installation and painting are complete, and the space has been prepared for cabinetry. During floor preparation, we discovered the concrete slab sloped significantly, with the southwest corner elevated approximately 1.25 inches—likely original to the building. Quick Construction ground down the high point and applied self-leveling compound before tile installation. We are now awaiting cabinet and countertop delivery, with cabinets expected in the third week of February. We anticipate completing the project by early March. Our bunkers are eager to have their kitchen and living space back.

There are no major updates on the new fire truck at this time. Delivery remains scheduled for October. We have contacted two primary used apparatus vendors and submitted apparatus information sheets to determine the value of our current truck. Additional information should be available soon.

The department's Installation Banquet has been scheduled for April 18th at RaNic, conveniently located across from the station. Adams Café will again provide catering, and members are looking forward to the event.

Finally, we are hoping for a break in the cold weather. Several recent incidents required extended outdoor operations. We continue to supply hand and foot warmers for members to keep in their gear, and we are replenishing our stock to support winter operations.

Sincerely,

Fire Chief/Fire Superintendent George Tamborelle

EXHIBIT 2026 - 117
VILLAGE OF CAYUGA HEIGHTS
TREASURER'S REPORT

Revenues and Expenses:

January bank to book reconciliations are complete and has been signed off by Deputy Treasurer Rennekamp. The report from Williamson is attached to this report.

Budget:

Approval of Abstract 9

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #9 for FYE2026 consisting of:

- TA vouchers in the amount of \$
- Consolidated Fund vouchers in the amount of \$ and the Treasurer is instructed to make payments thereon.
-

Respectfully Submitted

Laura W. Dolch

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of January, 2026:

DATED: February 4, 2026

TREASURER

	Balance 12/31/2025	Increases	Decreases	Balance 01/31/2026
A GENERAL FUND - VILLAGE				
CASH - CHECKING	2,974,831.55	1,162,596.00	943,749.02	3,193,678.53
CASH - SAVING	112.74	0.35	0.00	113.09
CERTIFICATE OF DEPOSIT	456,698.02	0.00	0.00	456,698.02
NYCLASS GENERAL	1,403,251.58	130,206.74	840,999.99	692,458.33
PETTY CASH	450.00	0.00	0.00	450.00
TOTAL	4,835,343.89	1,292,803.09	1,784,749.01	4,343,397.97
CD SPECIAL GRANT FUND				
CASH	4,471.89	0.00	0.00	4,471.89
CASH - POLICE COMP TIME RESERV	28,771.01	0.00	0.00	28,771.01
Fire Truck Reserve 2025	132,242.56	10,000.00	0.00	142,242.56
CASH - POL TRIAD GRANTS	2,399.72	0.00	0.00	2,399.72
Waster Water System Reserve	152,405.39	0.00	0.00	152,405.39
CASH - BEAUTIFICATION SPECIAL	124.10	0.00	0.00	124.10
CASH - FIRE DEPT DONATIONS	54,280.29	4,041.25	0.00	58,321.54
RESERVE FOR BANK INTEREST	2,191.39	1,951.62	0.00	4,143.01
CASH - GENERAL POLICE DONATION	58,311.05	0.00	0.00	58,311.05
Garbage Truck Reserve	20,320.72	0.00	0.00	20,320.72
Water Main Reserve	180,317.37	0.00	0.00	180,317.37
TOTAL	635,835.49	15,992.87	0.00	651,828.36
F WATER FUND				
CASH - CHECKING	239,252.62	1,947.19	18,022.49	223,177.32
NYClass - Water	64,648.43	197.73	0.00	64,846.16
TOTAL	303,901.05	2,144.92	18,022.49	288,023.48
G SEWER FUND				
CASH - CHECKING	-726,381.58	119,019.43	270,394.18	-877,756.33
NYCLASS SEWER	154,529.67	961.79	0.00	155,491.46
TOTAL	-571,851.91	119,981.22	270,394.18	-722,264.87
H CAPITAL FUND				
CASH - CHECKING	-2,096,445.96	36,626.44	1,313.25	-2,061,132.77
NY CLASS	38,295.00	117.14	0.00	38,412.14
TOTAL	-2,058,150.96	36,743.58	1,313.25	-2,022,720.63
HA RAIL PROJECT				
CASH - CHECKING	-304,536.25	126,821.75	126,821.75	-304,536.25
NY CLASS ACCOUNT	188,064.85	251,721.59	126,821.75	312,964.89
TOTAL	-116,471.40	378,543.34	253,643.50	8,428.44
TA TRUST & AGENCY				
CASH - CHECKING	22,388.15	234,990.93	224,178.77	33,200.31
TOTAL	22,388.15	234,990.93	224,178.77	33,200.31
TOTAL ALL FUNDS	3,050,994.31	2,081,199.95	2,552,301.20	2,579,893.06

EXHIBIT 2026-118

**VILLAGE OF CAYUGA HEIGHTS
DRAFT
PROPOSED LOCAL LAW A OF THE YEAR 2026**

**A LOCAL LAW TO AMEND
THE VILLAGE OF CAYUGA HEIGHTS CODE CHAPTER 305, “ZONING,”
ARTICLE III, “TERMINOLOGY,” SECTION 305-5, “DEFINITIONS’ AND
ARTICLE V, “RESIDENCE ZONE,” SECTION 305-17(M), “PERMITTED ACCESSORY BUILDINGS AND USES”
PROVISIONS**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights (the “Village”) as follows:

SECTION I PURPOSE AND INTENT

The Village’s Board of Trustees has found that there is no provision in the Zoning Law as currently drafted regulating the placement and use of dumpsters, both permanent and temporary, within the Village. Additionally, the Village Board has found that the unregulated use of dumpsters may create a hazard to the health and public safety of the Village as a result of garbage, refuse, solid waste, and/or hazardous materials being improperly disposed of by Village residents. Further, the Village Board has determined that Section 305-5 and Section 305-17 should be amended to address both the permissible and prohibited uses of dumpsters by residents of the Village. The purpose of this Local Law is to modify the text of Village Code Chapter 305, Article III, Section 305-5 and Article V, Section 305-17(M) as stated below.

SECTION II AUTHORITY

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law.

SECTION III AMEND OF VILLAGE CODE CHAPTER 305, “ZONING,” ARTICLE III, “TERMINOLOGY,” SECTION 305-5, “DEFINITIONS”

Section 305-5 of Chapter 305 of Article III, “Terminology,” of the Zoning Law of the Village Code is hereby amended to add the following definitions:

DUMPSTER – A metal storage receptacle, other than a conventional trash can with lid, used to store outdoors refuse and debris including, but not limited to, rubbish, garbage, recyclable materials, and solid waste, which is then emptied of its contents, or removed with its contents, to a dumpsite. A dumpster shall include a roll-off container, but not a portable on-demand storage container (POD).

DUMPSTER, PERMANENT – Any dumpster used for purposes regular and periodic in nature, such as for the weekly collection of trash and garbage from the residents of multiple family residences.

DUMPSTER, TEMPORARY – Any dumpster used for purposes not permanent in nature such as construction, renovation, or demolition projects, special events, and seasonal use.

SECTION IV

AMENDMENT OF VILLAGE CODE CHAPTER 305, “ZONING,” ARTICLE V, “RESIDENCE ZONE,” SECTION 305-17(M), “PERMITTED ACCESSORY BUILDINGS AND USES”

Section 305-17 of Chapter 305 of Article V, “Residence Zone,” of the Zoning Law of the Village Code, is hereby amended by adding a new paragraph (M) to read as follows:

M. Dumpsters, permanent and temporary, meeting all of the following requirements:

(1) Location:

- (a) Off-street and not within the Village’s public street right-of-way;
- (b) To the maximum extent possible, in a side or rear yard, and not in a front yard;
- (c) On a paved surface with vehicular access by means of a paved or improved, stable surface;
- (d) Not in any area that must be maintained unencumbered to comply with fire, building or public safety laws, rules, and regulations;

(2) Shall serve only the property on which it is located, only one property, and only by those individuals so authorized by the property owner with unauthorized use subject to trespassing charges;

(3) Shall be fitted either with a tightly fitting cover or tarp such that the dumpster is kept closed or covered overnight and except when the dumpster is in the process of being filled or emptied;

(4) Maintained by the property owner on which the dumpster is located such that:

- (a) Materials accumulated within the dumpster shall not prohibit the dumpster from being closed or covered;
- (b) The dumpster area shall be kept free odors, overflow materials accumulating on the ground, scattered or wind-blown debris, and all other nuisances, including, but not limited to, rodents;

(5) The dumpster owner’s name and telephone number printed clearly thereon in letters at least three (3) inches high;

(6) Shall not be used to dispose of hazardous materials or biomaterials or waste, as determined by New York State or federal laws, rules or regulations;

(7) No dumpster shall be filled before 7:00 am or after 9:00 pm, and the emptying of dumpster contents shall not commence before 7:00 am and shall not continue after 9:00 pm;

(8) For property where a temporary dumpster is being used pursuant to construction or demolition for which a building or demolition permit has been issued by the Village’s Code Enforcement Officer, the dumpster:

(a) May be located on the property for the specific period of time for which the building or demolition permit remains valid and in force;

(b) Is used solely for the containment and disposal of materials resulting from such construction or demolition;

(c) Shall be removed upon completion of said construction or demolition;

(9) For property where a temporary dumpster is being used pursuant to purposes not requiring a building or demolition permit to be issued by the Village's Code Enforcement Officer, the dumpster:

(a) May only be placed on the property subject to a dumpster permit being issued by the Village's Zoning Officer;

(b) Shall be allowed to remain on the property for a period not to exceed sixty (60) days, renewable for an additional thirty (30) day period upon application to the Zoning Officer;

(c) Shall be removed from the property within five (5) calendar days of expiration of the dumpster permit.

SECTION V SUPERSEDING EFFECT

All Local Laws, Articles, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law are deemed to be in conflict of the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION VI PARTIAL INVALIDITY

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VII EFFECTIVE DATE

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minute

EXHIBIT 2026 -119

Upland RD - PDZ Working Document
Last Edit: 1/27/26 - GF

Article ___ Upland Estates Planned Development Zone

§ 305.135.1 - Findings

- C. The Upland Estates Planned Development Zone will support the preservation and enhancement of neighborhood character by providing a contextually appropriate transition from the surrounding single-family residential areas to the higher density mixed-use character of Community Corners.
- D. The proposed project will comply with all applicable local, county, state, and federal statutes through coordination with relevant regulatory agencies to advance the goals of the Village of Cayuga Heights Comprehensive Plan by supporting mixed-use redevelopment and reinforcing Community Corners' role as the Village's economic and social hub.

§ 305.135.2 - Purpose.

- F. The purpose of the Upland Estates Planned Development Zone (PDZ) is to permit the implementation of a residential development located in the Village of Cayuga Heights Residence Zone which promotes the objectives and recommendations of the Village's Comprehensive Plan, but which does not otherwise conform to the zoning requirements of the Residence Zone.
- G. Mecenass Holdings LLC and its assigns and/or successors ('developer') proposes to develop two contiguous tax parcels (10.-4-1.4, 10.-4-9) which together comprise 6.13 acres, located adjacent to the Corners Community Shopping Center in the Community Corners area of the Village of Cayuga Heights.
- H. Said development will consist of not more than 10 (ten) townhouses occupying 0.51 acres within the 6.13 acres at a density greater than that allowed as-of-right within the Village's Residence Zone.
- I. The remainder of the PDZ's 6.13 acres, which includes a New York State Department of Environmental Conservation (NYSDEC) wetland "of unusual importance" as well as steep slopes identified in the Village of Cayuga Heights Natural Resources Overlay Zone (Article IX), will not be developed. The Village's Board of Trustees may at some future date choose to amend the PDZ to permit additional development of the PDZ's 6.13 acres consistent with the objectives and recommendations of the Village's Comprehensive Plan, but it is under no obligation to do so.
- J. Requirements of Article VIII - Planned Development Zone shall also apply to this section. In the event that requirements of this section conflict with Article VIII, the requirements in this section shall apply.

§ 305.135.3 - **Definitions.**

The definitions in § 305-5 of the Village of Cayuga Heights Code shall apply to all the terms in this section except as otherwise specifically stated.

§ 305.135.4 - **Permitted principal uses.**

D. No building shall be erected or extended, and no land or building shall be used in the Upland Road Estates PDZ for other than any of the following purposes:

(5) A one-family residence to be occupied by:

- a. One family plus no more than two other unrelated occupants; or
- b. Where there is no family, no more than three unrelated occupants.

(6) Group home, as regulated by New York State;

(7) Family type home for adults, as defined in the New York State Social Services Law, subject to the approval of a special use permit by the Village's Planning Board, in accordance with the procedures set forth in Article XIX of the Village's Zoning Law;

(8) Use of a dwelling unit or a portion of a dwelling unit for short-term rental is permitted only when the residence containing the dwelling unit is the primary residence of the property owner and only as an accessory use pursuant to § 304-171

§ 305.135.5 - **Permitted accessory buildings and uses.**

A. The following accessory buildings or uses are permitted in the Upland Estates PDZ:

(1) Off-street garage or parking spaces for the occupants, users, and employees in connection with uses permitted in this article and meeting requirements as set forth in § 305.135.10 below.

(2) Signs, as regulated by Article X of the Village's Zoning Law.

§ 305.135.6 - **Height of buildings.**

D. No building or structure in the Upland Estates PDZ shall exceed 25 feet in height.

E. The height of a building shall be measured from the lowest point of the existing grade at the building foundation to the average height between eaves and ridge for pitched roofs and to the highest part of the parapet for flat roofs.

F. In cases where the proposed finished grade is higher than the existing grade, the change must be approved by the Code Enforcement Officer at the time of issuance of the building permit.

G. The height limitations do not apply to chimneys, ventilators, skylights, or other necessary features ordinarily extending above roofs nor to spires of churches or other buildings if such features are in no way used or usable for living purposes.

§ 305.135.7 - **Yard regulations.**

- E. Buildings in the Upland Estates PDZ shall be set back from property lines the following minimum dimensions, said dimensions to be measured at right angles to the property lines:
- (5) Front Yard (*west side of lot, facing Upland Road*): 30 feet;
 - (6) One Side Yard (*north side of lot, facing Island Fitness*): 10 feet;
 - (7) Other Side Yard(s): 15 feet;
 - (8) Rear Yard (*east side of lot, facing CMC parking lot/Carriage House Apts.*): 10 feet.
- F. The front yard in each case shall be measured from the front lot line.
- G. For any yard that abuts a public street, the front yard requirement shall apply.
- H. No automobile parking area shall be permitted in any required front yard.

§ 305.135.8 – **Lot coverage.**

- D. No building or buildings shall be erected or extended to exceed coverage of 12% of the Upland Estates PDZ.
- E. In computing the lot coverage, the following shall be included:
- (1) The area of any accessory buildings;
 - (2) Carports, open at the sides and roofed;
 - (3) Unroofed porches or decks, the surface of which is over two feet above the surface of the underlying ground as finally graded;
 - (4) Areas covered by building eaves extending in excess of three feet.
- F. In computing the lot coverage, the following shall not be included:
- (1) Areas covered by overhanging building eaves of three feet or less;
 - (2) Unroofed swimming pools;
 - (3) Unroofed parking areas.

§ 305.135.9 – **Size of lots.**

Lots in the Upland Estates PDZ shall have a minimum average width of *125 feet* and a minimum average depth of *150 feet* as described by the Village of Cayuga Heights Residence Zone (Art. V, § 305–21)

§ 305.135.10 – **Frontage on public street.**

Lots in the Upland Estates PDZ shall have a minimum frontage of *75 feet* on a public street as described by the Village of Cayuga Heights Residence Zone (Art. V, § 305–22)

§ 305.135.11 – **Off-Street Parking.** Requirements of Article XII – Off-Street Parking shall also apply to this section. In the event that requirements of this section conflict with Article XII, the requirements in this section shall apply.

- A. Two garage or off-street parking spaces shall be provided for each dwelling unit.

- B. The Planning Board may, at its discretion, allow the number of spaces to be reduced from the above standards by up to 20% in those cases in which site plan review is required.
- C. Each off-street parking space in the Upland Estates PDZ shall have a minimum width of nine feet and a minimum length of 18 feet.
- D. There shall be no parking spaces within the front yard setback.
- E. Parking for persons with disabilities. The combined width of the parking space and the access aisle shall be in compliance with the Americans with Disabilities Act (1990) and the New York State Uniform Fire Prevention and Building Code. Signage as required by the New York State Uniform Fire Prevention and Building Code shall be provided for all parking spaces designated for use by accessibility-impaired persons and associated access aisles.

§ 305.135.12 – **Driveways.**

- G. Driveways in the Upland Estates PDZ shall comply with the requirements as described by the Village of Cayuga Heights Off Street Parking (Art. XII, § 305–90)
- H. Access requirements. All parking spaces shall have access to a public street by way of a driveway.
 - (1) Driveways in the Upland Estates PDZ must be at least 10 feet wide , and must have clear visibility to the street. Any vegetative screening must be designed so that it shall not interfere with sight lines necessary for pedestrian and driver safety. Maximum driveway width shall be 24 feet.
 - (2) Driveway aisles. One-way driveway aisles in the Upland Estates PDZ shall have a minimum width of 10 feet and a maximum width of 12 feet. Two-way driveway aisles shall have a minimum width of 20 feet and a maximum width of 24 feet.

§ 305.135.13 – **Stormwater Management.**

- C. Stormwater Management Practices in the Upland Estates PDZ shall comply with the requirements as described by the Village of Cayuga Heights Chapter 235 Stormwater Management.
- D. The rate of stormwater runoff from the Upland Estates Planned Development Zone after development is complete shall not exceed the rate that would occur under a natural undeveloped condition as calculated for a one-hundred-year storm and is in compliance with the Village's stormwater local law and applicable state law and regulations.

§ 305.135.14 – **Exterior Lighting.**

Adequate site lighting shall be provided for the Upland Estates PDZ and shall be designed and located so that it does not produce glare on adjacent properties, does not impede the vision of traffic on adjacent roads, is ‘dark sky’ compliant, according to the specifications of the International Dark Sky Association (IDA). and shall be otherwise in compliance with Article XI, Exterior Lighting Standards, of the Village of Cayuga Heights code..

§ 305.135.15 – **Landscape.**

The number of trees to be planted in the Upland Estates PDZ shall be at least equal to the number of trees removed for development purposes and shall comply with the standards set by the Village’s Shade Tree Advisory Committee. (Art. XIII, § 305–52)

§ 305.135.16 – **Ownership.**

Manner of land and infrastructure ownership. The property and infrastructure in the Upland Estates Planned Development Zone may be owned as follows:

- C. Each dwelling unit may be owned individually or by more than one person or entity;
- D. Common land, roadways, sidewalks, stormwater facilities and all other commonly-owned infrastructure may be owned by a corporation controlled by the residents of the Upland Estates Planned Development Zone, provided the Board of Trustees finds the corporation will be adequately organized and capitalized to properly construct, maintain, operate and reconstruct such assets;

-END OF DOCUMENT-

EXHIBIT 2026 -120

Village of Cayuga Heights Historian Report, 2025
Beatrice B. Szekely

Having published my book *University Suburb, Founding the Village of Cayuga Heights in Ithaca, New York*, in December 2024, much of my effort early in 2025 focused on promoting it. Both The Tompkins County History Center and Historic Ithaca have it for sale downtown

I appreciated being able to use the courtroom at Marchan Hall for a book talk on March 16. Attended by 60 people, with latecomers turned away, their enthusiasm was testimony to keen interest in our community.

Other activity early in the year spilled over from the book launch.

Several real estate agents talked to me about particular neighborhoods, streets, and 1 houses mentioned in the book. Village planning board chair Fred Cowett asked me a question about early tree planting that led me back into notes taken for my book research at Cornell.

Other municipal historians and members of a group of local researchers convened by Carol Kammen expressed collegial interest and raised questions with me about the content.

Best of all, a few new residents of the village, for whom I have researched the history of their properties, have told me the book helps them feel more at home in Cayuga Heights—one example being the owner of a mid-century ranch house at 212 Highgate Road.

Throughout the year I attended meetings of municipal historians of Tompkins County and a group of local history researchers, both groups convened by former county historian Carol Kammen. Of note: Charles Githler has been appointed to succeed Kammen.

Below, please find a recounting of what I got up to, once my preoccupation with the book launch receded.

April: I accompanied Deputy Clerk Kristen Perkins when she interviewed Doug and Holly Nash, owners of Flowers Fashions by Haring, for an eNewsBlast article.

May: I gave a tour to four women, three of whom have moved here in the last few years. Before starting out, we did some “map work,” and I briefed each of them on the history of her neighborhood and home. Their three addresses are 500 Hanshaw Road in what Charles Blood developed as “Hampton Terrace,” 615 Highland Road backing onto Hanshaw Road across from the school, and 705 Highland Park Lane in what Charles E. Treman developed as “Highland Park.”

And I was treated to a tour of the Acacia Fraternity house at 318 Highland Road by alumnus Thomas J. Balcerski, author of a history of the chapter (*Acacia Fraternity at Cornell, the First Century*, 2007).

June: For a biweekly issue of the village eNewsBlast I wrote a short article about the large oak tree that fell in an early May storm at 112 Comstock Road. Other villagers have mentioned to me fine old trees that fell on their properties because the roots couldn't support them in soil saturated with spring rain.

July: I gave introductory remarks about the history of 106 Cayuga Heights Road/Greystone/Sigma Chi Fraternity at a fundraiser of the Wharton Studio Museum and Historic Ithaca and was in touch with the Cornell Sigma Chi alumni organization when they celebrated the centennial of the chapter in the house.

Also in July: Corey Earle, historian of Cornell, wrote an article titled “Right at the Door of Cornell about *University Suburb* for the online alumni magazine *Cornellians*: <https://alumni.cornell.edu/cornellians/earle-cayuga-heights/>

August: I gave a talk at Marcham Hall about Community Corners attended by 35 members and guests of Love Living at Home at Marcham Hall on the history of Community Corners. That occasioned a lively discussion about the nature of community life in the village. See <https://cayugaheights.gov/a-talk-at-the-corners-for-love-living-at-home/>

September: I was honored with one of the annual Excellence in Historic Preservation Awards given by Historic Ithaca.

October: I researched the early history of recently sold 205 Devon Road for Historic Ithaca and corresponded with the owner of 308 Cayuga Heights Road about their house history.

November: planning board chair Fred Cowett was in touch with a query about fill on the East Upland Road Macenas property.

Also in November, the 2025 annual *Village Voices* newsletter published my article on enlargement of the village by annexation in 1953. This winter I hope to complete one on the village decision not to become part of the City of Ithaca in 1954.

December, I prepared a brief history of the house and lot at 527 Highland Road for new owners to accompany a copy of my book purchased as a housewarming present.

Also in December, I met with the board that oversees Pleasant Grove Cemetery and Christine O'Malley of Historic Ithaca for conversation about the Gothic Revival chapel on the cemetery grounds.

To top off the year, on December 16, I interviewed retiring Superintendent of Public Works Brent Cross for a forthcoming eNewsBlast article titled "Only Three Engineers in a Hundred Years."

Expenses:

12 month Ancestry subscription, \$229 paid in October

APHNYS dues (invoice number 02807) \$40, renewed until January 1, 2027

Newspapers.com, \$59.90 renewals of six-months subscriptions, in June and December

EXHIBIT 2026 -121

The Village Board will need to accept the bids for this project and then, in a separate resolution, award the bid.

SEQR for this project - Short form

Type II action as it generally constitutes a “replacement, rehabilitation or reconstruction of a structure or facility, in kind.” For context, from the SEQR Handbook: “Replacement in-kind refers to function, size and footprint. Stick-for-stick replacement is not needed to qualify as replacement in-kind, especially where the changes are required by current engineering, fire, energy, and building codes.”

Bid Results

Renwick Brook Culvert Improvements - Bid Opening 2/12/2026, 2:00 PM

BID Phase

Bidder Business Name	Contact Name	Address	Bid Item 1	Bid Item 2	Total Bid	Attachments
J.B. Excavation Services	Jeff Benthin	2213 Long Creek Road Apalachin NY 13732	\$14,000	\$282,000	\$296,000	
Vacri Construction Corporation	Paula Buttacavoli	One Brick Ave Binghamton NY 13901	—	—	—	
Orchard Earth & Pipe	Andrew Pisorn	550 Charles Ave Solvay NY 13045	\$47,529.02	\$903,051.33	\$950,580.35	
VARI-TECH, LLC	Matt Christopher	4545 Wetzell Rd Liverpool NY 13090	—	—	—	
J.P. Reilly Construction, LP	Bill Reilly	559 Turnpike Road Friendsville, PA 18818	\$35,000	\$714,000	\$749,000	
Bellisario Excavating	Nick Bellisario	41 Oak Brook Drive Ithaca NY 14850	\$15,850	\$908,150	\$924,000	
Bollands Excavating & Topsoil	Jon Oakes	1403 Milburn Drive Conklin, NY 13748	—	—	—	
Broome Bituminous Products	Mike Fernald	416 Prentice Road Vestal, NY 13850	—	—	—	
Wenzel Contracting	Mason Squires	170 Prescott Avenue Elmira Heights, NY 14903	\$51,515	\$1,218,812	\$1,270,327	

EXHIBIT 2026-122



Village of Cayuga Heights Police Department

Jerry L. Wright
Chief of Police

In the month of January 2026 the police department received 508 calls for service. In addition to these calls 137 uniform traffic tickets were issued and 5 parking violations were cited. The breakdowns of calls are as follows:

There was one Felony incident reported for Burglary. After investigation of the complaint, the responding officer found the circumstance to be suspicious in nature and the case was closed with no evidence of a burglary having occurred.

Two misdemeanor complaints were handled. A complaint of fraud was made involving a resident stating they were being scammed through an online sales app. No loss of money or property occurred. As part of an investigation of a domestic incident reported in December 2025, officers filed for a search warrant. The search warrant was executed in the first week of January 2026 and resulted in an individual being arrested for Menacing 2nd. The subject was taken to the Tompkins County Jail for processing through central arraignment.

Officers conducted ten traffic stops resulting in 12 misdemeanor vehicle and traffic arrests; nine for Suspended Registration and three for Aggravated Unlicensed Operation of a Motor Vehicle 3rd.

No penal law violations were reported.

Three local law violations were handled. Two reports of soliciting without a permit were made. The business owner was issued a citation as they had been warned previously of the village local law. A final local law violation involved two individuals being in Sunset Park after hours. The individuals were advised of the village ordinance and left without further incident.

No warrant arrests were made.

Three traffic accidents were investigated, none involved deer. One occurred on Triphammer Road, another at the intersection of Triphammer Road and East Upland Road, and the last was on North Triphammer Road.

Two individuals were taken into custody under the Mental Hygiene 9.41 Law. One incident occurred as the result of a check the welfare complaint and the other followed a report of trespass. The individuals were transported to a local medical facility for assessment.

CHPD officers responded to six calls for service assisting other agencies. There were no calls involving other agencies assisting CHPD officers within the Village.

Over the course of the month officers took part in the following training and/or events: From 1/5/26 to 1/23/26 officers hosted an internship with a Keuka College student majoring in Criminology. On the 9th officers conducted a Commercial Vehicle Safety Inspection detail and on the 13th a PTS traffic enforcement detail was completed.

The full-time officers worked a total of 39 hours of overtime and the part-time officers worked a total of 62 hours.

EXHIBIT 2026-123

**Village of Cayuga Heights
Board of Trustees Report
Department of Public Works - Aaron Cowder
February 18, 2026**

Street & Sidewalks

We have requested delivery of all the prerecorded salt reserve and received about 70% of allocated orders for the 25-26 winter. We are still hopeful that we will be within our order estimate but that may affect our remaining stock going into next winter.

Water System

We have been taking care of emergency water line breaks over the last few weeks and anticipate more due to the colder weather and fluctuating temperatures.

We will continue to plan for the next round of lead service replacements for next spring. We will work with any resident wanting to replace their side of the service as well as the ones that are only on the Village side based on the list from Bolton Point Water.

We have reviewed and set a priority list for service replacements for this upcoming year. The plan is to address services that are lead on the Village's side, including streets to have other work being completed and any residents that may want to update their service.

Sanitation Sewer System

We will, in conjunction with TG Miller, continued to monitor sewage flows in manholes where meters have been installed for I&I tracking. TG Miller is working on their findings report and will soon be giving recommendations for the Village to review. The Village is still awaiting the report from TG Miller.

Beautification

Most of the leaves came down early and the DPW was able to gather them but due to the snow coming sooner than past years there are some smaller piles that were not gathered. We ask residents to place them in bags, and we will gather them when we do brush pick-up in January and February.

Culvert Repair

The next culvert to be replaced is Renwick culvert at Cayuga Heights Road. TG Miller sent out plans for bid and they were opened on February 12th. Project award to be reviewed.

Action Items

None for January.

EXHIBIT 2026-124

Clerk's Report:

- Both NYSIF Workers' Compensation Audits are complete with no premium changes.
- All Non-Bargaining Staff healthcare premiums have been reverted to 2025 rates.
- Village Election polling sites have been established as Kendal of Ithaca and the First Congregational Church. Polls are open from Noon to 9:00 p.m. We will have a Village Police Officer collect the poll bags and take them to the Board of Elections after the polls close.

Village of Cayuga Heights Offices Emergency Closing Policy

DRAFT

1. Purpose

The purpose of this policy is to ensure the safety and well-being of Village of Cayuga Heights employees by establishing clear guidelines for office closures during emergencies or unexpected events that disrupt normal business operations for the Village Clerk's Office.

2. Scope

This policy applies to all Village of Cayuga Heights employees, contractors, and visitors at all company offices and facilities.

3. Definition of Emergency

An emergency may include, but is not limited to:

- Severe weather (e.g., hurricanes, snowstorms, floods)
- Natural disasters (e.g., earthquakes, fires)
- Public health emergencies
- Power outages or utility failures
- Security threats or unsafe building conditions
- Government-mandated closures
- Other unforeseen events that pose a risk to safety or operations

4. Authority to Close the Office

The decision to close the office will be made by **the Mayor of Cayuga Heights** based on safety considerations, local government

guidance, and operational feasibility from the Village department heads.

5. Notification Procedures

- Employees will be notified of office closures or delayed openings via [email, text message, phone call, internal system, etc.].
- Notifications will be issued as soon as reasonably possible.
- Employees are responsible for ensuring their contact information is up to date.
- Village Clerk will post notices on the front door of Marcham Hall, update the Village website, and alert community members through local mass communication systems.

6. Work Expectations During Closure

- If feasible, employees may be required or permitted to work remotely during an office closure.
- Employees unable to work remotely due to the nature of their role or personal circumstances should notify their supervisor as soon as possible.
- Department heads will provide guidance regarding work priorities and expectations during the closure period.

7. Pay and Leave

- Pay and leave during emergency closures will be handled in accordance with applicable labor laws and Village Policies as stated in the Village E-code under the employee handbook.

8. Safety Responsibilities

- Employees should not attempt to come to the office if conditions are unsafe, even if a closure has not been formally announced.
- The Village of Cayuga Heights will let staff members know when to return to work.

9. Reopening the Office

- The Village of Cayuga Heights will communicate reopening details to the Village Department Heads once conditions are deemed safe.
- Employees should follow any safety instructions or phased return plans provided by their supervisors.
- Employees and Department Heads should review the Village Emergency Plan for further information.

10. Policy Review

This policy will be reviewed periodically and updated as needed to reflect operational changes or legal requirements.

J2337 Request for relief of Water and Sewer Bill.

Account Ledgers

Date Reference	WATER				SEWER				COLLECTION		
	Charge	Penalty	Final	Other	Charge	Penalty	Final	Other	Charge	Penalty	Balance
Account # J2337	GEORGE & LYN TAMBORELLE										
01/01/22 Forward											0.00
02/01/22 Billing	197.58				61.59						259.17
02/08/22 CR939119	-197.58				-61.59						0.00
05/01/22 Billing	177.60				55.36						232.96
05/05/22 CR956014	-177.60				-55.36						0.00
08/01/22 Billing	214.23				66.78						281.01
08/02/22 CR969049	-214.23				-66.78						0.00
11/01/22 Billing	230.88				71.97						302.85
11/03/22 CR982009	-230.88				-71.97						0.00
02/01/23 Billing	180.93				56.40						237.33
02/17/23 CR996171	-180.93				-56.40						0.00
05/01/23 Billing	201.49				69.60						271.09
05/03/23 CR008020	-201.49				-69.60						0.00
08/01/23 Billing	279.08				96.40						375.48
08/08/23 CR022101	-279.08				-96.40						0.00
11/01/23 Billing	214.23				74.00						288.23
11/21/23 Penalty		21.42				7.40					317.05
12/06/23 CR041014	-214.23	-21.42			-74.00	-7.40					0.00
02/01/24 Billing	224.08				82.13						306.21
02/08/24 CR046161	-224.08				-82.13						0.00
05/01/24 Billing	174.71				64.03						238.74
05/07/24 CR061126	-174.71				-64.03						0.00
08/01/24 Billing	215.22				78.88						294.10
08/14/24 CR078098	-215.22				-78.88						0.00
11/01/24 Billing	181.04				66.35						247.39
11/21/24 Penalty		18.10				6.64					272.13
12/04/24 CR097003	-181.04	-18.10			-66.35	-6.64					0.00
02/01/25 Billing	236.90				89.06						325.96
02/04/25 CR102012	-236.90				-89.06						0.00
05/01/25 Billing	189.79				71.35						261.14
05/16/25 CR118044	-189.79				-71.35						0.00
08/01/25 Billing	216.71				101.91						318.62
08/07/25 CR131039	-216.71				-101.91						0.00
11/01/25 Billing	215.36				101.28						316.64
11/13/25 CR144187	-215.36				-101.28						0.00
02/01/26 Billing	583.14				255.10						838.24
Totals:	583.14				255.10						

Meter # 81027828

Register #

Meter

TAMBORELLE, GEORGE & LYN

Dia

408 KLINEWOODS RD

Date
04/15/2025
07/15/2025
10/15/2025
01/15/2026
04/30/2026

Metered
629300
645400
661400
701700
0

Consumed
14100
16100
16000
40300
0