Zoom Link 4118425407
Village of Cayuga Heights
Board of Trustees Monthly Meeting
April 15, 2026, 7:00 p.m.

1. **Call To Order**
2. **Approval of Meeting Minutes:**
   a. March 18, 2026 Meeting Minutes — 2027 - 001 pgs. 2-17
   b. April 1, 2026 Organizational Meeting Minutes — 2027 - 002 pgs. 18-45
3. **Privilege of the Floor:**
4. **Report of Treasurer Dolch: Submitted Report** — 2027 - 003 pgs. 46-47
5. **Report of Engineer:**
6. **Report of S.P.W Southard:**
7. **Report of A.S.P.W Cowder: Submitted Report** — 2027- 006 pg. 48
8. **Report of Police Chief Wright** — 2027 - 007 pgs. 49-50
9. **Report of Fire Superintendent/Fire Chief Tamborelle: Submitted Report** — 2027 - 008 pgs. 51-52
10. **Report of Clerk Walker: Submitted Report** — 2027 - 009 pg. 53
11. **Report of Mayor Woodard:**
    a. Public Hearing on the Upland Estates PDZ — 2027 - 010 pgs. 54-57
    b. Arbor Day Proclamation — 2027 - 011 pg. 58
    c. WWTP Tour — 2027 - 012 pg. 59
    d. Town of Ithaca Fire Support Contract
    e. City of Ithaca Plant to Plant Agreement
12. **Report of the Trustees:**
13. **Report of the Village Attorney:**

EXHIBIT 2027-001

VILLAGE OF CAYUGA HEIGHT **March 18th 2026**

Zoom ID # 4118425407 **BOARD OF TRUSTEES** **7:00 p.m.**
MONTHLY MEETING

Present: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton; Fire Superintendent Tamborelle, Police Chief Wright, Superintendent of Public Works Cross, Assistant Superintendent of Public Works Cowder; Village Attorney Shah; Village Clerk Walker.

1. Call to Order: Mayor Woodard calls the meeting to order at 7:00 p.m.

2. Approval of the February 18, 2026 Board Meeting Minutes (Exhibit 2026 -126)

Resolution: 9964

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the February 18, 2026 Board Meeting Minutes as presented.

Motion: Trustee Robinson
Second: Trustee Biloski
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Robinson, and Salton
Nays: none
Abstentions: Rennekamp

Motion Carried

3. Report of Fire Superintendent Tamborelle: Submitted Report (Exhibit 2026-127)

•Fire Superintendent Tamborelle states that the department received a TRIAD grant in the amount of $15,000, which the Village will use to order five new AEDs for Village offices.

•Fire Superintendent Tamborelle states that Engine 202 is up for sale, but no buyers yet.

•Fire Superintendent Tamborelle states that the kitchen project is almost done.

•Fire Superintendent Tamborelle states that fifteen more fire inspection letters went in the mail today.

•Fire Superintendent Tamborelle states the Fire Department annual elections take place on March 22, 2026, ahead of the installation dinner on April 18, 2026.

•Mayor Woodard states that you state in your report that there were several fires in February. Is there a cycle, or do you see more fires in the winter?

•Fire Superintendent Tamborelle states that it really does not matter. It is really hard to predict when you will get a call. If he had a choice, he would prefer to be in turnout gear in the winter versus the summer months.

4. Privilege of the Floor: No members of the Public wish to speak.

5. Report of Treasurer Dolch: Submitted Report (Exhibit 2026-128)

•Treasurer Dolch states the bank-to-book reconciliations are complete.

•Treasurer Dolch states that, as a reminder, the budget workshop is this Saturday, and we will begin at 8:00 a.m.

•Treasurer Dolch states that she needs a resolution to move money from the contingency to cover some of the A fund accounts.

•Mayor Woodard asks if we allocated water and sewer accounts for the payments to B. Cross for cashing in his sick time. It should be taken from all three accounts.

•Clerk Walker states that it has not been done in the past. Traditionally, benefit time has always been paid out of the home account.

•Trustee Robinson states that he thinks we should make that change and do it across all three funds.

•Clerk Walker asks Treasurer Dolch if she could do a general journal entry and reallocate the amount across the three funds.

•Treasurer Dolch states that she can make that correction.

•Village Engineer B. Cross states that these amounts, although taken in this fiscal year, cover two calendar years as required under IRS rules.

•Mayor Woodard states that she is upset that this has not been done correctly.

•Clerk Walker states that since he has been employed at the Village, this is how benefit time has been paid out. Department heads track their own benefit time, and when used, it subtracts from all the accounts. This is a one-time payment, and those payments have always been paid through the home account.

•Mayor Woodard states that from now on, we will take a portion of all the accounts in payouts for benefit time.

•Treasurer Dolch states that she will make those changes as well.

Resolution: 9965

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving $76,980 from Contingency into the following accounts. $1,000 to A1440.410, Engineer Contractual. This is over budget mainly due to fees related to recruiting for Brent's position. $10,000 to A5142.150, Snow Overtime. This is over budget due to more snow than expected, often during night and weekend hours. $40,020 to A1440.100 Engineer-Personnel Services. This account is over budget due to Brent cashing out his benefit time. $40,000 to A8160.100 Refuse Personnel Services.

Motion: Trustee Conway
Second: Trustee Biloski
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

Approval of Abstract 10:

Resolution: 9966

BE RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #9 for FYE2026, consisting of: TA vouchers 76-83 in the amount of $19,066.76, Consolidated Fund vouchers 642-726 in the amount of $332,897.71, and the Treasurer is instructed to make payments thereon.

Motion: Trustee Biloski
Second: Trustee Robinson
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none
Abstentions:

Motion Carried

•Trustee Conway states that he was looking at the water main reserve, and there were no decreases in that balance, even though we have had several water main breaks.

•Treasurer Dolch states that we created that reserve for the capital improvement project that T.G. Miller is working on.

•Village Engineer B. Cross states that most of the water repairs are billed to labor. So they are most likely in the payroll numbers.

6. Report of Mayor Woodard:

a. Public Hearing for Proposed Local Law A of the year 2026, Dumpsters:

•Mayor Woodard states that this was a topic that was left out of the Village Property Maintenance Law and now needs clarity for us to enforce.

•Mayor Woodard opens the Pubic Hearing at 7:21 p.m.

•Mayor Woodard states that seeing no one here for the Public Hearing, she closes the Pubic Hearing at 7:21 p.m.

•Trustee Conway states that, under section 4 (2), we should remove "only one property." Is this meant for the trespassing charges?

•Village Engineer B. Cross states that it is due to abuses in the past, which gives grounds against trespassers.

•Trustee Salton states that we can remove the “only one property” as redundant and strike it from this local law.
•Mayor Woodard states that she has concerns with section 4, (1) b, with the language “to the maximum extent possible” as not strict enough.

•Village Engineer B. Cross states that not all properties can get a truck into a backyard, so there needs to be some wiggle room.

•Trustee Robinson states that if there is construction, then the dumpster is temporary and would be in the front yard area.

•Trustee Rennekamp states that she does not see why the Village would care what is going on in the dumpster if it is covered and doesn't smell.

•Assistant Superintendent of Public Works A. Cowder states that construction materials get a different tipping fee than if they were all household waste.

Resolution: 9967

VILLAGE OF CAYUGA HEIGHTS
DRAFT
PROPOSED LOCAL LAW A OF THE YEAR 2026

A LOCAL LAW TO AMEND
THE VILLAGE OF CAYUGA HEIGHTS CODE CHAPTER 305, "ZONING,"
ARTICLE III, "TERMINOLOGY," SECTION 305-5, "DEFINITIONS AND
ARTICLE V, "RESIDENCE ZONE," SECTION 305-17(M), "PERMITTED ACCESSORY BUILDINGS AND USES" PROVISIONS

Be it enacted by the Board of Trustees of the Village of Cayuga Heights (the "Village") as follows:

SECTION I **PURPOSE AND INTENT**

The Village's Board of Trustees has found that there is no provision in the Zoning Law as currently drafted regulating the placement and use of dumpsters, both permanent and temporary, within the Village. Additionally, the Village Board has found that the unregulated use of dumpsters may create a hazard to the health and public safety of the Village as a result of garbage, refuse, solid waste, and/or hazardous materials being improperly disposed of by Village residents. Further, the Village Board has determined that Section 305-5 and Section 305-17 should be amended to address both the permissible and prohibited uses of dumpsters by residents of the Village. The purpose of this Local Law is to modify the text of Village Code Chapter 305, Article III, Section 305-5 and Article V, Section 305-17(M) as stated below.

SECTION II **AUTHORITY**

This Local Law is enacted pursuant to the grant of powers to local governments provided in Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provision of the New York State Constitution and not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law.

SECTION III **AMENDMENT OF VILLAGE CODE CHAPTER 305, "ZONING," ARTICLE III, "TERMINOLOGY," SECTION 305-5, "DEFINITIONS"**

Section 305-5 of Chapter 305 of Article III, "Terminology," of the Zoning Law of the Village Code is hereby amended to add the following definitions:

DUMPSTER – A metal storage receptacle, other than a conventional trash can with a lid, used to store outdoors refuse and debris, including, but not limited to, rubbish, garbage, recyclable materials, and solid waste, which is then emptied of its contents, or removed with its contents, to a dumpsite. A dumpster shall include a roll-off container, but not a portable on-demand storage container (POD).

DUMPSTER, PERMANENT – Any dumpster used for purposes regular and periodic in nature, such as for the weekly collection of trash and garbage from the residents of multiple-family residences.

DUMPSTER, TEMPORARY – Any dumpster used for purposes not permanent in nature, such as construction, renovation, or demolition projects, special events, and seasonal use.

SECTION IV **AMENDMENT OF VILLAGE CODE CHAPTER 305, "ZONING," ARTICLE V, "RESIDENCE ZONE," SECTION 305-17(M), "PERMITTED ACCESSORY BUILDINGS AND USES"**

Section 305-17 of Chapter 305 of Article V, "Residence Zone," of the Zoning Law of the Village Code, is hereby amended by adding a new paragraph (M) to read as follows:

M. Dumpsters, permanent and temporary, meeting all of the following requirements:

(1) Location:

(a) Off-street and not within the Village's public street right-of-way;

(b) To the maximum extent possible, in a side or rear yard, and not in a front yard;

(c) On a paved surface with vehicular access by means of a paved or improved, stable surface;

(d) Not in any area that must be maintained unencumbered to comply with fire, building, or public safety laws, rules, and regulations;

(2) Shall serve only the property on which it is located, and only by those individuals so authorized by the property owner, with unauthorized use subject to trespassing charges;

(3) Shall be fitted either with a tightly fitting cover or tarp such that the dumpster is kept closed or covered overnight, except when the dumpster is in the process of being filled or emptied.

(4) Maintained by the property owner on which the dumpster is located, such that:

(a) Materials accumulated within the dumpster shall not prohibit the dumpster from being closed or covered;

(b) The dumpster area shall be kept free of odors, overflow materials accumulating on the ground, scattered or wind-blown debris, and all other nuisances, including, but not limited to, rodents.

(5) The dumpster owner's name and telephone number printed clearly thereon in letters at least three (3) inches high;

(6) Shall not be used to dispose of hazardous materials or biomaterials or waste, as determined by New York State or federal laws, rules, or regulations;

(7) No dumpster shall be filled before 8:00 am or after 9:00 pm, and the emptying of dumpster contents shall not commence before 8:00 am and shall not continue after 9:00 pm;

(8) For property where a temporary dumpster is being used pursuant to construction or demolition for which a building or demolition permit has been issued by the Village's Code Enforcement Officer, the dumpster:

(a) May be located on the property for the specific period of time for which the building or demolition permit remains valid and in force;

(b) Is used solely for the containment and disposal of materials resulting from such construction or demolition;

(c) Shall be removed upon completion of said construction or demolition;

(9) For property where a temporary dumpster is being used pursuant to purposes not requiring a building or demolition permit to be issued by the Village's Code Enforcement Officer, the dumpster:

(a) May only be placed on the property subject to a dumpster permit being issued by the Village's Zoning Officer;

(b) Shall be allowed to remain on the property for a period not to exceed sixty (60) days, renewable for an additional thirty (30) day period upon application to the Zoning Officer;

(c) Shall be removed from the property within five (5) calendar days of expiration of the dumpster permit.

SECTION V **SUPERSEDING EFFECT**

All Local Laws, Articles, resolutions, rules, regulations, and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect. Without limiting the foregoing, to any extent that the terms of the Zoning Law are deemed to be in conflict with the requirements of this Local Law, the terms of this Local Law shall govern and control.

SECTION VI **PARTIAL INVALIDITY**

In the event that any portion of this Local Law is declared invalid by a court of competent jurisdiction, the validity of the remaining portions shall not be affected by such declaration of invalidity.

SECTION VII **EFFECTIVE DATE**

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees hereby adopts the Proposed

Local Law A of the year 2026 - Dumpsters as Local Law 1 of the year 2026

Motion: Trustee Robinson
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

b. Letter of Support for Increase AIM Funding:

•Mayor Woodard states that this is something that came from NYCOM. The goal is to solicit the state to increase this support, which has not been increased in years.

Resolution: 9968

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the letter to NYS requesting an increase in Aid and Incentives for Municipalities, as presented in Exhibit 2026-130.

Motion: Trustee Salton
Second: Trustee Rennekamp
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

c. The Annual MS4 Report:

•Village Engineer B. Cross states that, as a delegated responsibility from NYSDEC, we have to manage our own stormwater with local laws and maintenance administration. We complete a self-check every year and submit this to NYS.

•Mayor Woodard states that we will need a resolution to allow me to sign the report and allow Tompkins County Soil and Water to submit it on our behalf and post it on our website.

Resolution: 9969

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the MS4 form to NYSDEC and allow Tompkins County Soil and Water to submit on our behalf, as presented in Exhibit 2026-131.

Motion: Trustee Hubbell
Second: Trustee Robinson
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and

Salton
Nays: none
Abstentions: none

Motion Carried

d. Community Funding Grant for Fiscal Year 2026-2027:

•Mayor Woodard states that we have submitted an application, and we are now looking at submitting this to the other New York State Senators.

•Mayor Woodard states we will find out in late October of this year.

•Village Engineer B. Cross states that we worked all weekend on this, and a special thank you to Michele Palmer for spending the time on this as well.

• Trustee Biloski states that one of the reasons we stayed with the Village WWTP was that we needed to submit five letters of recommendation. This made it easy since we serve so many other municipalities.

•Mayor Woodard states that we did look at the Village water infrastructure project, but felt the WWTP made more sense at this point.

• Trustee Salton states that the data collected for the WWTP made this decision easier.

e. Schedule a Public Hearing on Amending the PDZ Zoning for Upland Estates:

•Mayor Woodard states that the Board had a special meeting on March 5, 2026, to finalize the plan. We now need to schedule the Public Hearing for this proposed change.

Resolution: 9970

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees hereby schedules a Public Hearing on Amending the PDZ Zoning for Upland Estates on April 15, 2026, at 7:05 p.m.at Marcham Hall, 836 Hanshaw Rd. Ithaca, N.Y.

Motion: Trustee Biloski
Second: Trustee Salton
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and
Salton
Nays: none
Abstentions: none

•Village Engineer B. Cross states that he believes we do not need to send formal notices, but should make them aware of the next steps, which are the site plan for the Village Planning Board.

•Mayor Woodard states that she agrees.

Motion Carried

f. Schedule the Annual Organizational Meeting for April 1, 2026:

•Mayor Woodard states that we will have a quorum even with some trustees not able to make it.

Resolution: 9971

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees hereby schedules the Annual Organizational Meeting for April 1, 2026, at 7:00 p.m.at Marcham Hall, 836 Hanshaw Rd. Ithaca, N.Y.

Motion: Trustee Biloski
Second: Trustee Salton
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

g. Schedule a Public Hearing on the Proposed Fiscal Year 2026-2027 Budget:

•Clerk Walker states that this hearing will take place at the Village Organizational Meeting on April 1, 2026, as well.

Resolution: 9972

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees hereby schedules the Public Hearing on the Proposed Fiscal Year 2026-2027 Budget on April 1, 2026, at 7:20 p.m.at Marcham Hall, 836 Hanshaw Rd. Ithaca, N.Y.

Motion: Trustee Robinson
Second: Trustee Conway
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

h. Schedule a Public Hearing on Proposed Local Law B of the year 2026 – Tax Cap:

•Mayor Woodard **s**tates that this proposed local law is about home rule; we pass this law every year as part of the annual budget.

Resolution: 9973

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees hereby schedules the Public Hearing on the Proposed Local Law B of the year 2026 Tax Cap on April 1, 2026, at 7:30 p.m.at Marcham Hall, 836 Hanshaw Rd. Ithaca, N.Y.

Motion: Trustee Conaway
Second: Trustee Biloski
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

i. Flock Camera Systems:

•Mayor Woodard states that when we decided to put these cameras in, one of the reasons from her perspective was to participate because of the value they had. Even though we are small, having cameras could help with the neighboring communities.

•Trustee Rennekamp states that now that the city has canceled its contract, which cameras will get removed, knowing the county and other municipalities still have contracts with Flock.

•Chief Wright states that each agency has their own contract. For the City of Ithaca, only the city's cameras will be removed; he does not know when. He does not know what other agencies might be discussing their programs since the city has decided to cancel the contract.

•Trustee Salton states that there must be some discussions coming.

•Trustee Robinson states that when these first went in, it seemed like a great addition to the Amber Alert system and other investigative needs. Now that there have been more discussions, do the users of this system have agreements with the federal agencies? That seems to be one of the concerns we would like more information about.

•Chief Wright states that it could certainly be a possibility. To his knowledge, under the 287 Agreement, there are only twelve agencies out of five hundred twenty that have signed the agreement allowing federal access.

•Chief Wright states that he does not agree with that specific agreement, because it allows an officer to ask as a federal agent at a local level, and that is not how we police.

•Chief Wright states that his department looks at the positives with this program, as someone who has been in this profession for over thirty years, every tool that we could use to help the community we serve, he wants to be able to use.

•Trustee Salton states that his concerns are the sharing of data, what prevents one department from investigating one case, and because they share data, another agency can see that information and act on it.

•Chief Wright states that he cannot speak to other departments. We have found the cameras to be very useful in saving people's lives and solving crimes.

•Trustee Salton states that he could see the Village keeping the cameras, as long as we could find a way to control the data that is Village data.

•Trustee Robinson asks if we have control over who can access our data.

•Chief Wright states that we have complete control. Any agency can develop its own list of agencies to share; it is generally based on an investigation with a surrounding agency. Again, these cameras only read license plates. The less reach you have to investigate, the less time we have to save a life or solve a crime.

•Trustee Hubbell states that he thinks the city felt this was a slippery slope that would lead to a national surveillance system that could be abused.

•Trustee Salton states that he had read that there were concerns about who owned FLOCK. He does not want any federal agencies in our business.

•Mayor Woodard asks how long we have had our cameras.

•Chief Wright states that FLOCK systems actually started in the county in 2023 when the city and county were given a Gun Violence Elimination (GIVE) Grant as an effort to control the rise in gun violence.

•Chief Wright states that, sadly, the positives for having FLOCK certainly outweigh the negatives.

•Mayor Woodard states that the city will be pulling their cameras; the county might as well. At that point, does it still make sense to keep them?

•Chief Wright states that we will have to wait to see what the county does, as it will definitely limit our resources if they do.

•Mayor Woodard states that let's see what happens in the future and then revisit this topic closer to the contract renewal.

6. Report of the Trustees:

•Trustee Salton states that the Greater Tompkins County Municipal Health Insurance Consortium is hosting a benefit clerk annual training.

•Trustee Salton states that the balance sheet for the consortium's first quarter looks good.

a. Village Administration Committee Update:

•Trustee Biloski states that there has been discussion about cell phones and use, who gets a phone, and when that will take place.

•Trustee Biloski states that there was also a discussion on benefit time.

•Trustee Biloski states that Clerk Walker will discuss the office closing procedure in his report.

b. Village Public Safety Committee Update:

•Trustee Biloski states that traffic details have been ongoing, along with a Stop DWI program.

•Trustee Biloski states that Kendal is updating its security camera system this year.

c. Village Human Resources Committee Update:

•Trustee Biloski states that they did interview one potential candidate for the Superintendent of Public Works position, and there is more to come later in executive session.

d. Village Public Works Committee Update:

•Trustee Robinson states that we are still waiting for the New York State Department of Transportation (NYSDOT) to approve the engineering plans for the Cayuga Heights Road Sidewalk Project.

•Village Engineer B. Cross states that several municipalities share their frustrations with NYSDOT. We don't know if this is statewide, but it seems to be regional.

•Village Engineer B. Cross states that, as a consequence of these delays, we will lose the ability to do any construction in 2026.

•Trustee Robinson states that T.G. Miller is still working on the Village Water Infrastructure design plan.

•Trustee Robinson states that we are waiting on an update on the Renwick Brook Culvert Project.

•Village Engineer B. Cross states we are waiting for the bonding and insurance documents to be completed.
•Trustee Robinson states that Aaron has an update on the Palmer Woods tree removal process.

•Assistant Superintendent of Public Works Cowder states that we determined that twenty-three trees should be removed. Cornell University has informed us that they want everything removed from the natural area. Obviously, this will be more work and cost to the Village.

•Assistant Superintendent of Public Works Cowder states that we have worked out a plan to complete all the work with Limb walker and the DPW staff to complete this job.

•Trustee Robinson states that it is interesting that Palmer Woods is a natural area, so when anything falls, they leave it to decompose naturally. For whatever reason, now they have decided that whatever we fall, has to be removed completely.

•Trustee Robinson states that on the Northway, the contractor will do a five-foot sidewalk up to the budgeted amount, and the Village will have to take it from there.

•Mayor Woodard states that this will be done in May, which is not ideal.

•Trustee Robinson states that there has been more discussion with the contractor who is replacing the sidewalks from the natural gas project NYSEG started last year. The Village has a policy, and NYSEG as well, that any replacements move from a four-foot to a five-foot sidewalk; that is no longer the case.

•Trustee Robinson states that this will use up some of the annual budgeted money for our own sidewalk maintenance program.

•Trustee Salton states that it isn’t just a matter of buying twenty percent more concrete, which will cover the difference.

•Village Engineer B. Cross states that, unfortunately, the project was built around the contractor's cost, and the money has already been budgeted.

•Village Engineer B. Cross states that he just got this information today, and he will need to reach out to the contractor separately and see what could be done.

•Trustee Salton inquires about how much money we are talking about.

•Assistant Superintendent of Public Works Cowder states that it would cost around twenty-nine thousand dollars. If we did the work, we could redo a whole street for that cost.

e. Village Wastewater Committee Update:

•Trustee Robinson states that we are still waiting for the renewed WWTP SPDES permit from New York State.

•Trustee Robinson states that the control panel and two pumps that we discussed ordering are on hold until we hear back about the grant we submitted.

•Trustee Robinson states that the City of Ithaca is still behind with signing the Plant-to-Plant Agreement.

•Mayor Woodard states that she had a meeting with Joe Slater from the City of Ithaca, who was requesting data on how much sewage we have sent down the Kline Road By-pass. She states that they already have that information.

f. Village Finance Committee Update:

•Trustee Rennekamp states that the committee went over the budget again, so hopefully things will go smoothly on Saturday.

7. Report of Superintendent of Public Works Cross:

•Village Engineer B. Cross states that he received notification from ITCTC that there is a new NYSDOT grant program focusing on safety improvements as a result of lane departure data. It turns out that the lower Reminton Road is on that list. We do not have any further information at this point.

•Village Engineer B. Cross states that NYCOM has sent out information on cybersecurity mandates for our WWTP this year.

•Village Engineer B. Cross states that the design phase of the Village water infrastructure project, which is set for two million dollars, with no overage.

•Assistant Superintendent of Public Works Cowder states the goal is for T.G. Miller to have everything ready to go out for bids at the end of this calendar year.

8. Report of Police Chief Wright: Submitted Report (Exhibit 2026-133)

•Chief Wright states that February broke another record with 541 calls for service. In addition, eighty-five uniform traffic tickets were issued.

•Chief Wright states that we are three weeks into our sixth year of the BOCES Criminal Justice Internship.

•Chief Wright states that it was a busy month with a lot of different complaints and investigations.

•Trustee Salton states that he just found that the county formed a working group for FLOCK. It is comprised of the DA's office, community members with AI and IT experience.

•Chief Wright states that FLOCK itself is working hard to reassure communities and educate them on how this program works.

9. Report of Assistant Superintendent of Public Works Cowder: Submitted Report (Exhibit 2026-123)

•Assistant Superintendent of Public Works Cowder states that the barn received the last salt delivery for this winter.

•Assistant Superintendent of Public Works Cowder states that T.G. Miller is close to finalizing the I & I report for the Village. The next level of this project will be to capture the lines and repair the areas that need attention.

•Assistant Superintendent of Public Works Cowder states that he is budgeting for a new camera, as presented in Exhibit 2026-134. We added this cost in the grant application submitted this month for WWTP projects.

•Mayor Woodard states that we are doing what other municipalities should be doing. We can share the camera, which would help reduce the I & I overall.

•Assistant Superintendent of Public Works Cowder states that it is the time of year when the Board of Trustees will approve the summer hours for the Village DPW.

•Assistant Superintendent of Public Works Cowder states that normally this would start in June, the mayor brought up the point that gas prices are going up, and maybe they should start the four ten-hour days sooner.

•Assistant Superintendent of Public Works Cowder states that the soonest we could do this would be April 6, 2026. When we start earlier, we get the projects for the day prepped and ready to go.

•Trustee Hubbell states that doing the setup actually helps and is an advantage.

•Assistant Superintendent of Public Works Cowder states that it does help.

Resolution: 9974

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees authorizes and approves the Village DPW staff to start the "summer hours" four ten-hour days, starting May 4, 2026, and ending Labor Day 2026.

Motion: Trustee Robinson
Second: Trustee Biloski
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, and Robinson
Nays: none
Abstentions: Salton

Motion Carried

10. Report of Clerk Walker:

•Clerk Walker states that the only action item he has for the Board tonight is approving the Office Emergency Closing Policy.

•Clerk Walker states that the Village Administrative Committee reviewed this policy twice and is ready for approval.

Resolution: 9975

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees authorizes and approves the Village of Cayuga Heights Office Emergency Closing Policy as presented in Exhibit 2026-135.

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

11. Report of Attorney O. Shah:

•Village Attorney Shah states that he has nothing to report at this time.

12. Executive Session:

Resolution: 9976

WHEREAS: The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct anexecutive session; and,

WHEREAS: Upon a majority vote of its total membership, taken in an open meeting under a motion identifying the general area or areas of the subject or subjects to be considered; and,

WHEREAS: The conduct of an executive session for these enumerated purposes only, provided, however, that noaction by formal vote shall be taken to appropriate public money:

THEREFORE, BE IT RESOLVED THAT An Executive Session of the Village of Cayuga Heights Board ofTrustees is conducted for subsection (F), the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;

Motion*:* Trustee Robinson
Second*:* Trustee Rennekamp
Ayes*:* Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none

Abstentions*:* none

Motion Carried

Village Board of Trustees exit**s** an Executive Session and returns to an open meeting.

Resolution: 9977

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees authorizes and approves offering Craig Southard the position of Superintendent of Public Works with a starting salary $100,000 and once he completes his NYS Code Training he will receive an additional $10,000 and also an additional $15,000 when he successfully received his Professional Engineering License issued through New York State subject to a satisfactory background investigation affective April, 1 2026.

Motion*:* Trustee Salton
Second*:* Trustee Hubbell
Ayes*:* Mayor Woodard; Trustees: Biloski, Conway, Hubbell, Rennekamp, Robinson, and Salton
Nays: none
Abstentions*:* none

Motion Carried

14. Adjournment: Mayor Woodard adjourns the meeting at 10:12 p.m.

EXHIBIT 2027-002

Minute **VILLAGE OF CAYUGA HEIGHTS** **April 1st, 2026**
Marcham Hall **BOARD OF TRUSTEES** **7:00 p.m**
ANNUAL ORGANIZATIONAL MEETING

Present: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton; Clerk Walker

1. Oath of Office: The following officials, who were elected on March 18, 2026, affirmed their Oath of Office: Mayor Woodard, Trustees Jennifer Biloski and Michael Fleming.

2. Public Hearing on Proposed Annual Budget FYE 2026-2027:

•Mayor Woodard opens the Public Hearing at 7:04 p.m.

•Mayor Woodard closes the Public Hearing at 7:04 p.m.

Resolution # 9978

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the adoption of the Proposed FYE 2026-2027 Annual Budget and directs Village Treasurer Dolch to certify this budget with the New York State Comptroller's Office.

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

3. Public Hearing on Proposed Local Law B of the year 2026 – Tax Cap

•Mayor Woodard opens the Public Hearing at 7:05 p.m.

•Mayor Woodard closes the Public Hearing at 7:05 p.m.

PROPOSED LOCAL LAW B OF 2026
DRAFT

A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

Section 1 Legislative Intent: It is the intent of this local law to allow the Village of Cayuga Heights to adopt a budget for the fiscal year commencing in 2026 that requires a real property tax levy in excess of the tax levy limit as defined by General Municipal Law §3-c.

Section 2 Authority: This local law is adopted pursuant to subdivision 5 of General Municipal Law §3

c which expressly authorizes a local governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3 Tax Levy Limit Override: The Board of Trustees of the Village of Cayuga Heights, County of Tompkins, is hereby authorized to adopt a budget for the fiscal year commencing in 2026 that requires a real property tax levy over the amount otherwise prescribed in General Municipal Law §3-c.

Section 4 Severability: If a court determines that any clause sentence paragraph subdivision or part of this local law or the application thereof to any person firm or corporation or circumstance is invalid or unconstitutional the court order or judgment shall not affect impair or invalidate the remainder of this local law but shall be confined in its operation to the clause sentence paragraph subdivision or part of this Local Law or in its application to the person individual firm or corporation or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

Section 5 Effective Date: This Local Law shall take effect immediately upon filing with the Secretary of State.

Resolution # 9979

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees adopts Proposed Local Law B of the year 2026 as Local Law 2 of the year 2026.

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

4. Appointments and Approvals

Mayor Woodard appoints Trustee Jennifer Biloski as Deputy Mayor for the 2026-2027 Official Year.

Mayor Woodard makes the following appointments with a motion of approval by the Board of Trustees:

Mayor Woodard appoints Jeffrey D. Walker as Clerk for one official year. (4/2027)

Resolution # 9980

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jeffrey D. Walker as Clerk for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Kiersten Perkins as Deputy Clerk for one official year. (4/2027)

Resolution # 9981

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Kiersten Perkins as a Deputy Clerk for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Laura Dolch as Treasurer for one official year. (4/2027)

Resolution # 9982

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Laura Dolch, Treasurer, for one official year. (4/2027)

Motion: Trustee Conway
Second: Trustee Hubbell
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Sam Conway as Deputy Treasurer for one official year. (4/2027)

Resolution # 9983

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Sam Conway as Deputy Treasurer for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Fleming, and Hubbell
Nays: none
Abstentions: Conway

Motion Carried

Mayor Woodard appoints Jeffrey D. Walker as Records Management Officer for one official year. (4/2027)

Resolution # 9984

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Jeffrey D. Walker as Records Management Officer for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Craig Southard as Building Commissioner for one official year. (4/2027)

Resolution # 9985

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Craig Southard as Building Commissioner for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Craig Southard as Stormwater Management Officer for one official year. (4/2027)

Resolution # 9986

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Craig Southard as Stormwater Management Officer for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Brent Cross as Engineer for one official year. (4/2027)

Resolution # 9987

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Brent Cross as Engineer for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski

Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Brent Cross as Zoning Officer and Code Enforcement Officer for one official year. (4/2027)

Resolution # 9988

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Brent Cross as Zoning Officer for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Attorney Thomas Kramer as the Village Prosecutor for one official year. (4/2027)

Resolution # 9989

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Attorney Thomas Kramer as the Village Prosecutor for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Beatrice Szekely as Village Historian for one official year. (4/2027)

Resolution # 9989

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Beatrice Szekely as Village Historian for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Fred Cowett as Village Forester for one official year. (4/2027)

Resolution # 9990

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Fred Cowett as Village Forester for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints George Tamborelle as the Village of Cayuga Heights Fire Superintendent for one official year. (4/2027)

Resolution # 9991

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of George Tamborelle as the Village of Cayuga Heights Fire Superintendent for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Roy Staley to the Board of Directors of the Bolton Point Water Commission for one official year. (4/2027)

Resolution # 9992

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Roy Staley to the Board of Directors of the Bolton Point Water Commission for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints herself to the Board of Directors of the Bolton Point Water Commission for one

official year. (4/2027)

Resolution # 9993

BE IT RESOLVED THAT: The Board of Trustees approves the appointment Mayor Linda Woodard to the Board of Directors of the Bolton Point Water Commission for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints herself to the Board of Directors of the Tompkins County Council of Governments (TCCOG) for one official year. (4/2027)

Resolution # 9994

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Board of Directors of Tompkins County Council of Governments (TCCOG) for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Trustees: Biloski, Conway, Flemming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Trustee Michael Fleming as an Alternate to the Board of Directors of the Tompkins County Council of Governments (TCCOG) for one official year. (4/2027)

Resolution # 9995

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Michael Fleming as Alternate to the Board of Directors of Tompkins County Council of Governments (TCCOG) for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Biloski, Conway, and Hubbell
Nays: none
Abstentions: Trustee Fleming

Motion Carried

Mayor Woodard appoints Alice Wagenknecht-Wiesner to the Tompkins County Council of Governments (TCCOG) Community Choice Aggregation Subcommittee for one official year. (4/2027)

Resolution # 9996

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Alice Wagenknecht-Wiesner to the Tompkins County Council of Governments (TCCOG) Community Choice aggregation Subcommittee for one official year. (2026)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Biloski, Conway, Flemming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Clerk Jeffrey Walker to the Greater Tompkins County Municipal Health Insurance Consortium Design Committee for one official year. (4/2027)

Resolution # 9997

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Clerk Jeffrey D. Walker to the Greater Tompkins County Municipal Health Insurance Consortium Design Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Biloski, Conway, Flemming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Trustee Salton to the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2027)

Resolution # 9998

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Salton to the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Biloski, Conway, Flemming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints herself as an Alternate on the Board of Directors for the Greater Tompkins County

Municipal Health Insurance Consortium for one official year. (4/2027)

Resolution # 9999

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard as Alternate on the Board of Directors for the Greater Tompkins County Municipal Health Insurance Consortium for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Trustees: Biloski, Conway, Flemming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Trustee Kent Hubbel as Chair of the Public Safety Committee for one official year. (4/2027)

Resolution # 10000

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Kent Hubbell as Chair of the Public Safety Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Conway
Ayes: Mayor Woodard, Biloski, Conway, and Flemming
Nays: none
Abstentions: Hubbell

Motion Carried

Mayor Woodard appoints Trustee Peter Salton to the Public Safety Committee for one official year. (4/2027)

Resolution # 10001

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Peter Salton to the Public Safety Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Biloski, Conway, Flemming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Trustee Michael Fleming to the Public Safety Committee for one official year. (4/2027)

Resolution # 10002

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Michael Fleming to the Public Works Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Conway, and Hubbell
Nays: none
Abstentions: Trustee Fleming

Motion Carried

Mayor Woodard appoints Trustee Kent Hubbell to the Public Works Committee for one official year. (4/2027)

Resolution # 10003

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Kent Hubbell to the Public Works Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Conway
Ayes: Mayor Woodard, Trustees: Biloski, Conway, and Fleming
Nays: none
Abstentions: Trustee Hubbell

Motion Carried

Mayor Woodard appoints Trustee Richard Robinson as Chair of the Public Works Committee for one official year. (4/2027)

Resolution # 10004

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Richard Robinson as Chair to the Public Works Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints herself to the Public Works Committee for one official year. (4/2027)

Resolution # 10005

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Public Works Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Trustee Kent Hubbell to the Wastewater Committee for one official year. (4/2027)

Resolution # 10006

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Kent Hubbell to the Wastewater Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Conway
Ayes: Mayor Woodard, Trustees: Biloski, Conway, and Fleming
Nays: none
Abstentions: Trustee Hubbell

Motion Carried

Mayor Woodard appoints Trustee Richard Robinson as Chair to the Wastewater Committee for one official year. (4/2027)

Resolution # 10007

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Richard Robinson as Chair to the Wastewater Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard, Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints herself to the Wastewater Committee for one official year. (4/2027)

Resolution # 10008

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Wastewater Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Trustees: Biloski, Conway, Fleming, and Hubbell

Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Trustee Sam Conway as Chair to the Finance Committee for one official year.(4/2027)

Resolution # 10009

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Sam Conway as Chair to the Finance Committee for one official year. (4/2027)

Motion: Trustee Bilsoki
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Fleming, and Hubbell
Nays: none
Abstentions: Trustee Conway

Motion Carried

Mayor Woodard appoints Trustee Jennifer Biloski to the Finance Committee for one official year. (4/2027)

Resolution # 10010

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Jennifer Biloski to the Finance Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Conway
Ayes: Mayor Woodard: Trustees; Conway, Fleming, and Hubbell
Nays: none
Abstentions: Biloski

Motion Carried

Mayor Woodard appoints herself to the Finance Committee for one official year. (4/2027)

Resolution # 10011

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Finance Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Trustee Richard Robinson as Chair to the Information Technology Committee for one official year. (4/2027)

Resolution # 10012

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Richard Robinson as Chair to the Information Technology Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Trustee Sam Conway to the Information Technology Committee for one official year. (4/2027)

Resolution # 10013

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Sam Conway to the Information Technology Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Bilsoki
Ayes: Mayor Woodard; Trustees: Biloski, Fleming, and Hubbell
Nays: none
Abstentions: Trustee Conway

Motion Carried

Mayor Woodard appoints Trustee Michael Fleming to the Administration Committee for one official year. (4/2027)

Resolution # 10014

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Michael Fleming to the Administration Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees; Biloski, Conway, and Hubbell
Nays: none
Abstentions: Trustee Fleming

Motion Carried

Mayor Woodard appoints Trustee Jennifer Biloski as Chair of the Administration Committee for one official

year.(4/2027)

Resolution # 10015

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Jennifer Biloski as Chair to the Administration Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Conway
Ayes: Mayor Woodard; Trustees: Conway, Fleming, and Hubbell
Nays: none
Abstentions: Biloski

Motion Carried

Mayor Woodard appoints herself to the Administration Committee for one official year. (4/2027)

Resolution # 10016

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Administration Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Trustee Richard Robinson to the Human Resource Committee for one official year. (4/2027)

Resolution # 10017

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Richard Robinson to the Human Resource Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustee: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Trustee Jennifer Biloski as Chair of the Human Resource Committee for one official year. (4/2027)

Resolution # 10018

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Jennifer Biloski to the Human Resource Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Conway
Ayes: Mayor Woodard; Trustees: Conway, Fleming, and Hubbell
Nays: none
Abstentions: Biloski

Motion Carried

Mayor Woodard appoints herself to the Human Resource Committee for one official year. (4/2027)

Resolution # 10019

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Human Resource Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Trustee; Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Trustee Kent Hubbell to the Climate Smart Taskforce Committee for one official year. (4/2027)

Resolution # 10020

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Kent Hubbell to the Climate Smart Taskforce Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Conway
Ayes: Mayor Woodard; Trustees: Biloski, Conway, and Fleming

Nays: none
Abstentions: Trustee Hubbell

Motion Carried

Mayor Woodard appoints Village resident Alice Wagenknecht-Wiesner as chair to the Climate Smart Taskforce Committee for one official year. (4/2027)

Resolution # 10021

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Alice Wagenknecht-Wiesner

to the Climate Smart Taskforce Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Craig Southard to the Ithaca Tompkins County Transportation Council and Planning Committee of the Ithaca Tompkins County Transportation Council for one official year. (4/2027)

Resolution # 10022

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Craig Southard to the Ithaca Tompkins County Transportation Council Planning Committee of the Ithaca Tompkins County Transportation Council for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard; Trustees; Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Trustee Jennifer Biloski to the Ithaca Tompkins County Transportation Council and the Policy Committee for the Ithaca Tompkins County Transportation Council for one official year. (4/2027)

Resolution # 10023

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Jennifer Biloski to the Ithaca Tompkins County Transportation Council and the Policy Committee for the Ithaca Tompkins County Transportation Council for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Fleming
Ayes: Mayor Woodard; Trustees: Conway, Fleming, and Hubbell
Nays: none
Abstentions: Biloski

Motion Carried

Mayor Woodard appoints Village resident Geri Tierney to the Village Planning Board as an alternate for one official year. (4/2027)

Resolution #10024

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Village resident Geri Tierney as an alternate for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Village resident Matt Johnston to the Village Planning Board for a five-year term. (4/2031)

Resolution # 10025

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Village resident Matt Johnston to the Village Planning Board for a five-year term. (4/2031)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints herself as the liaison to the Village Planning Board for a one-year term. (4/2027)

Resolution # 10026

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard as the liaison to the Village Planning Board for a one-year term. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Village resident Steve Wilson to the Village Zoning Board of Appeals for a five-year term. (4/2030)

Resolution # 10027

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Village resident Steve Wilson to the Village Zoning Board of Appeals for a five-year term. (4/2030)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints herself as the Village Zoning Board of Appeals liaison for one official year. (4/2027)

Resolution # 10028

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linds Woodard as the liaison to the Village Zoning Board of Appeals for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Bea Szekely to the Village Historical Preservation Committee for one official year. (4/2027)

Resolution # 10029

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Bea Szekely to the Village Historical Preservation Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Kent Hubbell to the Shade Tree Advisory Committee for one official year. (4/2027)

Resolution # 10030

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Trustee Kent Hubbell to the Shade Tree Advisory Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Conway
Ayes: Mayor Woodard; Trustees: Biloski, Conway, and Fleming
Nays: none

Abstentions: Trustee Hubbell

Motion Carried

Mayor Woodard appoints Fred Cowett as Chair to the Shade Tree Advisory Committee for one official year. (4/2027)

Resolution # 10031

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Fred Cowett as chair to the Shade Tree Advisory Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints herself to the Shade Tree Advisory Committee for one official year. (4/2027)

Resolution # 10032

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Mayor Linda Woodard to the Shade Tree Advisory Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: Mayor Woodard

Motion Carried

Mayor Woodard appoints Scott Howard to the Shade Tree Advisory Committee for one official year. (4/2027)

Resolution # 10033

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Scott Howard to the Shade Tree Advisory Committee for one official year. (4/2027)

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, and Hubbell
Nays: none
Abstentions: none

Motion Carried

Mayor Woodard appoints Village resident Hazel Gunn to the Shade Tree Advisory Committee for one official year. (4/2027)

***Trustee Salton arrives at 7:25 p.m.**

Resolution # 10034

BE IT RESOLVED THAT: The Board of Trustees approves the appointment of Village resident Hazel Gunn to the Shade Tree Advisory Committee for one official year. (4/2027)

Motion: Trustee Hubbell
Second: Trustee Biloski
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none
Abstentions: none

Motion Carried

5. Annual Resolutions:

Resolution # 10035

A. DESIGNATION OF THE VILLAGE'S OFFICIAL NEWSPAPER

WHEREAS: The Ithaca Journal has general circulation within the Village; and

WHEREAS: The Ithaca Journal is not published in the village, but the Board of Trustees determines that it is broadly distributed within the Village; and

WHEREAS: Designation of an official newspaper is generally effective for one year.

THEREFORE, BE IT RESOLVED THAT: the Ithaca Journal is designated the official newspaper of record for the Village of Cayuga Heights Official Year.

Motion: Trustee Hubbell
Second: Trustee Salton
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none
Abstentions: none

Motion Carried

Resolution # 10036

B. RULES OF PROCEDURE:

WHEREAS: New York State law does not establish meeting procedures for village boards of trustees; and

WHEREAS: Village Law § 4-412 provides that the Board of Trustees may determine its own rules of procedure.

THEREFORE, BE IT RESOLVED THAT: The Village of Cayuga Heights Board of Trustees establishes the following Meeting Rules of Procedure:

I. REGULAR MEETINGS: The date, location, and time for regular meetings of the Board of Trustees is established as the 3rd Wednesday of each month at Marcham Hall starting at 7:00 p.m. as follows: : Apr. 15th , May 20th , June 17th , July 15th, Aug.19th, Sept. 16th, Oct. 21st,Nov. 18th, Dec. 16th, Jan. 20th 2027, Feb. 17th , March 17th

II. SPECIAL MEETINGS: Special meetings of the Board of Trustees are all Board meetings other than Regular Meetings. A Special Meeting may be called by the Mayor or any Trustee member of the Board of Trustees by telephone, in person, or email at least 24 hours in advance of the meeting unless an emergency requires the meeting to be held on less than 24 hours' notice.

III. QUORUM: A quorum of the Board of Trustees must be physically present to conduct business. A quorum is a majority of the total legally authorized membership of the body, regardless of vacancies or absences. Although a quorum is required to conduct a meeting, a majority vote of the total legally authorized membership of the body is still required to pass most measures.

IV. EXECUTIVE SESSIONS: Executive sessions must be held in accordance with NYS Public Officers Law § 105. All executive sessions must be entered by a motion made from a properly noticed and conducted open meeting.

V. AGENDAS: The agenda is to be prepared by the Clerk at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda must be provided to the Clerk in writing or via email at least 48 hours before the meeting's start time. The agenda must be prepared by noon on the day of the meeting. However, items may be placed on the agenda at any time. If necessary, a supplemental agenda may be distributed at the beginning of the meeting.

VI. VOTING: Pursuant to the New York State Village Law and General Construction Law, each member of the Board has one vote. The Mayor may vote on any matter but must vote in case of a tie. A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State law. A vote upon any question must be taken by ayes and nays, and the names of the members present, and their votes must be entered in the minutes.

VII. GENERAL RULES:

a. The Mayor presides at the meeting. In the Mayor's absence, the Deputy Mayor presides at meetings of the Board. The presiding officer may debate, move, and take any action that may be taken by other members of the Board. Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking.

b. Every motion must be seconded before being put to a vote: all motions must be recorded in their entirety in the Board's minutes.

c. Once recognized, a member may not be interrupted when speaking unless it is to call him/her to order. If a member is called to order, they must stop speaking until the question of order is determined, and, if in order, they must be permitted to proceed. There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained and require a two-third vote to pass.

d. Videoconferencing:

In compliance with Public Officers Law (POL) § 103-a(2)(a), the Board of Trustees/Planning Board/Zoning Board of Appeals (the "Board"), following a public hearing, authorized by resolution on [insert date] the use of videoconferencing as described in POL § 103-a.

The following procedures are hereby established to satisfy the requirement of POL § 103-a(2)(b) that any public body which in its discretion wishes to permit its members to participate in meetings by

videoconferencing from private locations – under extraordinary circumstances – must establish written procedures governing member and public attendance.

1. Board members shall be physically present at any meeting of the Board unless such a member is unable to be physically present at one of the designated public meeting locations due to extraordinary circumstances.

2. For purposes of these procedures, the term "extraordinary circumstances" includes disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member's physical attendance at such meeting.

3. If a member is unable to be physically present at one of the designated public meeting locations and wishes to participate by videoconferencing from a private location due to extraordinary circumstances, the member must notify the Mayor/Chairperson of the Planning Board/Chairperson of the Zoning Board of Appeals no later than four business days prior to the scheduled meeting in order for proper notice to the public to be given.

4. If there is a quorum of members participating at a physical location(s) open to the public, the Board may properly convene a meeting. A member who is participating from a remote location that is not open to in-person physical attendance by the public *shall not* count toward a quorum of the Board but may participate and vote if there is a quorum of members at a physical location(s) open to the public.

5. Except in the case of executive sessions conducted pursuant to POL § 105, the Board shall ensure that its members can be heard, seen, and identified while the meeting is being conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon. This requirement shall include the use of first and last name placards physically placed in front of the members or, for members participating by videoconferencing from private locations due to extraordinary circumstances, such members must ensure that their full first and last name appears on their videoconferencing screen.

6. The minutes of the meetings involving videoconferencing based on extraordinary circumstances pursuant to POL § 103-a shall include which, if any, members participated by videoconferencing from a private location due to such extraordinary circumstances.

7. The public notice for the meeting shall inform the public: (i) that extraordinary circumstances videoconferencing will (or may) be used, (ii) where the public can view and/or participate in such meeting, (iii) where required documents and records will be posted or available, and (iv) the physical location(s) for the meeting where the public can attend.

8. The Board shall provide that each open portion of any meeting conducted using extraordinary circumstances, videoconferencing shall be recorded and such recordings posted or linked on the Board's website (https://cayugaheights.gov) within five business days following the meeting and shall remain so available for a minimum of five years thereafter. Such recordings shall be transcribed upon request.

9. If members of the Board are authorized to participate by videoconferencing from a private location due to extraordinary circumstances, the Board shall provide the opportunity for members of the public to view such

meetings by video, and to participate in proceedings by videoconference in real time where public comment or participation is authorized. The Board shall ensure that where extraordinary circumstances videoconferencing is used, it authorizes the same public participation or testimony as in person participation or testimony.

10. Open meetings of the Board conducted using extraordinary circumstances videoconferencing pursuant to the provisions of POL § 103-a shall be broadcast pursuant to the requirements of POL § 103(f) and shall utilize technology to permit access by members of the public with disabilities consistent with the 1990 Americans with Disabilities Act (ADA), as amended, and corresponding guidelines. For the purposes of this guideline, "disability" shall have the meaning defined in Executive Law § 292.

11. The in-person participation requirements of POL § 103-a(2)(c) shall not apply during a state disaster emergency declared by the governor pursuant to Executive Law § 28 if the Board determines that the circumstances necessitating the emergency declaration would affect or impair the ability of the Board to hold an in-person meeting.

12. These procedures shall be conspicuously posted on the Board's website (cayugaheights.gov).

VIII GUIDELINES FOR PUBLIC COMMENT: Privilege of the Floor guidelines are as follows.

Meetings of the Board of Trustees of the Village of Cayuga Heights take place in accordance with New York State law, for the purpose of Village governance. Meetings are convened by the Mayor or by an appointed deputy.
Discussion takes place among the members of the Board with the Village professional staff. Minutes are recorded by the Clerk. As provided in the New York State Open Meetings Law, all Board meetings are open to the public, and members of the public are welcome to attend.
Although not required by law, the Mayor and the Trustees of Cayuga Heights offer Privilege of the Floor in order to provide individuals in the audience with the opportunity to voice their opinion on Village affairs.
In the interest of expediting the flow of Village business during its lengthy meetings, Privilege of the Floor is open for 30 minutes only, ordinarily following any scheduled Public Hearings.
Fifteen (15) minutes prior to the commencement of any regularly scheduled Board of Trustee's meeting, a sign-in sheet will be placed on a table inside the meeting room. Upon arrival, all attendees are requested to sign in, indicating if they wish to speak. The speakers may give their name and address if they choose. If a speaker does not want to provide their name, they must sign in as "Anonymous Speaker" and then they are responsible for remembering the number associated with their place on the list.
Attendees will be called to speak in the order shown on the sign-in sheet on a first come, first-to-speak basis.
Speakers are asked to stand unless prevented by a disability, to give their name and address if they so choose and must limit their remarks to two minutes of time. Please note that a speaker's time may not be yielded to other speakers.
Speakers are requested to observe standards of courtesy and good taste and may be asked to terminate remarks at any time by the Mayor or another presiding officer. Audience members are asked not to engage with the speaker, or with each other.
The Village Clerk keeps time and gives notice when 30 seconds are remaining. Occasionally, Board members may ask a speaker for clarification.
Speakers are very welcome to submit their comments to the Board in writing for consideration and attachment to the meeting minutes. The minutes will include all the speakers' names, if provided by the speaker, with a brief statement of their positions.

Although the public is only invited to speak during the Privilege of the Floor, the Board may, at its discretion, allow the public to speak at other times. Speakers must be recognized by the Mayor or by another presiding officer.
Anyone with an interest in any facet of Village government is encouraged to contact the Mayor, the Board of Trustees, and the Village staff through the email addresses found on the
Village of Cayuga Heights website (www.CayugaHeights.gov).
Adopted by the Board of Trustees, Village of Cayuga Heights.

IX MINUTES:

a. The Clerk is responsible for taking the minutes of the board. Minutes must consist of a record or summary of all motions, proposals, resolutions, and any other matter formally voted upon and the vote thereon. Minutes must be taken for an executive session of any action that is taken by formal vote. Executive session minutes must consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the NYS Freedom of Information Law (FOIL).
b. Minutes must also include the following:
    i. Name of the Board.
    ii. Date, place, and time of the meeting.
    iii. Notation of the presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment.
    iv. Name and title of other village officials and employees present and the approximate number of attendees.
    v. Record of communications presented to the Board.
    vi. Record of reports made by Board or other village personnel; and
    vii. Time of adjournment; and signature of Clerk or person who took the minutes if not the Clerk.
c. Minutes may contain a summary of the discussion leading to action taken but should not include verbatim comments unless a majority of the Board resolves to have the Clerk do so.
d. The Clerk is responsible for creating a draft of the minutes within the timeframe provided for under the New York State Open Meetings Law. The Board of Trustees approves the minutes at the next board meeting. Amendments to the Clerk's minutes require approval of the Board of Trustees by a majority vote.

X ORDER OF BUSINESS OF THE BOARD OF TRUSTEES:

a. Call to order.
b. Approval of minutes of previous meeting(s).
c. Public comment period.
d. Report on officers and committees (Treasurer, Engineer, Public Works, Police, Fire, Clerk, Mayor, and Trustees.
e. Report of the Attorney.
f. Adjournment

XI GUIDELINES FOR THE USE OF RECORDING EQUIPMENT: All members of the public and all public officials are allowed to tape or record video public meetings. Recording is not allowed during executive sessions. Recording should be done in a manner which does not interfere with the meeting. The mayor may determine whether the recording is being done in an intrusive manner, taking into consideration, but not limited to, the brightness of lights, distance from the deliberations of the village board, size of the equipment, and the ability of the public to participate in the meeting. If the recording is determined to be intrusive and interferes with the meeting, the mayor may direct that the recording be stopped or undertaken in a different manner or location.

XII ADJORNMENT: Meeting may be adjourned by motion.

XIII AMENDMENTS TO THE RULES OF PROCEDURE: The forgoing procedure may be amended from time to time by a majority vote of the Board.

Motion: Trustee Biloski
Second: Trustee Salton
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none
Abstentions: none

Motion Carried

Resolution # 10037

C. DESIGNATING DEPOSITORY:

WHEREAS: the Board of Trustees has determined that Village Law § 4-412 (3)(2) requires the designation of banks or trust companies for the deposit of all village monies,

THEREFORE, BE IT RESOLVED THAT:

Section 1. That the Board of Trustees designates the Community Bank, Ithaca, NY, as an official depository for all Village funds received by the Village Clerk, receiver of taxes for the Fiscal Year June 1, 2026 – May 31, 2027.

Sections 2. That the Clerk is authorized to notify Community Bank of Ithaca of the following names to be honored on checks for the Fiscal Year June 1, 2026 – May 31, 2027 with two signatures required for each check.

Mayor Linda Woodard, Deputy Treasurer Sam Conway, Clerk Jeffrey D. Walker, Treasurer Laura Dolch
Section 3. That this resolution is effective immediately.

Motion: Trustee Biloski
Second: Trustee Salton
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none
Abstentions: none

Motion Carried

D. DESIGNATING MEETING DATES:

Resolution # 10038

BE IT RESOLVED THAT: The date, location, and time for the next regular Board of Trustees meeting is April 15th, 2026, at Marcham Hall, 7:00 p.m.

Motion: Trustee Hubbell
Second: Trustee Salton
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none

Abstentions: none

Motion Carried

Resolution # 10039

BE IT RESOLVED THAT: The date, location, and time for regular meetings of the Planning Board is established as the 4th Monday of the month at Marcham Hall starting at 7:00 p.m.

Motion: Trustee Biloski
Second: Trustee Fleming
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none
Abstentions: none

Motion Carried

Resolution # 10040

BE IT RESOLVED THAT: The date and time for regular meetings of the Zoning Board of Appeals is scheduled on an as-needed basis (historically held the 1st Monday of the month at 7:00 p.m.).

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none
Abstentions: none

Motion Carried

E. CODE OF ETHICS:

Resolution # 10041

BE IT RESOLVED THAT: The Mayor must ensure that a copy of the Code of Ethics is distributed to each officer and employee of the village. In addition, the Village Mayor must ensure that a copy of General Municipal Law §§ 800-809 is posted in each public building under the Village's jurisdiction. Failure to either distribute or receive a copy of the local Code of Ethics does not affect an officer's/employee's duty to comply with the code, nor does it affect the enforcement of provisions of the code.

Motion: Trustee Biloski
Second: Trustee Fleming
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none
Abstentions: none

Motion Carried

F. ADVANCE APPROVAL OF CLAIMS:

Resolution # 10042

WHEREAS: The Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS: all such claims must be presented at the next regular meeting for audit; and

WHEREAS: this resolution is consistent with the Village of Cayuga Heights Procurement Policy; and

WHEREAS: the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount of Board of Trustees disallows.

THEREFORE, BE IT RESOLVED THAT:
Section 1. That the Board of Trustees authorized payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount of Board of Trustees disallows.
Section 2. That this resolution is effective immediately.

Motion: Trustee Salton
Second: Trustee Biloski
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none
Abstentions: none

Motion Carried

6. VCHFD Slate of Officers:

Resolution # 10043

BE IT RESOLVED THAT: The Village of Cayuga Heights Fire Department held its elections on March 22, 2026, and the Village Board of Trustees approves the following Slate of Officers.

Asst. Chief Joe Price

Asst. Chief Mikael Garrett

Asst. Chief Sophie Janowsky

Lt. Gaelan Walsh

Lt. Jane Reagan

Lt. David Cameron

Lt. Luca Lit

Motion: Trustee Biloski

Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Salton
Nays: none
Abstentions: none

Motion Carried

7. Adjournment: Mayor Woodard adjourns the meeting at 7:55 p.m.

EXHIBIT 2027-003

VILLAGE OF CAYUGA HEIGHTS
TREASURER'S REPORT
April 2026

Revenues and Expenses:
March bank book reconciliations is complete and has been signed off by Deputy Treasurer Conway. The report from Williamson is attached to this report.

Budget:
The FYE2027 budget has been finalized and sent to the state.

Budget Adjustments:
The DPW recently purchased a new mower to be used for Community Beautification. Community Beautification Equipment is not an account that we budgeted for. With board approval, I can start an account and fund it with $9,000 from Refuse Equipment. These is money in that account.

$9000 from A8160.200 to fund A8510.200 (Community Beautification Equipment).

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves funding account A8510.200, Community Beautification with $9000 from Snow Equipment.

The DPW also needs a new cab for the Ventrac. The cost is about 6000. As with the Ventrac itself, this should get split over 3 accounts (snow, streets, and sidewalks – equipment).

$2000 from A5142.200, Snow Equipment to A5110.200, Streets
$1000 from A5142.200, Snow Equipment, to A5410.200, Sidewalks

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving $3000 from A5142.200 into Streets Equipment and Sidewalk Equipment to have enough in those accounts to purchase the new ventrac cab in the current fiscal year.

Approval of Abstract 11:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #10 for FYE2026 consisting of:

- TA vouchers in the amount of $
- Consolidated Fund vouchers in the amount of $

and the Treasurer is instructed to make payments thereon.

Respectfully Submitted
Laura W. Dolch
Laura W. Dolch
Treasurer

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of March, 2026:

DATED: April 7, 2026

TREASURER

		Balance 02/28/2026	Increases	Decreases	Balance 03/31/2026
A GENERAL FUND - VILLAGE					
CASH - CHECKING		3,030,138.50	340,118.23	981,201.59	2,389,055.14
CASH - SAVING		60,257.40	100,166.80	60,000.00	100,424.20
CERTIFICATE OF DEPOSIT		457,976.14	1,157.66	0.00	459,133.80
NYCLASS GENERAL		594,169.54	502,461.72	0.00	1,096,631.26
PETTY CASH		450.00	0.00	0.00	450.00
	TOTAL	4,142,991.58	943,904.41	1,041,201.59	4,045,694.40
CD SPECIAL GRANT FUND					
CASH		4,471.89	2,040.00	0.00	6,511.89
CASH - POLICE COMP TIME RESERV		29,036.75	0.00	0.00	29,036.75
Fire Truck Reserve 2025		143,556.37	0.00	0.00	143,556.37
CASH - POL TRIAD GRANTS		2,421.88	0.00	0.00	2,421.88
Waster Water System Reserve		153,813.08	0.00	0.00	153,813.08
CASH - BEAUTIFICATION SPECIAL		125.25	0.00	0.00	125.25
CASH - FIRE DEPT DONATIONS		58,860.22	0.00	0.00	58,860.22
RESERVE FOR BANK INTEREST		0.00	1,941.57	0.00	1,941.57
CASH - GENERAL POLICE DONATION		57,817.02	0.00	2,040.00	55,777.02
Garbage Truck Reserve		20,508.41	0.00	0.00	20,508.41
Water Main Reserve		181,982.86	0.00	0.00	181,982.86
	TOTAL	652,593.73	3,981.57	2,040.00	654,535.30
F WATER FUND					
CASH - CHECKING		277,799.52	19,297.50	32,507.11	264,589.91
NYClass - Water		65,023.79	195.39	0.00	65,219.18
	TOTAL	342,823.31	19,492.89	32,507.11	329,809.09
G SEWER FUND					
CASH - CHECKING		-859,223.78	325,938.03	128,832.09	-662,117.84
NYCLASS SEWER		155,917.34	468.54	0.00	156,385.88
	TOTAL	-703,306.44	326,406.57	128,832.09	-505,731.96
H CAPITAL FUND					
CASH - CHECKING		-2,063,244.11	475,709.23	2,957.24	-1,590,492.12
NY CLASS		38,517.36	115.73	0.00	38,633.09
	TOTAL	-2,024,726.75	475,824.96	2,957.24	-1,551,859.03
HA RAIL PROJECT					
CASH - CHECKING		-304,536.25	0.00	0.00	-304,536.25
NY CLASS ACCOUNT		313,821.93	943.07	0.00	314,765.00
	TOTAL	9,285.68	943.07	0.00	10,228.75
TA TRUST & AGENCY					
CASH - CHECKING		-4,452.42	208,390.19	177,838.47	26,099.30
	TOTAL	-4,452.42	208,390.19	177,838.47	26,099.30
TOTAL ALL FUNDS		2,415,208.69	1,978,943.66	1,385,376.50	3,008,775.85

EXHIBIT 2027-006

Village of Cayuga Heights
Board of Trustees Report
Department of Public Works - Aaron Cowder
April 15, 2026

Street & Sidewalks

We have begun cleaning up of streets and roadside restoration now that the warm weather is here to stay. We will be working on sidewalk and street curb repaid along with pouring the remaining section of Northway sidewalk once NYSEG/DDS is finished with their work.

Water System

We will continue to plan for the next round of lead service replacements for spring and summer. We will work with any resident wanting to replace their side of the service as well as the ones that are only on the Village side based on the list form Bolton Point Water.

We have reviewed and set a priority list for service replacements for this upcoming year. The plan is to address services that are lead on the Village's side, including streets to have other work being completed and any residents that may want to update their service. We are now waiting for the blacktop plants to open for material.

Sanitation Sewer System

We will, in conjunction with TG Miller, continued to monitor sewage flows in manholes where meters have been installed for I&I tracking. TG Miller is working on their findings report and will soon be giving recommendations for the Village to review. The Village is still awaiting the report from TG Miller. We have been investigating manholes and lines to address and or put on the list of sewers infostructure work for the future.

Beautification

Due to the warmer days, we have seen more brush being placed at the curbs. Please be reminded that if you have leaves, they need to be put into cans for dumping or in leaf bags for recycling.

Culvert Repair

The next culvert to be replaced is Renwick culvert at Cayuga Heights Road. TG Miller sent out plans for bid, and they were opened on February 12th. Project was awarded and TG Miller is working on the pre-construction phase for the Village. They are waiting on a few more permits and Right of Way paperwork to set the start of construction.

Action Items

None

EXHIBIT 2027-007

Village of Cayuga Heights
Police Department

Jerry L. Wright
Chief of Police

In the month of March 2026 the police department received 587 calls for service. In addition to these calls 91 uniform traffic tickets were issued and 0 parking violations were cited. The breakdowns of calls are as follows:
Three Felony level complaints were reported. One Felony incident of Assault was investigated resulting in two arrests for Assault with Intent to Cause Physical Injury with a Weapon. Two Felony reports of Burglary were received however upon investigation, officers found the incidents to only be suspicious in nature, having no evidence of unlawful entry into the home having occurred.
Ten incidents of penal law misdemeanors were handled. Two individuals arrested on assault charges, mentioned above, were also charged with Conspiracy 5th. One of the suspects was also charged with Criminal Possession of a Weapon 4th.
Three reports of Fraud were made. One report involved a resident stating they initiated a phone call to Amazon and were asked for their personal information. The resident felt this was a compromise of their privacy and disconnected from the phone call before offering information. No loss of property occurred. A second incident of Fraud occurred within the village clerk's office. A suspicious email was received by an individual claiming to be a village employee. No loss of property occurred and the case has been closed unless further information develops. A third incident was received which involves check Fraud and is still under investigation. A complaint of theft of a check was made by a resident who stated they sent a check for payment via USPS which was altered by an unknown individual and deposited. The complainant was not able to provide documentation of the transaction and no further action was taken by CHPD. Three remaining misdemeanors occurred during traffic stops, which included Obstruction of Governmental Administration, Fleeing an officer while in a motor vehicle and Resisting Arrest. These charges were filed as part of vehicle and traffic arrests listed below.
Officers conducted ten traffic stops resulting in thirteen misdemeanor vehicle and traffic arrests; six for Suspended Registration, one for AUO 2nd, three for AUO 3rd, one for False Inspection Certificate, and two for Reckless Driving.
One penal law violation for trespass occurred. A business owner stated that they found a piece of pipe in the ground on their property that was put there by an unknown individual. There were no leads; the owner has since posted no trespass signs on the property.
Three local law violations were handled. One for noise, one for dog control and one for soliciting without a permit. The noise complaint occurred as the on-duty officer was called to a report of loud music in the overnight hours. The officer observed the music to be coming from a parked vehicle in a lot. Contact was made with the passenger who turned the music down upon request. No further complaints were received. The dog control incident occurred as a passerby reported seeing a loose dog. After patrolling the area for some time, the officer was unable to locate a loose dog. Lastly, a soliciting complaint was made as a resident reported individuals in a vehicle putting flyers in mailboxes. The responding officer made contact with the occupants of the vehicle and advised that they would need to obtain a vendor permit to solicit in the village. The individuals did not respond to CHPD for a permit and were not seen in the village thereafter.
A total of 14 arrests were made with a total of 21 charges filed; 2- Assault with Intent to Cause Physical Injury with a Weapon, 2-Conspiracy 5th, 1-Obstruction of Governmental Administration 2nd, 1-Criminal Possession of a Weapon 4th, 1-Resisting Arrest, 1-Fleeing an Officer in a Motor Vehicle, 2-Reckless Driving, 1-False Inspection Certificate, 1-AUO2nd, 3-AUO3rd, 6-Suspended Registration,
No motor vehicle accidents were reported.
No warrant arrests were made.

One individual was provided a courtesy transport to CMC after officers responded to a Welfare Check complaint. The individual expressed wishes to be taken to the medical center for psychiatric assessment.
CHPD officers responded to seven calls for service assisting other agencies. There was one call involving another agency assisting CHPD officers within the Village.

Over the course of the month officers took part in the following training and/or events: Beginning the week of March 2nd through the week of March 26th, CHPD hosted two student interns enrolled in the BOCES Public Safety Program. The two male students spent two hours shadowing officers every Tuesday, Wednesday and Thursday over a span of four weeks for a total of 24 hours, in order to fulfill their internship requirements. On the 18th officers conducted a CMV detail and a PTS speed detail took place on the 27th. On March 31st, Chief Wright and Sgt. Manning attended an Emergency Preparedness meeting at Cayuga Heights Elementary School.
The full-time officers worked a total of 85 hours of overtime and the part-time officers worked a total of 70 hours.

EXHIBIT 2027-008

Board of Trustees
Village of Cayuga Heights

Monthly Report March 2026

March remained busy, with a total of 54 runs. Of these, 37 occurred within the Village, 13 in the Town of Ithaca, and 4 were mutual aid requests. The breakdown included 32 EMS calls and 22 fire responses. While call volume remained steady, most incidents were relatively routine. One notable call occurred at 905 Hanshaw Road (the CMA building at Community Corners). A wheelchair van service was assisting a patient on a motorized wheelchair lift when the individual moved unexpectedly, causing the chair to tip. Fortunately, the patient was not thrown to the ground but became trapped in an awkward position on the lift. What was initially dispatched as a simple fall turned into a more technical rescue. Crews quickly stabilized the patient and repositioned the chair, allowing the lift to function again.

Training throughout March was rigorous. Members participated in a TOAC (Task-Oriented Air Consumption) drill at the training building in Etna, where an old AT&T facility has been converted into an intricate maze for air pack training. This drill emphasizes operating under stress while controlling breathing and conserving air. When a firefighter runs low or out of air, maintaining composure and controlled breathing is critical. This training was reinforced through a subsequent roll-in drill, allowing members to apply these skills in realistic scenarios.

We also hosted two CPR classes at the station in March for both Village employees and members of the public. Later in the month, two members traveled to Long Island to pick up a newly purchased forcible entry simulator. This prop will be housed at the station and will allow for regular hands-on training. It features doors that swing both inward and outward, helping members develop effective techniques to defeat barriers and gain entry into structures.

Following receipt of the Triad Foundation grant, we ordered seven Zoll AED units, which arrived late in the month. These units will be outfitted and distributed to Marcham Hall, the Police Department, and the DPW. We will continue to offer CPR training to Village staff and the community. An AED cabinet has also been ordered and will be installed at Marcham Hall to allow both employee and public access.

The bunker kitchen renovation is now complete. Cabinets were installed early in the month, followed by countertop templating. Countertops and sinks were installed later in March, allowing bunkers to resume use of the space. Final drawer pulls are currently being installed, which will officially close out the project. The bunkers are very pleased with the outcome, and anyone interested is welcome to stop by the station to see the finished space.

There are no updates regarding the delivery timeline for the new fire truck. The current engine has been listed with a broker, but we have not yet received any inquiries. After discussion with the broker and the mayor, we have lowered the asking price to generate additional interest. If it does not sell through the broker, we will still have the option to sell it directly to a vendor as delivery of the new apparatus approaches.

Fire inspections are progressing as we move into spring. All inspection letters have been sent, and we are scheduling inspections as property owners respond. One challenge has been ensuring that all required third-party inspections—such as fire alarm, sprinkler, boiler, and cooking hood inspections—are completed beforehand. If these are not done prior to our inspection, it necessitates a reinspection. To date, the process has been smooth, with no negative feedback. My goal is to complete all inspections by summer.

Several years ago, a Cornell graduate student conducted research involving our department, studying our SOPs, training, operations, and equipment. She has since earned her PhD in Emergency Management and relocated to Colorado Springs, where she is involved in emergency management and planning. Departments in her area are facing similar recruitment and retention challenges. She has shared details about our bunker program and college student recruitment model, which has

generated significant interest. We anticipate potential follow-up as they explore implementing similar approaches.

Finally, department elections were held in late March. We now have a full slate of qualified officers ready to assume their roles, pending swearing-in at the Installation Dinner on April 18th.

Sincerely,

George Tamborelle
Fire Chief/Fire Superintendent

EXHIBIT 2027-009

Clerk's Report

•Clerk Benefit Training was completed on April 1, 2026. I will also attend the education session on plan selection on April 23, 2026, at 3:00 p.m.

•Payroll audits for our workers' compensation policies have been finalized.

•Annual insurance renewal will begin this month with a renewal date of June 1, 2026.

•Annual Code of Ethics Review: Village Code

•Annual Disclosure Statements need to be filled out and returned to our office.

•Any outstanding water bill that remains unpaid will be levied on April 20th

•New computers have been set up for Craig and a new unit that will be monitored at the Village WWTP.

• Continue to administer Oaths of Office for staff as required.

Arbor Day Celebration:

2026 Arbor Day Celebration – Friday, April 24

Tree Planting

At 9:30 am, a tree will be planted at the Congregational Church, 309 Highland Rd.

Tree Seedling Giveaway

At 12 noon, tree seedlings (2 to 3 feet tall) will be given away to Cayuga Heights residents outside Village Hall.

The following tree species are available:

Allegheny Serviceberry (Amelanchier laevis)

Bur Oak (Quercus macrocarpa)

River Birch (Betula nigra)

Tuliptree (Liriodendron tulipifera)

Each household can take one or two seedlings subject to demand.

Planting instructions will be provided with each seedling.

EXHIBIT 2027-010

Upland Estates Planned Development Zone

§ 305.135.2 - **Purpose.**

A. The purpose of the Upland Estates Planned Development Zone (PDZ) is to permit the implementation of a residential development located in the Village of Cayuga Heights Residence Zone which promotes the objectives and recommendations of the Village's Comprehensive Plan, but which does not otherwise conform to the zoning requirements of the Residence Zone.

B. Mecenas Holdings LLC and its assigns and/or successors ('developer') proposes to develop two contiguous tax parcels (10.-4-1.4, 10.-4-9) which together comprise 6.13 acres, located adjacent to the Corners Community Shopping Center in the Community Corners area of the Village of Cayuga Heights.

C. Said development will consist of not more than 10 (ten) townhouses occupying 0.51 acres within the 6.13 acres at a density greater than that allowed as-of-right within the Village's Residence Zone.

D. The remainder of the PDZ's 6.13 acres, which includes a New York State Department of Environmental Conservation (NYSDEC) wetland 'of unusual importance' as well as steep slopes identified in the Village of Cayuga Heights Natural Resources Overlay Zone (Article IX), will not be developed. Any future development beyond the 0.51-acre area described above shall require an update/revision to this PDZ, subject to the approval of the Village's Board of Trustees.

E. Requirements of Article VIII - Planned Development Zone shall also apply to this section. In the event that requirements of this section conflict with Article VIII, the requirements in this section shall apply.

§ 305.135.3 - **Definitions.**

The definitions in § 305-5 of the Village of Cayuga Heights Code shall apply to all the terms in this section except as otherwise specifically stated.

§ 305.135.4 - **Permitted principal uses.**

A. No building shall be erected or extended, and no land or building shall be used in the Upland Road Estates PDZ for other than any of the following purposes:

(1) A one-family residence to be occupied by:
   a. One family plus no more than two other unrelated occupants; or
   b. Where there is no family, no more than three unrelated occupants.

(2) Group home, as regulated by New York State;

(3) Family type home for adults, as defined in the New York State Social Services Law, subject to the approval of a special use permit by the Village's Planning Board, in accordance with the procedures set forth in Article XIX of the Village's Zoning Law;

(4) Short-term rental, as regulated by §305-17 of the Village of Cayuga Heights Code

§ 305.135.5 - **Permitted accessory buildings and uses.**

A. The following accessory buildings or uses are permitted in the Upland Estates PDZ:

(1) Off-street garage or parking spaces for the occupants and users in connection with uses permitted in this article and meeting requirements as set forth in § 305.135.10 below.

(2) Signs, as regulated by Article X of the Village's Zoning Law.

§ 305.135.6 - **Height of buildings.**

A. No building or structure in the Upland Estates PDZ shall exceed 25 feet in height.

B. The height of a building shall be measured from the lowest point of the existing grade at the building foundation to the average height between eaves and ridge for pitched roofs and to the highest part of the parapet for flat roofs.

C. In cases where the proposed finished grade is higher than the existing grade, the change must be approved by the Code Enforcement Officer at the time of issuance of the building permit.

D. The height limitations do not apply to chimneys, ventilators, skylights, or other necessary features ordinarily extending above roofs nor to spires of churches or other buildings if such features are in no way used or usable for living purposes.

§ 305.135.7 - **Yard regulations.**

A. Buildings in the Upland Estates PDZ shall be set back from property lines the following minimum dimensions, said dimensions to be measured at right angles to the property lines:
   (1) Front Yard *(west side of lot, facing Upland Road)*: 30 feet;
   (2) One Side Yard *(north side of lot, facing Island Fitness)*: 10 feet;
   (3) Other Side Yard(s): 15 feet;
   (4) Rear Yard *(east side of lot, facing CMC parking lot/Carriage House Apts.)*: 10 feet.

B. The front yard in each case shall be measured from the front lot line.

C. For any yard that abuts a public street, the front yard requirement shall apply.

D. No automobile parking area shall be permitted in any required front yard.

§ 305.135.8 – **Lot coverage.**

A. No building or buildings shall be erected or extended to exceed coverage of 12% of the Upland Estates PDZ.

B. In computing the lot coverage, the following shall be included:
   (1) The area of any accessory buildings;
   (2) Carports, open at the sides and roofed;
   (3) Unroofed porches or decks, the surface of which is over two feet above the surface of the underlying ground as finally graded;
   (4) Areas covered by building eaves extending in excess of three feet.

C. In computing the lot coverage, the following shall not be included:
   (1) Areas covered by overhanging building eaves of three feet or less;
   (2) Unroofed swimming pools;
   (3) Unroofed parking areas.

§ 305.135.11 – **Off-Street Parking.** Requirements of Article XII – Off-Street Parking shall also apply to this section. In the event that requirements of this section conflict with Article XII, the requirements in this section shall apply.

A. Two garage or off-street parking spaces shall be provided for each dwelling unit.

B. The Planning Board may, at its discretion, allow the number of spaces to be reduced from the above standards

by up to 20%in those cases in which site plan review is required.

C. Each off-street parking space in the Upland Estates PDZ shall have a minimum width of nine feet and a minimum length of 18 feet.

D. There shall be no parking spaces within the front yard setback.

E. Parking for persons with disabilities. The combined width of the parking space and the access aisle shall be in compliance with the Americans with Disabilities Act (1990) and the New York State Uniform Fire Prevention and Building Code. Signage as required by the New York State Uniform Fire Prevention and Building Code shall be provided for all parking spaces designated for use by accessibility-impaired persons and associated access aisles.

§ 305.135.12 – **Driveways.**

A. Driveways in the Upland Estates PDZ shall comply with the requirements as described by the Village of Cayuga Heights Off Street Parking (Art. XII, § 305–90)

B. Access requirements. All parking spaces shall have access to a public street by way of a driveway.

(1) Driveways in the Upland Estates PDZ must be at least 10 feet wide and must have clear visibility to the street. Any vegetative screening must be designed so that it shall not interfere with sight lines necessary for pedestrian and driver safety. Maximum driveway width shall be 24 feet.

(2) Driveway aisles. One-way driveway aisles in the Upland Estates PDZ shall have a minimum width of 10 feet and a maximum width of 12 feet. Two-way driveway aisles shall have a minimum width of 20 feet and a maximum width of 24 feet.

§ 305.135.13 – **Stormwater Management.**

A. Stormwater Management Practices in the Upland Estates PDZ shall comply with the requirements as described by the Village of Cayuga Heights Chapter 235 Stormwater Management.

B. The rate of stormwater runoff from the Upland Estates Planned Development Zone after development is complete shall not exceed the rate that would occur under a natural undeveloped condition as calculated for a one-hundred-year storm and is in compliance with the Village's stormwater local law and applicable state law and regulations.

§ 305.135.14 – **Exterior Lighting.**

Adequate site lighting shall be provided for the Upland Estates PDZ and shall be designed and located so that it does not produce glare on adjacent properties, does not impede the vision of traffic on adjacent roads, is ‘dark sky’ compliant, according to the specifications of the International Dark Sky Association (IDA). and shall be otherwise in compliance with Article XI, Exterior Lighting Standards, of the Village of Cayuga Heights code..

§ 305.135.15 – **Landscape.**

The number of trees to be planted in the Upland Estates PDZ shall be at least equal to the number of trees removed for development purposes and shall comply with the standards set by the Village’s Shade Tree Advisory Committee. (Art. XIII, § 305–52)

§ 305.135.16 – **Ownership.**

Manner of land and infrastructure ownership. The property and infrastructure in the Upland Estates Planned Development Zone may be owned as follows:

A. Each dwelling unit may be owned individually or by more than one person or entity;

B. Common land, roadways, sidewalks, stormwater facilities and all other commonly owned infrastructure shall be owned by a corporation controlled by the residents of the Upland Estates Planned Development Zone, provided the NYS Attorney General finds the corporation will be adequately organized and capitalized to properly construct, maintain, operate and reconstruct such assets;

EXHIBIT 2027-011

VILLAGE OF CAYUGA HEIGHTS 2026 ARBOR DAY PROCLAMATION

***WHEREAS**, Arbor Day was created in 1872 in Nebraska as a special day for planting and celebrating trees and is now celebrated throughout the United States; and*

***WHEREAS**, trees provide important benefits in urban communities such as shade and cooler temperatures, cleaner air and water, increased property values, and habitat for wildlife; and*

***WHEREAS**, the Village of Cayuga Heights has been certified as a Tree City USA by the Arbor Day Foundation in recognition of its commitment to protecting its trees and woodlands; now*

***THEREFORE**,* I, Linda Woodard, Mayor of the Village of Cayuga Heights, on behalf of Village residents and the Board of Trustees, do hereby proclaim Friday, April 24, 2026, as Arbor Day in the Village of Cayuga Heights and urge all residents to protect and improve our environment and create a greener, healthier community by planting and caring for trees.

EXHIBIT 2027-012