

Zoom ID # 4118425407

VILLAGE OF CAYUGA HEIGHT  
BOARD OF TRUSTEES  
MONTHLY MEETING

March 18th 2026  
7:00 p.m.

**Present:** Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton; Fire Superintendent Tamborelle, Police Chief Wright, Superintendent of Public Works Cross, Assistant Superintendent of Public Works Cowder; Village Attorney Shah; Village Clerk Walker.

**1. Call to Order:** Mayor Woodard calls the meeting to order at 7:00 p.m.

**2.** Approval of the February 18, 2026 Board Meeting Minutes (Exhibit 2026 -126)

**Resolution: 9964**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves the February 18, 2026 Board Meeting Minutes as presented.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton

Nays: none

Abstentions: Rennekamp

**Motion Carried**

**3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2026-127)**

- Fire Superintendent Tamborelle states that the department received a TRIAD grant in the amount of \$15,000, which the Village will use to order five new AEDs for Village offices.
- Fire Superintendent Tamborelle states that Engine 202 is up for sale, but no buyers yet.
- Fire Superintendent Tamborelle states that the kitchen project is almost done.
- Fire Superintendent Tamborelle states that fifteen more fire inspection letters went in the mail today.
- Fire Superintendent Tamborelle states the Fire Department annual elections take place on March 22, 2026, ahead of the installation dinner on April 18, 2026.
- Mayor Woodard states that you state in your report that there were several fires in February. Is there a cycle, or do you see more fires in the winter?
- Fire Superintendent Tamborelle states that it really does not matter. It is really hard to predict when you will get a call. If he had a choice, he would prefer to be in turnout gear in the winter versus the summer months.

**4. Privilege of the Floor:** No members of the Public wish to speak.

**5. Report of Treasurer Dolch: Submitted Report (Exhibit 2026-128)**

- Treasurer Dolch states the bank-to-book reconciliations are complete.
- Treasurer Dolch states that, as a reminder, the budget workshop is this Saturday, and we will begin at 8:00 a.m.
- Treasurer Dolch states that she needs a resolution to move money from the contingency to cover some of the A fund accounts.
- Mayor Woodard asks if we allocated water and sewer accounts for the payments to B. Cross for cashing in his sick time. It should be taken from all three accounts.
- Clerk Walker states that it has not been done in the past. Traditionally, benefit time has always been paid out of the home account.
- Trustee Robinson states that he thinks we should make that change and do it across all three funds.
- Clerk Walker asks Treasurer Dolch if she could do a general journal entry and reallocate the amount across the three funds.
- Treasurer Dolch states that she can make that correction.
- Village Engineer B. Cross states that these amounts, although taken in this fiscal year, cover two calendar years as required under IRS rules.
- Mayor Woodard states that she is upset that this has not been done correctly.
- Clerk Walker states that since he has been employed at the Village, this is how benefit time has been paid out. Department heads track their own benefit time, and when used, it subtracts from all the accounts. This is a one-time payment, and those payments have always been paid through the home account.
- Mayor Woodard states that from now on, we will take a portion of all the accounts in payouts for benefit time.
- Treasurer Dolch states that she will make those changes as well.

**Resolution: 9965**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees authorizes and approves moving \$76,980 from Contingency into the following accounts. \$1,000 to A1440.410, Engineer Contractual. This is over budget mainly due to fees related to recruiting for Brent’s position. \$10,000 to A5142.150, Snow Overtime. This is over budget due to more snow than expected, often during night and weekend hours. \$40,020 to A1440.100 Engineer-Personnel Services. This account is over budget due to Brent cashing out his benefit time. \$40,000 to A8160.100 Refuse Personnel Services.

Motion: Trustee Conway

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none  
Abstentions: none

### **Motion Carried**

### **Approval of Abstract 10:**

### **Resolution: 9966**

**BE RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #9 for FYE2026, consisting of: TA vouchers 76-83 in the amount of \$19,066.76, Consolidated Fund vouchers 642-726 in the amount of \$332,897.71, and the Treasurer is instructed to make payments thereon.

Motion: Trustee Biloski

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions:

### **Motion Carried**

- Trustee Conway states that he was looking at the water main reserve, and there were no decreases in that balance, even though we have had several water main breaks.
- Treasurer Dolch states that we created that reserve for the capital improvement project that T.G. Miller is working on.
- Village Engineer B. Cross states that most of the water repairs are billed to labor. So they are most likely in the payroll numbers.

## **6. Report of Mayor Woodard:**

### **a. Public Hearing for Proposed Local Law A of the year 2026, Dumpsters:**

- Mayor Woodard states that this was a topic that was left out of the Village Property Maintenance Law and now needs clarity for us to enforce.
- Mayor Woodard opens the Pubic Hearing at 7:21 p.m.
- Mayor Woodard states that seeing no one here for the Public Hearing, she closes the Pubic Hearing at 7:21 p.m.
- Trustee Conway states that, under section 4 (2), we should remove "only one property." Is this meant for the trespassing charges?
- Village Engineer B. Cross states that it is due to abuses in the past, which gives grounds against trespassers.

- Trustee Salton states that we can remove the “only one property” as redundant and strike it from this local law.
- Mayor Woodard states that she has concerns with section 4, (1) b, with the language “to the maximum extent possible” as not strict enough.
- Village Engineer B. Cross states that not all properties can get a truck into a backyard, so there needs to be some wiggle room.
- Trustee Robinson states that if there is construction, then the dumpster is temporary and would be in the front yard area.
- Trustee Rennekamp states that she does not see why the Village would care what is going on in the dumpster if it is covered and doesn't smell.
- Assistant Superintendent of Public Works A. Cowder states that construction materials get a different tipping fee than if they were all household waste.

**Resolution: 9967**

**VILLAGE OF CAYUGA HEIGHTS  
DRAFT  
PROPOSED LOCAL LAW A OF THE YEAR 2026**

**A LOCAL LAW TO AMEND  
THE VILLAGE OF CAYUGA HEIGHTS CODE CHAPTER 305, “ZONING,”  
ARTICLE III, "TERMINOLOGY," SECTION 305-5, "DEFINITIONS AND  
ARTICLE V, “RESIDENCE ZONE,” SECTION 305-17(M), “PERMITTED ACCESSORY BUILDINGS  
AND USES” PROVISIONS**

Be it enacted by the Board of Trustees of the Village of Cayuga Heights (the “Village”) as follows:

**SECTION I            PURPOSE AND INTENT**

The Village’s Board of Trustees has found that there is no provision in the Zoning Law as currently drafted regulating the placement and use of dumpsters, both permanent and temporary, within the Village. Additionally, the Village Board has found that the unregulated use of dumpsters may create a hazard to the health and public safety of the Village as a result of garbage, refuse, solid waste, and/or hazardous materials being improperly disposed of by Village residents. Further, the Village Board has determined that Section 305-5 and Section 305-17 should be amended to address both the permissible and prohibited uses of dumpsters by residents of the Village. The purpose of this Local Law is to modify the text of Village Code Chapter 305, Article III, Section 305-5 and Article V, Section 305-17(M) as stated below.

**SECTION II            AUTHORITY**

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects

provided for in said Section 10 of the Municipal Home Rule Law.

**SECTION III AMENDMENT OF VILLAGE CODE CHAPTER 305, "ZONING," ARTICLE III, "TERMINOLOGY," SECTION 305-5, "DEFINITIONS"**

Section 305-5 of Chapter 305 of Article III, "Terminology," of the Zoning Law of the Village Code is hereby amended to add the following definitions:

**DUMPSTER** – A metal storage receptacle, other than a conventional trash can with a lid, used to store outdoors refuse and debris, including, but not limited to, rubbish, garbage, recyclable materials, and solid waste, which is then emptied of its contents, or removed with its contents, to a dumpsite. A dumpster shall include a roll-off container, but not a portable on-demand storage container (POD).

**DUMPSTER, PERMANENT** – Any dumpster used for purposes regular and periodic in nature, such as for the weekly collection of trash and garbage from the residents of multiple-family residences.

**DUMPSTER, TEMPORARY** – Any dumpster used for purposes not permanent in nature, such as construction, renovation, or demolition projects, special events, and seasonal use.

**SECTION IV AMENDMENT OF VILLAGE CODE CHAPTER 305, "ZONING," ARTICLE V, "RESIDENCE ZONE," SECTION 305-17(M), "PERMITTED ACCESSORY BUILDINGS AND USES"**

Section 305-17 of Chapter 305 of Article V, "Residence Zone," of the Zoning Law of the Village Code, is hereby amended by adding a new paragraph (M) to read as follows:

M. Dumpsters, permanent and temporary, meeting all of the following requirements:

(1) Location:

(a) Off-street and not within the Village's public street right-of-way;

(b) To the maximum extent possible, in a side or rear yard, and not in a front yard;

(c) On a paved surface with vehicular access by means of a paved or improved, stable surface;

(d) Not in any area that must be maintained unencumbered to comply with fire, building, or public safety laws, rules, and regulations;

(2) Shall serve only the property on which it is located, and only by those individuals so authorized by the property owner, with unauthorized use subject to trespassing charges;

(3) Shall be fitted either with a tightly fitting cover or tarp such that the dumpster is kept closed or covered overnight, except when the dumpster is in the process of being filled or emptied.

(4) Maintained by the property owner on which the dumpster is located, such that:

- (a) Materials accumulated within the dumpster shall not prohibit the dumpster from being closed or covered;
  - (b) The dumpster area shall be kept free of odors, overflow materials accumulating on the ground, scattered or wind-blown debris, and all other nuisances, including, but not limited to, rodents.
- (5) The dumpster owner's name and telephone number printed clearly thereon in letters at least three (3) inches high;
  - (6) Shall not be used to dispose of hazardous materials or biomaterials or waste, as determined by New York State or federal laws, rules, or regulations;
  - (7) No dumpster shall be filled before 8:00 am or after 9:00 pm, and the emptying of dumpster contents shall not commence before 8:00 am and shall not continue after 9:00 pm;
  - (8) For property where a temporary dumpster is being used pursuant to construction or demolition for which a building or demolition permit has been issued by the Village's Code Enforcement Officer, the dumpster:
    - (a) May be located on the property for the specific period of time for which the building or demolition permit remains valid and in force;
    - (b) Is used solely for the containment and disposal of materials resulting from such construction or demolition;
    - (c) Shall be removed upon completion of said construction or demolition;
  - (9) For property where a temporary dumpster is being used pursuant to purposes not requiring a building or demolition permit to be issued by the Village's Code Enforcement Officer, the dumpster:
    - (a) May only be placed on the property subject to a dumpster permit being issued by the Village's Zoning Officer;
    - (b) Shall be allowed to remain on the property for a period not to exceed sixty (60) days, renewable for an additional thirty (30) day period upon application to the Zoning Officer;
    - (c) Shall be removed from the property within five (5) calendar days of expiration of the dumpster permit.

**SECTION V            SUPERSEDING EFFECT**

All Local Laws, Articles, resolutions, rules, regulations, and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

**SECTION VI            PARTIAL INVALIDITY**

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

**SECTION VII      EFFECTIVE DATE**

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees hereby adopts Proposed Local Law A of the year 2026 - Dumpsters as Local Law 1 of the year 2026

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

**Motion Carried**

**b. Letter of Support for Increase AIM Funding:**

•Mayor Woodard states that this is something that came from NYCOM. The goal is to solicit the state to increase this support, which has not been increased in years.

**Resolution: 9968**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the letter to NYS requesting an increase in Aid and Incentives for Municipalities, as presented in Exhibit 2026-130.

Motion: Trustee Salton

Second: Trustee Rennekamp

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

**Motion Carried**

**c. The Annual MS4 Report:**

- Village Engineer B. Cross states that, as a delegated responsibility from NYSDEC, we have to manage our own stormwater with local laws and maintenance administration. We complete a self-check every year and submit this to NYS.
- Mayor Woodard states that we will need a resolution to allow me to sign the report and allow Tompkins County Soil and Water to submit it on our behalf and post it on our website.

**Resolution: 9969**

**BE IT RESOLVED THAT:** the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the MS4 form to NYSDEC and allow Tompkins County Soil and Water to submit on our behalf, as presented in Exhibit 2026-131.

Motion: Trustee Hubbell

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

**Motion Carried**

**d. Community Funding Grant for Fiscal Year 2026-2027:**

- Mayor Woodard states that we have submitted an application, and we are now looking at submitting this to the other New York State Senators.
- Mayor Woodard states we will find out in late October of this year.
- Village Engineer B. Cross states that we worked all weekend on this, and a special thank you to Michele Palmer for spending the time on this as well.
- Trustee Biloski states that one of the reasons we stayed with the Village WWTP was that we needed to submit five letters of recommendation. This made it easy since we serve so many other municipalities.
- Mayor Woodard states that we did look at the Village water infrastructure project, but felt the WWTP made more sense at this point.
- Trustee Salton states that the data collected for the WWTP made this decision easier.

**e. Schedule a Public Hearing on Amending the PDZ Zoning for Upland Estates:**

- Mayor Woodard states that the Board had a special meeting on March 5, 2026, to finalize the plan. We now need

to schedule the Public Hearing for this proposed change.

**Resolution: 9970**

**BE IT RESOLVED THAT** the Village of Cayuga Heights Board of Trustees hereby schedules a Public Hearing on Amending the PDZ Zoning for Upland Estates on April 15, 2026, at 7:05 p.m.at Marcham Hall, 836 Hanshaw Rd. Ithaca, N.Y.

Motion: Trustee Biloski

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

•Village Engineer B. Cross states that he believes we do not need to send formal notices, but should make them aware of the next steps, which are the site plan for the Village Planning Board.

•Mayor Woodard states that she agrees.

**Motion Carried**

**f. Schedule the Annual Organizational Meeting for April 1, 2026:**

•Mayor Woodard states that we will have a quorum even with some trustees not able to make it.

**Resolution: 9971**

**BE IT RESOLVED THAT** the Village of Cayuga Heights Board of Trustees hereby schedules the Annual Organizational Meeting for April 1, 2026, at 7:00 p.m.at Marcham Hall, 836 Hanshaw Rd. Ithaca, N.Y.

Motion: Trustee Biloski

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

**Motion Carried**

**g. Schedule a Public Hearing on the Proposed Fiscal Year 2026-2027 Budget:**

•Clerk Walker states that this hearing will take place at the Village Organizational Meeting on April 1, 2026, as well.

**Resolution: 9972**

**BE IT RESOLVED THAT** the Village of Cayuga Heights Board of Trustees hereby schedules the Public Hearing on the Proposed Fiscal Year 2026-2027 Budget on April 1, 2026, at 7:20 p.m.at Marcham Hall, 836 Hanshaw Rd. Ithaca, N.Y.

Motion: Trustee Robinson

Second: Trustee Conway

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

**Motion Carried**

**h. Schedule a Public Hearing on Proposed Local Law B of the year 2026 – Tax Cap:**

•Mayor Woodard states that this proposed local law is about home rule; we pass this law every year as part of the annual budget.

**Resolution: 9973**

**BE IT RESOLVED THAT** the Village of Cayuga Heights Board of Trustees hereby schedules the Public Hearing on the Proposed Local Law B of the year 2026 Tax Cap on April 1, 2026, at 7:30 p.m.at Marcham Hall, 836 Hanshaw Rd. Ithaca, N.Y.

Motion: Trustee Conway

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

**Motion Carried**

**i. Flock Camera Systems:**

•Mayor Woodard states that when we decided to put these cameras in, one of the reasons from her perspective was to participate because of the value they had. Even though we are small, having cameras could help with the neighboring communities.

•Trustee Rennekamp states that now that the city has canceled its contract, which cameras will get removed, knowing the county and other municipalities still have contracts with Flock.

•Chief Wright states that each agency has their own contract. For the City of Ithaca, only the city's cameras will be removed; he does not know when. He does not know what other agencies might be discussing their programs since the city has decided to cancel the contract.

- Trustee Salton states that there must be some discussions coming.
- Trustee Robinson states that when these first went in, it seemed like a great addition to the Amber Alert system and other investigative needs. Now that there have been more discussions, do the users of this system have agreements with the federal agencies? That seems to be one of the concerns we would like more information about.
- Chief Wright states that it could certainly be a possibility. To his knowledge, under the 287 Agreement, there are only twelve agencies out of five hundred twenty that have signed the agreement allowing federal access.
- Chief Wright states that he does not agree with that specific agreement, because it allows an officer to ask as a federal agent at a local level, and that is not how we police.
- Chief Wright states that his department looks at the positives with this program, as someone who has been in this profession for over thirty years, every tool that we could use to help the community we serve, he wants to be able to use.
- Trustee Salton states that his concerns are the sharing of data, what prevents one department from investigating one case, and because they share data, another agency can see that information and act on it.
- Chief Wright states that he cannot speak to other departments. We have found the cameras to be very useful in saving people's lives and solving crimes.
- Trustee Salton states that he could see the Village keeping the cameras, as long as we could find a way to control the data that is Village data.
- Trustee Robinson asks if we have control over who can access our data.
- Chief Wright states that we have complete control. Any agency can develop its own list of agencies to share; it is generally based on an investigation with a surrounding agency. Again, these cameras only read license plates. The less reach you have to investigate, the less time we have to save a life or solve a crime.
- Trustee Hubbell states that he thinks the city felt this was a slippery slope that would lead to a national surveillance system that could be abused.
- Trustee Salton states that he had read that there were concerns about who owned FLOCK. He does not want any federal agencies in our business.
- Mayor Woodard asks how long we have had our cameras.
- Chief Wright states that FLOCK systems actually started in the county in 2023 when the city and county were given a Gun Violence Elimination (GIVE) Grant as an effort to control the rise in gun violence.
- Chief Wright states that, sadly, the positives for having FLOCK certainly outweigh the negatives.
- Mayor Woodard states that the city will be pulling their cameras; the county might as well. At that point, does it still make sense to keep them?

- Chief Wright states that we will have to wait to see what the county does, as it will definitely limit our resources if they do.

- Mayor Woodard states that let's see what happens in the future and then revisit this topic closer to the contract renewal.

## **6. Report of the Trustees:**

- Trustee Salton states that the Greater Tompkins County Municipal Health Insurance Consortium is hosting a benefit clerk annual training.

- Trustee Salton states that the balance sheet for the consortium's first quarter looks good.

### **a. Village Administration Committee Update:**

- Trustee Biloski states that there has been discussion about cell phones and use, who gets a phone, and when that will take place.

- Trustee Biloski states that there was also a discussion on benefit time.

- Trustee Biloski states that Clerk Walker will discuss the office closing procedure in his report.

### **b. Village Public Safety Committee Update:**

- Trustee Biloski states that traffic details have been ongoing, along with a Stop DWI program.

- Trustee Biloski states that Kendal is updating its security camera system this year.

### **c. Village Human Resources Committee Update:**

- Trustee Biloski states that they did interview one potential candidate for the Superintendent of Public Works position, and there is more to come later in executive session.

### **d. Village Public Works Committee Update:**

- Trustee Robinson states that we are still waiting for the New York State Department of Transportation (NYSDOT) to approve the engineering plans for the Cayuga Heights Road Sidewalk Project.

- Village Engineer B. Cross states that several municipalities share their frustrations with NYSDOT. We don't know if this is statewide, but it seems to be regional.

- Village Engineer B. Cross states that, as a consequence of these delays, we will lose the ability to do any construction in 2026.

- Trustee Robinson states that T.G. Miller is still working on the Village Water Infrastructure design plan.

- Trustee Robinson states that we are waiting on an update on the Renwick Brook Culvert Project.
- Village Engineer B. Cross states we are waiting for the bonding and insurance documents to be completed.
- Trustee Robinson states that Aaron has an update on the Palmer Woods tree removal process.
- Assistant Superintendent of Public Works Cowder states that we determined that twenty-three trees should be removed. Cornell University has informed us that they want everything removed from the natural area. Obviously, this will be more work and cost to the Village.
- Assistant Superintendent of Public Works Cowder states that we have worked out a plan to complete all the work with Limb walker and the DPW staff to complete this job.
- Trustee Robinson states that it is interesting that Palmer Woods is a natural area, so when anything falls, they leave it to decompose naturally. For whatever reason, now they have decided that whatever we fall, has to be removed completely.
- Trustee Robinson states that on the Northway, the contractor will do a five-foot sidewalk up to the budgeted amount, and the Village will have to take it from there.
- Mayor Woodard states that this will be done in May, which is not ideal.
- Trustee Robinson states that there has been more discussion with the contractor who is replacing the sidewalks from the natural gas project NYSEG started last year. The Village has a policy, and NYSEG as well, that any replacements move from a four-foot to a five-foot sidewalk; that is no longer the case.
- Trustee Robinson states that this will use up some of the annual budgeted money for our own sidewalk maintenance program.
- Trustee Salton states that it isn't just a matter of buying twenty percent more concrete, which will cover the difference.
- Village Engineer B. Cross states that, unfortunately, the project was built around the contractor's cost, and the money has already been budgeted.
- Village Engineer B. Cross states that he just got this information today, and he will need to reach out to the contractor separately and see what could be done.
- Trustee Salton inquires about how much money we are talking about.
- Assistant Superintendent of Public Works Cowder states that it would cost around twenty-nine thousand dollars. If we did the work, we could redo a whole street for that cost.

**e. Village Wastewater Committee Update:**

- Trustee Robinson states that we are still waiting for the renewed WWTP SPDES permit from New York State.

- Trustee Robinson states that the control panel and two pumps that we discussed ordering are on hold until we hear back about the grant we submitted.

- Trustee Robinson states that the City of Ithaca is still behind with signing the Plant-to-Plant Agreement.

- Mayor Woodard states that she had a meeting with Joe Slater from the City of Ithaca, who was requesting data on how much sewage we have sent down the Kline Road By-pass. She states that they already have that information.

**f. Village Finance Committee Update:**

- Trustee Rennekamp states that the committee went over the budget again, so hopefully things will go smoothly on Saturday.

**7. Report of Superintendent of Public Works Cross:**

- Village Engineer B. Cross states that he received notification from ITCTC that there is a new NYSDOT grant program focusing on safety improvements as a result of lane departure data. It turns out that the lower Reminton Road is on that list. We do not have any further information at this point.

- Village Engineer B. Cross states that NYCOM has sent out information on cybersecurity mandates for our WWTP this year.

- Village Engineer B. Cross states that the design phase of the Village water infrastructure project, which is set for two million dollars, with no overage.

- Assistant Superintendent of Public Works Cowder states the goal is for T.G. Miller to have everything ready to go out for bids at the end of this calendar year.

**8. Report of Police Chief Wright: Submitted Report (Exhibit 2026-133)**

- Chief Wright states that February broke another record with 541 calls for service. In addition, eighty-five uniform traffic tickets were issued.

- Chief Wright states that we are three weeks into our sixth year of the BOCES Criminal Justice Internship.

- Chief Wright states that it was a busy month with a lot of different complaints and investigations.

- Trustee Salton states that he just found that the county formed a working group for FLOCK. It is comprised of the DA's office, community members with AI and IT experience.

- Chief Wright states that FLOCK itself is working hard to reassure communities and educate them on how this program works.

**9. Report of Assistant Superintendent of Public Works Cowder: Submitted Report (Exhibit 2026-123)**

- Assistant Superintendent of Public Works Cowder states that the barn received the last salt delivery for this winter.
- Assistant Superintendent of Public Works Cowder states that T.G. Miller is close to finalizing the I & I report for the Village. The next level of this project will be to capture the lines and repair the areas that need attention.
- Assistant Superintendent of Public Works Cowder states that he is budgeting for a new camera, as presented in Exhibit 2026-134. We added this cost in the grant application submitted this month for WWTP projects.
- Mayor Woodard states that we are doing what other municipalities should be doing. We can share the camera, which would help reduce the I & I overall.
- Assistant Superintendent of Public Works Cowder states that it is the time of year when the Board of Trustees will approve the summer hours for the Village DPW.
- Assistant Superintendent of Public Works Cowder states that normally this would start in June, the mayor brought up the point that gas prices are going up, and maybe they should start the four ten-hour days sooner.
- Assistant Superintendent of Public Works Cowder states that the soonest we could do this would be April 6, 2026. When we start earlier, we get the projects for the day prepped and ready to go.
- Trustee Hubbell states that doing the setup actually helps and is an advantage.
- Assistant Superintendent of Public Works Cowder states that it does help.

**Resolution: 9974**

**BE IT RESOLVED THAT** the Village of Cayuga Heights Board of Trustees authorizes and approves the Village DPW staff to start the “summer hours” four ten-hour days, starting May 4, 2026, and ending Labor Day 2026.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, and Robinson

Nays: none

Abstentions: Salton

**Motion Carried**

**10. Report of Clerk Walker:**

- Clerk Walker states that the only action item he has for the Board tonight is approving the Office Emergency Closing Policy.
- Clerk Walker states that the Village Administrative Committee reviewed this policy twice and is ready for approval.

**Resolution: 9975**

**BE IT RESOLVED THAT** the Village of Cayuga Heights Board of Trustees authorizes and approves the Village of Cayuga Heights Office Emergency Closing Policy as presented in Exhibit 2026-135.

Motion: Trustee Biloski

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton

Nays: none

Abstentions: none

**Motion Carried**

**11. Report of Attorney O. Shah:**

- Village Attorney Shah states that he has nothing to report at this time.

**12. Executive Session:**

**Resolution: 9976**

**WHEREAS:** The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

**WHEREAS:** Upon a majority vote of its total membership, taken in an open meeting under a motion identifying the general area or areas of the subject or subjects to be considered; and,

**WHEREAS:** The conduct of an executive session for these enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public money:

**THEREFORE, BE IT RESOLVED THAT** An Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for subsection (F), the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;

Motion: Trustee Robinson  
Second: Trustee Rennekamp  
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton  
Nays: none  
Abstentions: none

**Motion Carried**

Village Board of Trustees exits an Executive Session and returns to an open meeting.

**Resolution: 9977**

**BE IT RESOLVED THAT** the Village of Cayuga Heights Board of Trustees authorizes and approves offering Craig Southard the position of Superintendent of Public Works with a starting salary \$100,000 and once he completes his NYS Code Training he will receive an additional \$10,000 and also an additional \$15,000 when he successfully received his Professional Engineering License issued through New York State subject to a satisfactory background investigation affective April, 1 2026.

Motion: Trustee Salton  
Second: Trustee Hubbell  
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton  
Nays: none  
Abstentions: none

**Motion Carried**

**14. Adjournment:** Mayor Woodard adjourns the meeting at 10:12 p.m.