



[Zoom Link](#)
[4118425407](#)

Village of Cayuga
Heights
Board of Trustees Monthly Meeting
August 19, 2026, 7:00 p.m.

- 1. Call To Order**
- 2. Approval of Meeting Minutes:**
 - a. July 15th, 2026 Meeting Minutes 2027 - 041 pgs. 3 - 13
- 3. Privilege of the Floor:**
- 4. 307 Winthrop Drive Violation Hearing** 2027 - 042 pgs. 14-15
- 5. Report of Treasurer Dolch: Submitted Report** 2027 - 043 pgs. 16-19
- 6. Report of S.P.W Southard:** 2027 - 044 pgs. 20-21
 - a. 719 Hanshaw Rd. Address Request 2027 - 044 pgs. 22-24
 - b. T.G. Miller Contract 2027 - 045 pgs. 25-26
- 7. Report of A.S.P.W Cowder: Submitted Report** 2027 - 046 pg. 27
- 8. Report of Police Chief Wright: Submitted Report** 2027 - 047 pg. 28
- 9. Report of Fire Superintendent/Fire Chief Tamborelle: Submitted Report** 2027 - 048 pgs. 29-31
 - a. Sale of Engine 202
 - b. Fire Inspection Fee Schedule
- 10. Report of Clerk Walker: Submitted Report** 2027 - 049 pg. 32
- 11. Report of Mayor Woodard:**
 - a. Personal Protective Equipment Language 2027 - 050 pg. 33
 - b. Water Rates 2027 - 051 pg. 34
 - c. Sewer Rates 2027 - 052 pg. 35
 - d. Gang of Six Update
 - e. Trinitas Meeting about RANIC

12. Report of the Trustees:

13. Report of the Village Attorney:

EXHIBIT 2027 - 041

Zoom ID # 4118425407

**VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING**

**July 15th 2026
7:00 p.m.**

Present: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson and Salton; Fire Superintendent Tamborelle, Police Chief Wright, Superintendent of Public Works Cross and Southard; Assistant Superintendent of Public Works Cowder; Village Clerk Walker; Attorney Middleton

1. Call to Order: Mayor Woodard calls the meeting to order at 7:01 p.m.

2. Approval of June 17, 2026 Board Meeting Minutes (Exhibit 2027 - 034)

Resolution: 10086

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the June 15, 2026 Board Meeting Minutes as presented.

Motion: Trustee Salton

Second: Trustee Fleming

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

3. Privilege of the Floor: No members of the public were present to speak.

4. Report of Treasurer Dolch:

•Treasurer Dolch states that the Village audit took place this last week. We should have the draft report sometime in August.

•Approval of Abstract 2:

Resolution: 10087

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #2 for FYE2027, consisting of: TA vouchers 3-10 in the amount of \$19,095.99, Consolidated Fund vouchers 35-98 in the amount of \$617,161.60.

Motion: Trustee Conway

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

5. Report of Superintendent of Public Works Southard:

- Superintendent of Public Works Southard states that the Renwick Culvert Project should begin on Monday, the 20th of July.

- Superintendent of Public Works Southard states that he was hoping to speak to NYSDOT today about the Cayuga Heights Road Sidewalk Project. The funding for this project will leave us short one and a half million dollars. We will also need to revisit the right-of-way acquisitions, which were originally budgeted for ten thousand dollars; the new estimate is one hundred fifty-one thousand dollars.

- Superintendent of Public Works Southard states that he is also waiting for a project timeline from Hunt Engineering.

- Trustee Robinson states that we just cannot get an answer from NYSDOT on why it is taking so long to review and approve projects in our area. It is not just our project, but he thinks it might have to do with the Route 81 project taking up all of the regional NYSDOT time.

- Superintendent of Public Works Southard states that NYSDOT explained recently that sixty percent of all the projects in our region are eighteen months behind schedule.

- Mayor Woodard states that there are NYSDOT representatives at these meetings, so what is their explanation for these delays?

- Superintendent of Public Works Southard states that basically they are telling us it is the lack of quality consultants on the various projects that is holding things up. He finds it hard to believe that it is the case.

- Superintendent of Public Works Southard states that the final draft of the Village WWTP cybersecurity and operation and maintenance plans is complete.

- Trustee Robinson states that the only thing he would add is for the Village IT Committee to review the cybersecurity plan.

- Superintendent of Public Works Southard states that he has a copy of the map from the T.G. Miller I & I study to share with the Board.

- Assistant Superintendent of Public Works Cowder states that last year T.G. Miller broke this map down to regions; this year we can see specific sewer lines and the likelihood of I & I for those lines. We now realize that we have no ability to check the sewer laterals that flow into the sewer mains.

- Superintendent of Public Works Southard states that in the future we need to budget funding for camera work as well as hitting the areas that show high flows.

- Mayor Woodard states that she thought that solving the I & I would allow us the capacity to expand more sewer units for growth in the other municipalities. It turns out this is not something we can fix quickly. She is

going to propose at the next Gang of Six meeting that we move forward with the Remington Road bypass.

- Trustee Salton states that just because we have a bypass, we will still have rain events that put us over the plant's capacity.

- Assistant Superintendent of Public Works Cowder states that the Remington Road bypass would take half of our capacity.

- Trustee Robinson states that we could see a development at the Ranic Golf Club, and where that sewage would go. We might need to prepare for that.

- Mayor Woodard states that we do not even know if the city plant can handle additional sewage

- Superintendent of Public Works Southard states that we will reach a point where we need to establish a timeline to spend money before costs spiral and the sewer lines reach a point that it becomes a total replacement project.

- Assistant Superintendent of Public Works Cowder states that maybe we could incentivize residents to line or replace their laterals or require it as a condition for a real estate closing.

- Trustee Conway states that his take on this report is a positive one; the map shows us that there are a lot of areas to improve. I think we should look into incentivizing residents to have their laterals examined.

- Mayor Woodard states that Rod Howe is preparing to retire; he has suggested that she take over as chair of the gang of six committee. So, there are a lot of discussions that will be taking place with controlling the I & I to our plants.

- Assistant Superintendent of Public Works Cowder states that NYSDEC has been encouraging discussions to regionalize the local plants into one district.

- Trustee Salton states that does this mean NYSDEC would better fund us if we were a regional authority?

- Assistant Superintendent of Public Works Cowder states that no, but this would allow the cost to be spread across a larger area of users.

- Mayor Woodard states that one topic that has come up at the state level is to create a fund like CHIPS, which is for road work, for sewer and water projects.

- In closing, Superintendent of Public Works Southard states that he has finished the third module of the New York State Code Training.

6. Report of the Assistant Superintendent of Public Works Cowder:

- Assistant Superintendent of Public Works Cowder states that the crew will be working on sidewalks next week.

- Assistant Superintendent of Public Works Cowder states that we have been working on the Bolton Points maintenance list.

- Assistant Superintendent of Public Works Cowder states that we still plan on lining eight to ten manholes, but if the funding comes through in October, then we will increase that to twenty.

- Mayor Woodard states that now is a suitable time to discuss purchasing the IWorQ software. She asks if they have looked into any other companies that have similar programs.
- Superintendent of Public Works Southard states that he has spoken to several municipalities that use this software and even looked at the Williamson Law Book program. IWorQ by far is the best product available.
- Trustee Fleming states that it does not seem like IWorQ connects to Williamson Law Book, or can it.
- Superintendent of Public Works Southard states that there is a way to import.
- Clerk Walker states that outside of payments, there is no direct need that will affect accounting or payroll since we use a voucher system for payments.
- Mayor Woodard states that you all are convinced that this is the best way to go.
- Superintendent of Public Works Southard states that we only have one single application platform now. This software will allow us to build several different permit platforms and create checks and balances for the permit process overall. There is another component that is tracking violations, not to mention on-site approvals.
- Mayor Woodard asks Clerk Walker if this program helps his office.
- Clerk Walker states that it does; over the many years, his office has had to manage and track the code enforcement and permit process that belongs to a different department. In addition, eliminating one full-time position (Deputy Clerk) would allow us to work on other responsibilities.
- Clerk Walker states that Laserfiche is great for certain things; it will never be able to do what this software can do.
- Village Attorney G. Middleton states that she has a couple of municipalities that use this software, and from defending a code violation, this software tracks everything.
- Mayor Woodard states that if we approve this purchase, where is the money coming from? Craig, is it coming from contingency?
- Treasurer Dolch states that the money would be expensed from the funds we decide, and then if that fund goes over, we can move money from contingency to cover it.
- Clerk Walker states that it is his understanding that IWorQ will import all our laws and ordinances from Ecode?
- Superintendent of Public Works Southard states that yes, it will import all our code, and when there is a violation, he can pull that wording directly from the program into the violation letter.
- Village Attorney G. Middleton states that as it currently reads, it will be a three-year contract. This is a standard form contract; they might be willing to change the length of the terms.

Resolution: 10088

RESOLUTION AUTHORIZING AN IWORQ SYSTEMS SERVICE AGREEMENT

WHEREAS, the Village of Cayuga Heights seeks to improve the administration and recordkeeping of its permitting, code enforcement, and fire inspection functions; and

WHEREAS, iWorQ Systems, Inc. has submitted Service Agreement ID 261723 for permit management, code enforcement, fire inspections, online portal services, payment processing, implementation, training, and support; and

WHEREAS, the agreement provides for an annual subscription fee of **\$8,000.00** and a one-time implementation and setup fee of **\$250.00**, for a total first-year cost of **\$8,250.00**; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves Service Agreement ID 261723 with iWorQ Systems, Inc., substantially in the final determined terms of the contract up to a three-year term and subject to final review and approval by the Village Attorney; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute the agreement and any related implementation documents on behalf of the Village; and

BE IT FURTHER RESOLVED, that the Village Treasurer is authorized to pay an amount not to exceed **\$8,250.00 for the first year** from the appropriate Village budget account or accounts; and

BE IT FURTHER RESOLVED, that appropriate Village staff are authorized to coordinate implementation, data migration, training, and administration of the software.

Motion: Trustee Salton

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

•Trustee Conway states that he thinks it is great that the different departments have worked together to come up with a system that will better the Village. We are a lean team.

•Trustee Fleming states that in theory, if it makes it easier to apply for a permit, there will be more compliance.

Motion Carried

7. Report of Police Chief Wright:

•Chief Wright states that the NYS Law Enforcement Technology Grant was just approved on July 6, 2026, and the department is qualified for a \$125,000 grant. That is double what we received before.

•Chief Wright states that he has been in touch with the Axon representative to discuss possible upgrades.

•Chief Wright states that he would like to declare surplus the 2022 Dodge Pickup.

Resolution: 10089

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees declares surplus the 2022 Dodge pickup VIN #1C6RR7XT1NS194756 and authorizes it to go to auction.

Motion: Trustee Robinson

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Assistant Superintendent of Public Works Cowder states that he has a 2019 Dodge pickup that can go to auction as well.

Resolution: 10090

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees declares surplus the 2019 Dodge 2500 pickup VIN #3C6UR5CJ5KG592332 and authorizes it to go to auction.

Motion: Trustee Robinson

Second: Trustee Hubbell

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

•Chief Wright states that all the officers like the new sidearms with the red dot optics.

•Chief Wright states that his last action item for tonight is offering Kacey Berggren a part-time police officer position. This will fill the second vacant position.

Resolution: 10091

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves hiring Kacey Berggren as a Village of Cayuga Heights part-time police officer at the current PBA contract hourly rate.

Motion: Trustee Hubbell

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

•Chief Wright states that both individuals are younger and have an interest in joining the department in a full-time capacity when that time comes. He feels that this will backfill all future retirements.

Motion Carried

•Trustee Hubbell states that the Public Safety Committee met and discussed overnight parking.

- Trustee Fleming states that Chief Wright spoke to these concerns, and his department is on top of overnight parking. There seems to be a line of communication that residents call the police department if there is a need to keep a vehicle on the street overnight.
- Trustee Fleming states that discretion is being used quite well, and if there is a concern, it is handled quickly.
- Trustee Salton states that the other part of this discussion was that there are parking violations that are part of Vehicle Traffic Law and then there are those that fall under the Village Zoning Law, and they are treated completely differently by a different department.
- Trustee Robinson states that they discussed this at the Village Public Works Committee meeting, about parking in the Village Right of Way. There are a lot of residents who have even put down gravel or paved pads that park there overnight.
- Chief Wright states that if a car is not off the road four feet between two and six a.m., we will generally issue a ticket. If it's been established as a permanent parking spot, we will use our discretion as a public safety issue.
- Trustee Robinson states that if there is a "pull-off," is parking allowed?
- Chief Wright states that from a law enforcement standpoint, there is nothing his department can enforce.
- Trustee Hubbell would like to know if a resident can clear a spot four feet off the road, put gravel in, and park there legally?
- Superintendent of Public Works Southard states that in our code it is clear that you cannot do that. A resident can only have one driveway.
- Trustee Robinson states that he just wants to know if residents can park in the right-of-way legally and if not, why are there spots like this everywhere?
- Superintendent of Public Works Southard states that his recommendations as we move forward are to "grandfather" any existing pull-offs.
- Chief Wright states that, from his understanding, this law was enacted to keep people off the roadway for snow removal, and residents will usually move a car off the road before going to sleep for the night, and any leftover would allow the police to investigate and protect the community.

8. Report of Fire Superintendent Tamborelle:

- Fire Superintendent Tamborelle states that Engine 203 is still on schedule for delivery this fall.
- Fire Superintendent Tamborelle states that we have not had any interest in the old ladder truck, so we are taking more pictures and lowering the price to sell that truck. We do have an outright sale price of \$128,500, but he is not sure it will hold.
- Fire Superintendent Tamborelle states that we have had a personnel change; Assistant Chief S. Janowski has moved out of the 824 Hanshaw house and relocated to Newfield. The Council has appointed J. Putnam to that position.
- Fire Superintendent Tamborelle states that movie nights are going well; he felt like there were over a hundred 9

people there last week.

- Fire Superintendent Tamborelle states that he really appreciates the Board moving forward with the IWorQ software.
- Fire Superintendent Tamborelle states that the department is getting ready for the fall recruitment classes.
- Trustee Hubbell states that now it would be a good time to talk about fire inspection fees.
- Fire Superintendent Tamborelle states that we have time to put this together, but Superintendent of Public Works Southard has put together a model that we can use. Once we have the software, we can build a platform for how we want to bill.
- Mayor Woodard asks the Board if they felt having a fire inspection fee is a good idea.
- Fire Superintendent Tamborelle states that we are the only municipality that does not charge for fire inspections.
- Trustee Conway states that we think that fees will make it harder to complete the inspections, because the number one point is compliance, and fees are now just another hurdle.
- Assistant Superintendent of Public Works Cowder states that Fire Superintendent Tamborelle agrees that if there is a fee and a reinspection, the applicant will do a better job making sure there is compliance for the inspection the first time.
- Fire Superintendent Tamborelle states that we have already sent out a letter with a checklist of the things he will be looking for, and many times he will show up, and nothing is done. He then has to schedule another visit. A larger fee will help promote the applicant to do it right the first time.
- Trustee Conway states that we should consider a local municipality that would buy the truck from us and possibly get more than \$128,500.
- Fire Superintendent Tamborelle states that every municipality in the state knows this truck is for sale, locally and nationally.

9. Report of Clerk Walker:

- Clerk Walker states that the office has wrapped up all the on-time tax payments; in fact, as a courtesy, we have sent email reminders to those who still owe before the next deadline.
- Clerk Walker states that with guidance from the Village Administration Committee, we are moving forward with changing the water and sewer billing cycle deadlines. Given the lack of accountability with the postal service delivery timing and complaints, we recommend going from a twenty-day to a thirty-day period for on-time payments.

Resolution: 10092

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves changing the Village water and sewer billing period from twenty days to the end of the month for the quarterly months of February, May, August, and November and increases the penalty for a late payment from 10 % to 15%.

Motion: Trustee Hubbell

Second: Trustee Salton

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

- Clerk Walker states that there will be a shredding service coming to Marcham Hall at the end of the month.
- Clerk Walker states that there is a resident who has asked me to present to the Board a waiver of the late fee on his water and sewer bill. He was late because at the time his wife was ill and passed away. Exhibit 2027-040.
- Clerk Walker states that he informed the resident that the Board has never granted relief of a past due payment penalty, but he would present it to the Board.
- Mayor Woodard states that there is a history of past due payments.

The Board has taken no action on this request.

10. Report of Mayor Woodard:

a. Data Center Discussion

- Mayor Woodard states that a resident requested the Board discuss this topic and eliminate any change that would be opened in the Village and support the Town of Lansing to prevent the data center at the old AES plant.
- Mayor Woodard states that she supports a moratorium on this; in fact, we passed a resolution supporting this a month or so ago and sent that to Assemblymember Dr. Anna Kelles and Senator Webb's office.
- The Board agreed that at this point, there is no need to take further action on this topic.

b. 216 Dearborn Place Update:

- Mayor Woodard states that we will discuss this in executive sessions.

c. Fire Inspection Fees and IWorQ Software:

- Mayor Woodard states that we have already discussed this topic.

12. Report of the Trustees:

- Trustee Hubbell states that Cayuga Lake Watershed Network will be holding its annual meeting in King Ferry on August 6, 2026.
- Trustee Salton states that there are a lot of things happening with the consortium. We are currently

interviewing actuarial firms, including the current actuarial firm that represents the consortium. The goal is to have a firm that can keep us focused on future costs.

- Trustee Salton states that the consortium loses premium money when a municipality changes from a PPO plan to a metal level plan.
- Trustee Salton states that the consortium is at a point where it needs more than just the in-house staff to manage the growth and make the correct decisions for the future of this model's healthcare coverage.
- Trustee Robinson asks Trustee Salton if the consortium is looking for a different firm to do the actuarial evaluation.
- Trustee Salton states that we really do not have one now, and we need one.

13. Report of Village Attorney:

- Village Attorney Middleton states that she needs an Executive Session to discuss pending litigation.

14. Executive Session:

Resolution: 10093

WHEREAS: The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and,

WHEREAS: Upon a majority vote of its total membership, taken in an open meeting under a motion identifying the general area or areas of the subject or subjects to be considered; and,

WHEREAS: The conduct of an executive session for these enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public money:

THEREFORE, BE IT RESOLVED THAT an Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for subsection (d), Discussion regarding proposed, pending, or current litigation.

Motion: Trustee Salton

Second: Trustee Biloski

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson and Salton

Nays: none

Abstentions: none

Motion Carried

Village Board of Trustees exits an Executive Session and returns to an open meeting at 9:38 p.m.

Resolution: 10094

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees authorizes and approves the resolution of the 216 Dearborn Article 78 litigation by the Stipulation of Settlement reviewed by the Board in executive session with the condition of updating the terms to allow for the three existing single-room leases to run through Spring 2027 with the remaining 7 rooms this year, and all future leasing to be subject to the

requirements of the Stipulation of Settlement relating to the rental of the premises as a whole and authorizing the Mayor, Village Attorney, and any employee or agent to take action or execute documents necessary to effectuate this motion.

Motion: Trustee Salton

Second: Trustee Robinson

Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none

Abstentions: none

Motion Carried

14. Adjournment: Mayor Woodard adjourns the meeting at 9:40 p.m.

EXHIBIT 2027 - 042

Quick reference for the Board of Trustees

Prepared August 14, 2026

CORE READING

The 10-inch mowing rule applies only after a specific ground area is classified as a lawn area. The Code lists real exclusions, but each exclusion has to be established by the facts. The analysis should be area-by-area, not a single label for the entire parcel.

Controlling Code sections

Code section	Controlling language and practical meaning
§ 209-2 LAWN AREA	The definition begins with "all areas at ground level" that are not within listed exclusions. Exclusions include areas occupied by "trees or shrubs", ornamental grasses or groundcovers, gardens or rain gardens, "regionally native plants", "planned natural landscaping", or environmentally sensitive areas. Turf grass, noxious weeds, and unmanaged plant growth are expressly included.
§ 209-3(C)(2)	Every area that qualifies as lawn must be mowed so growth "does not exceed 10 inches." The height rule therefore turns first on whether the specific ground area is a lawn area.
§ 209-2 PLANNED NATURAL LANDSCAPING	Requires "intentional and maintained plantings" of regionally native species. Turf grass is excluded, and the category cannot be used merely to avoid lawn-care requirements.
§ 209-2 MEADOW	An open habitat or field of at least 0.1 acre, composed of regionally native herbaceous plant communities, mainly grasses and other non-woody plants, with no noxious or invasive weeds.
§ 209-3(B)(2)(h)	Meadows are not permitted in a front yard. A qualifying meadow may be considered outside the front yard, subject to the definition and all other maintenance requirements.
§ 209-3(C)(1)	Trees and other natural growth generally may remain without maintenance, except for required hazard pruning or where another Chapter 209 provision applies.

IMPORTANT TEXTUAL DISTINCTION

The lawn definition excludes certain categories of land cover; it does not exclude every non-native species or every area located beneath a tree canopy. Some non-native plants may qualify as cultivated garden plants or ornamental groundcovers, but non-native status alone is not an exemption.

Current source: [Village of Cayuga Heights eCode360, Chapter 209](#). Selected controlling phrases are quoted; remaining descriptions are concise paraphrases. The official text on file with the Village Clerk governs.

307 Winthrop Drive - Meadow Review

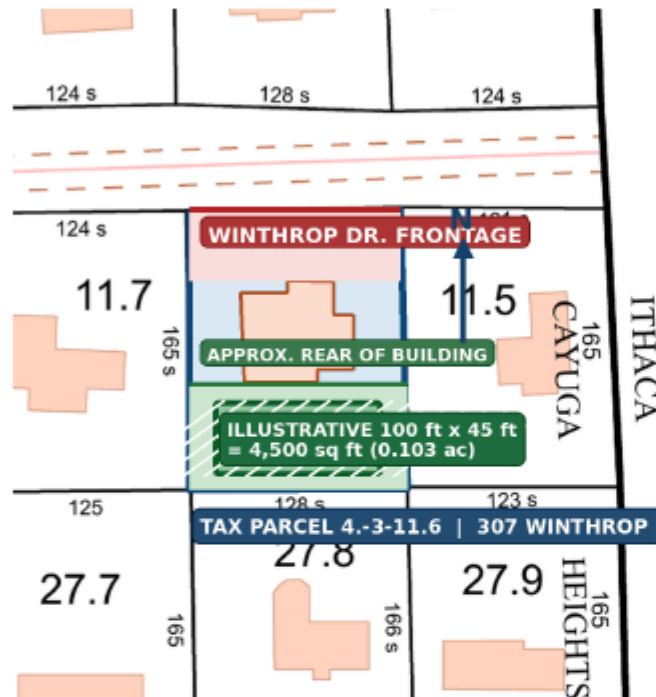
Preliminary spatial determination | July 28, 2026 | DRAFT - NOT A SURVEY

PASS

Spatial test: PASS

The parcel appears capable of containing at least 0.1 acre outside the front yard.

Annotated tax-map review



Tax map is for assessment purposes and does not replace a survey or field measurement.

Key spatial findings

Tax parcel:	4.-3-11.6
Assessment dimensions:	125 ft frontage x 165 ft depth
Approximate lot area:	20,625 sq ft (0.47 acre)
Street frontage:	Winthrop Drive only; not a corner lot
Approx. area behind dwelling:	About 8,000+ sq ft based on tax-map footprint
Illustrative meadow shown:	100 ft x 45 ft = 4,500 sq ft (0.103 acre)

Conclusion: the property passes the location and area tests, but the vegetation and maintenance tests remain open.

EXHIBIT 2027 - 043

VILLAGE OF CAYUGA HEIGHTS TREASURER'S REPORT

August 2026

Revenues and Expenses:

Both June and July 2026 bank to book reconciliations are complete. The reports from Williamson are attached here.

Annual Report for OSC:

The annual fiscal report for FYE2026 was due to the state on July 31, 2026. It is not done yet due to a delay in the OSC processing our prior year report. We have an extension to finish so it will be done later this summer.

Approval of Abstract 3:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #2 for FYE2027 consisting of:

- TA vouchers 11-18 in the amount of \$18,592.44
- Consolidated Fund vouchers 99-178 in the amount of \$544,396.06

and the Treasurer is instructed to make payments thereon.

Respectfully Submitted

Laura W. Dolch

Laura W. Dolch
Treasurer

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of June, 2026:

DATED: August 17, 2026

TREASURER

	Balance 05/31/2026	Increases	Decreases	Balance 06/30/2026
A GENERAL FUND - VILLAGE				
CASH - CHECKING	1,798,374.58	3,508,871.20	845,803.24	4,461,642.54
CASH - SAVING	344,402.22	854.82	200,000.00	145,257.04
CERTIFICATE OF DEPOSIT	461,665.70	2,545.87	0.00	464,211.57
PETTY CASH	450.00	0.00	0.00	450.00
DPW Apparatus Reserve	20,651.28	59.84	0.00	20,711.12
Fire Department Apparatus Rese	144,556.46	418.87	0.00	144,975.33
TOTAL	2,770,100.24	3,512,750.60	1,045,803.24	5,237,247.60
CD SPECIAL GRANT FUND				
CASH	6,511.89	28,082.88	28,082.88	6,511.89
CASH - POLICE COMP TIME RESERV	29,492.41	0.00	0.00	29,492.41
CASH - POL TRIAD GRANTS	3,265.55	0.00	0.00	3,265.55
CASH - BEAUTIFICATION SPECIAL	127.22	0.00	0.00	127.22
CASH - FIRE DEPT DONATIONS	62,878.98	0.00	0.00	62,878.98
RESERVE FOR BANK INTEREST	0.00	436.90	0.00	436.90
CASH - GENERAL POLICE DONATION	55,952.61	0.00	28,082.88	27,869.73
TOTAL	158,228.66	28,519.78	56,165.76	130,582.68
F WATER FUND				
CASH - CHECKING	287,985.78	13,966.76	124,487.22	177,445.32
Water System Capital Improve	183,250.65	530.99	0.00	183,781.64
TOTAL	471,216.43	14,497.75	124,487.22	361,226.96
G SEWER FUND				
CASH - CHECKING	-450,288.33	106,146.24	307,410.24	-651,532.33
Waste Water System Cap improve	154,884.63	447.50	0.00	155,332.13
TOTAL	-295,383.70	106,593.74	307,410.24	-496,200.20
H CAPITAL FUND				
CASH - CHECKING	-1,591,511.06	0.00	4,795.07	-1,596,306.13
TOTAL	-1,591,511.06	0.00	4,795.07	-1,596,306.13
HA RAIL PROJECT				
CASH - CHECKING	463.75	0.00	0.00	463.75
TOTAL	463.75	0.00	0.00	463.75
TA TRUST & AGENCY				
CASH - CHECKING	41,573.17	235,595.18	248,766.38	28,401.97
	Balance 05/31/2026	Increases	Decreases	Balance 06/30/2026
TOTAL	41,573.17	235,595.18	248,766.38	28,401.97
TOTAL ALL FUNDS	1,554,687.49	3,897,957.05	1,787,227.91	3,665,416.63

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of July, 2026:

DATED: August 17, 2026

TREASURER

	Balance 06/30/2026	Increases	Decreases	Balance 07/31/2026
A GENERAL FUND - VILLAGE				
CASH - CHECKING	4,461,642.54	1,667,883.92	2,898,981.80	3,230,544.66
CASH - SAVING	145,257.04	1,352,128.06	1,171,226.22	326,158.88
CERTIFICATE OF DEPOSIT	464,211.57	0.00	0.00	464,211.57
PETTY CASH	450.00	0.00	0.00	450.00
DPW Apparatus Reserve	20,711.12	40,183.75	0.00	60,894.87
Fire Department Apparatus Rese	144,975.33	50,590.13	0.00	195,565.46
Sidewalks Reserve	0.00	50,151.34	0.00	50,151.34
TOTAL	5,237,247.60	3,160,937.20	4,070,208.02	4,327,976.78
CD SPECIAL GRANT FUND				
CASH	6,511.89	59,724.50	59,724.50	6,511.89
CASH - POLICE COMP TIME RESERV	29,492.41	0.00	0.00	29,492.41
CASH - POL TRIAD GRANTS	3,265.55	0.00	0.00	3,265.55
CASH - BEAUTIFICATION SPECIAL	127.22	0.00	0.00	127.22
CASH - FIRE DEPT DONATIONS	62,878.98	3,497.20	59,724.50	6,651.68
RESERVE FOR BANK INTEREST	436.90	242.93	0.00	679.83
CASH - GENERAL POLICE DONATION	27,869.73	0.00	0.00	27,869.73
TOTAL	130,582.68	63,464.63	119,449.00	74,598.31
F WATER FUND				
CASH - CHECKING	177,445.32	2,372.78	232,488.37	-52,670.27
Water System Capital Improveme	183,781.64	201,161.59	0.00	384,943.23
TOTAL	361,226.96	203,534.37	232,488.37	332,272.96
G SEWER FUND				
CASH - CHECKING	-651,532.33	1,337.02	832,375.95	-1,482,571.26
Waste Water System Cap Improve	155,332.13	150,924.15	0.00	306,256.28
TOTAL	-496,200.20	152,261.17	832,375.95	-1,176,314.98
H CAPITAL FUND				
CASH - CHECKING	-1,596,306.13	0.00	0.00	-1,596,306.13
TOTAL	-1,596,306.13	0.00	0.00	-1,596,306.13
HA RAIL PROJECT				
CASH - CHECKING	463.75	0.00	0.00	463.75
TOTAL	463.75	0.00	0.00	463.75
TA TRUST & AGENCY				
CASH - CHECKING	28,401.97	212,693.50	208,477.14	32,618.33
TOTAL	28,401.97	212,693.50	208,477.14	32,618.33
TOTAL ALL FUNDS	3,665,416.63	3,792,890.87	5,462,998.48	1,995,309.02

EXHIBIT 2027 - 044

VILLAGE OF CAYUGA HEIGHTS | DEPARTMENT OF PUBLIC WORKS

MONTHLY BOARD REPORT

Board of Trustees Meeting | August 19, 2026

Craig A. Southard | Superintendent of Public Works



Agenda Items / Resolutions

Agenda Item	Requested Board Action
719 Hanshaw Road	Approve designation as a two-unit, three-bedroom dwelling.
307 Winthrop Violation Hearing	Owner property violation hearing, high grass and meadow proposal.
Renwick Culvert – CA/CI Contract Amendment – T.G. Miller	Authorize additional construction administration and inspection services.

Water & Capital Projects

- Phase 1 water-main project - T.G. Miller actively working on design phase. Geotechnical borings to be scheduled soon.
- TAP sidewalk project coordination continues budget, reduced scope, ROW needs and schedule.
- Renwick Culvert Project is going smoothly. Slightly behind schedule as of today.

Sewer / Wastewater

- I&I Study Continues – No updates since presentation at the last meeting.
- Preliminary meeting held on 7/29 with Trinitas (Developer), T.G. Miller, Town of Ithaca regarding concept plan for “Renic” Housing Development. Initial discussions on traffic, utilities, wastewater routing, and fire service potential impacts.

Roads, Stormwater & MS4

- MS4 outreach, land-use data and Stormwater Coalition GIS integration remain in progress.

GIS, Records & Technology

- Diamond Maps verification, records digitization and future field-equipment planning continue.
- First iWorQ Code Software implementation meeting end of month.

Code Enforcement & Planning

- Code training continues; Building Safety Inspector certification has been completed. Final class and certification are expected on 9/23.
- Violation procedures, iWorQ implementation needs and Kendal/PUD coordination remain active.
- Ongoing plan being drafted for property maintenance law revisions.

Current Property Violations

Address	Violation Type	Status
111 Northway Rd.	Unregistered vehicles	Fines accruing
307 Winthrop Drive	High grass	Hearing pending; fines accruing
216 Overlook Road	Unregistered vehicles	Fines accruing
307 Forest Drive	High grass	Compliant - close case
418 Klinewoods Rd.	High grass	Investigation / unconfirmed

836 Hanshaw Road • Ithaca, NY 14850 • (607) 257-1238

VILLAGE OF CAYUGA HEIGHTS | DEPARTMENT OF PUBLIC WORKS

112 Simsbury	High grass	New
1011 Hanshaw	General disrepair	New
220 Comstock Rd.	Shed/deck encroachment	Active

Follow-Up for Next Report

- Water funding, TAP scope/budget, WWTP items, MS4/GIS work and future equipment planning.

Kim Todt
c/- Trabia71 LLC
P.O. Box 3865
Ithaca, NY 14852
Trabia71LLC@gmail.com

May 26, 2026

Mr. Brent Cross Zoning
Officer
Village of Cayuga Heights Marcham Hall
836 Hanshaw Road
Ithaca, NY 14850

RE: Request for Official Unit Designation at 719 Hanshaw Road

Dear Brent,

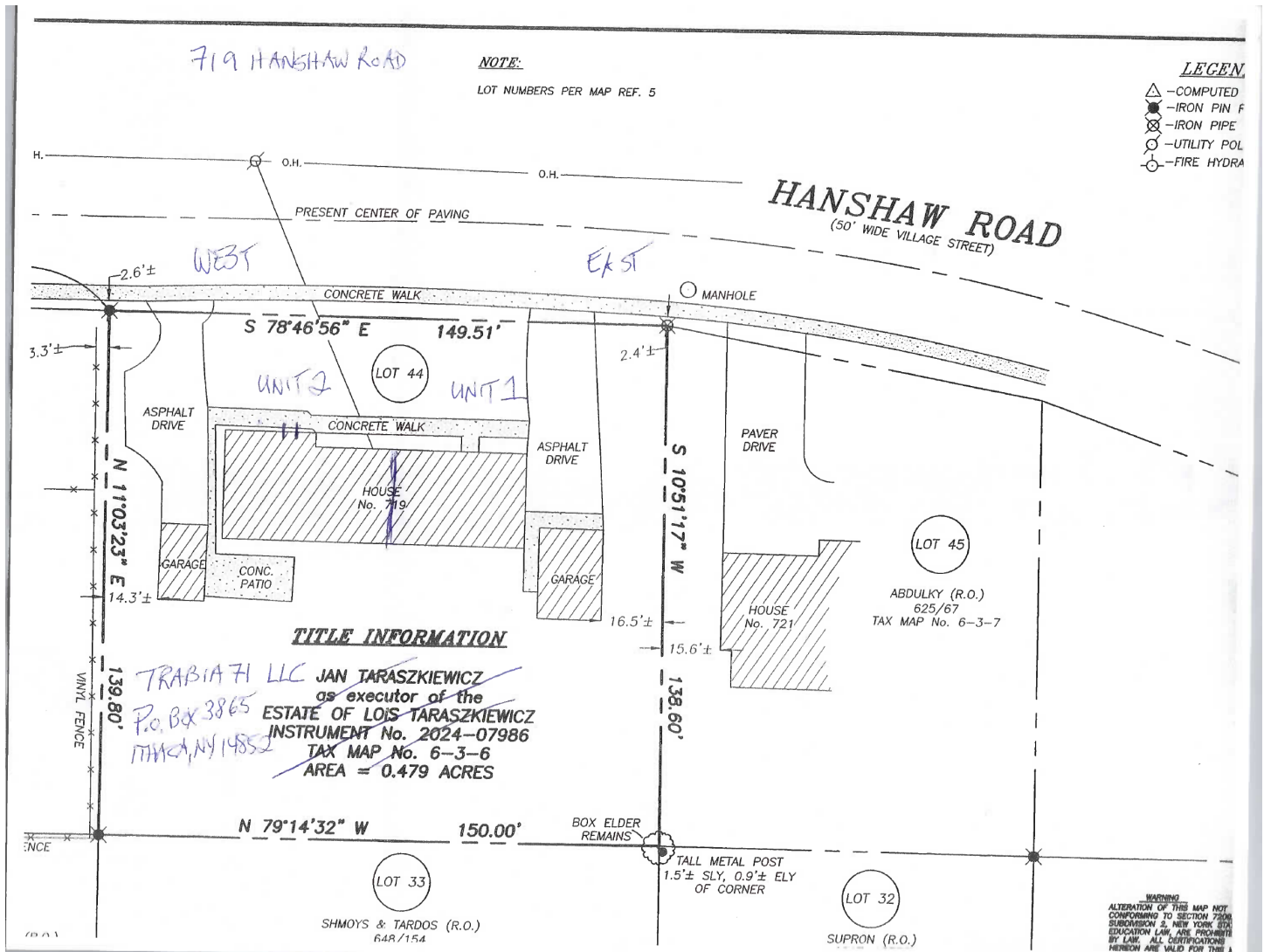
Further to our conversation today, I am writing to you in my capacity as the owner of the duplex located at 719 Hanshaw Road.

Over the years, the property has been recognized under multiple designations by various government entities and utilities (e.g., House/Apt; Unit A/House; Unit A/Unit B; and Left Side/Right Side). To properly distinguish the two independent dwelling spaces for municipal purposes, utility tracking, and emergency services, I am formally requesting that the Village of Cayuga Heights officially designate the property as having two distinct units: **Unit 1** and **Unit 2**.

For your reference, the property is identified in the Tompkins County Property Records as Tax Parcel ID 6.-3-6 and SWIS Code 503001. The proposed configuration is as follows:

- **Unit 1:** East side of the duplex/Left side of the duplex
- **Unit 2:** West side of the duplex/Right side of the duplex

Please let me know if this request requires a formal application or any fees.



CONDITIONAL APPROVAL OF UNIT DESIGNATIONS – 719 HANSHAW ROAD

WHEREAS, the Tompkins County Department of Emergency Response (DoER) oversees emergency dispatch and communications systems that allow residents to dial 911, and;

WHEREAS, 911 is the number to report a police, fire, or medical emergency that requires the immediate presence of police officers, firefighters, or emergency medical personnel, and;

WHEREAS, new address designations are approved by a municipality's governing body.

NOW, THEREFORE, BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves 719 Hanshaw Road, Unit 1 – East dwelling, 719 Hanshaw Road, Unit 2 – West dwelling address for this property.

Copies: resident, USPS and Tompkins County Assessment

T.G. MILLER, P.C.

ENGINEERS AND SURVEYORS

605 West State Street, Suite A | Ithaca, NY 14850 | phone 607-272-6477 | fax 607-273-6322 | www.tgmillerpc.com

August 5, 2026

Craig A. Southard Superintendent of
Public Works Village of Cayuga Heights
836 Hanshaw Road Ithaca, New
York 14850

Re: Amendment 1 for Construction Administration Services Renwick Brook
Culvert Improvements

Dear Craig,

We are requesting your approval to formally amend the scope of engineering services and fee associated with the construction phase of the Renwick Brook Culvert Improvements project. Our original scope of services per the signed agreement dated August 22, 2024 were completed at the conclusion of the bid phase. On February 13, 2026 I had indicated to the Village our interest in continuing our role during the construction phase and assisting the Village with Construction Administration (CA) services that would generally include regulatory permitting, customary construction contract management, and site visits. The suggested fee range for these CA services was \$25-30,000. I also noted there would be some third-party testing expenses of \$10,000 (e.g. soil compaction testing) that could be procured directly by the Village or through our firm. As you know, we have been actively involved during the construction phase with regulatory permitting, contract management and construction observations.

We propose completing the Construction Administration Services for the additional fee of \$40,000. If acceptable to the Village, we will retain and coordinate the services of a geotechnical subconsultant for soil compaction testing within the footprint of the Cayuga Heights Road pavement. The expense for the testing services is included in the additional fee request.

Feel free to contact me if you have any questions regarding this proposed Amendment 1. Thank you for this consideration.

Respectfully,

Accepted by:

David A. Herrick, P.E.
President

Title: Mayor

Date:



Dondi M. Harner, P.E. LEED A.P., C.P.E.S.C.

Lee Dresser, L.S. Dustin H. James, L.S.

Renwick Brook Culvert Project

Budget update through T.G. Miller Invoice No. 10 | Invoice dated August 4, 2026 | Services through July 31, 2026

\$85,161.35 KNOWN T.G. MILLER BILLINGS	\$70,545.00 J.B. EARNED INCLUDING RETAINAGE	\$395,116.04 FINAL FORECAST INCLUDING RETAINAGE	\$120,883.96 FORECAST BUDGET HEADROOM
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FYE 2027 A5112.410 contractual budget utilization



\$395,116.04

\$516,000.00

Project budget summary

Phase / cost component	Budget or contract basis	Earned / billed incl. retainage	Current payable and retainage	Final forecast incl. retainage	Future cash required
T.G. Miller preconstruction services and reimbursables	Actual cost through bid phase	\$59,116.04	\$59,116.04	\$59,116.04	\$0.00
T.G. Miller construction administration, permits, and testing	Proposed Amendment No. 1: NTE \$40,000	\$26,045.31	\$26,045.31	\$40,000.00	\$13,954.69
J.B. Excavation Services construction contract	Resolution 9953 award: \$296,000	\$70,545.00	\$63,490.50 certified \$7,054.50 retained	\$296,000.00	\$232,509.50
TOTAL PROJECT	Conservative planning view	\$155,706.35	\$148,651.85 current \$7,054.50 retained	\$395,116.04	\$246,464.19

T.G. Miller billing breakdown

Billing category	Budget basis	Billed	Budget status
Basic design and surveying fees	Original Basic Services NTE: \$46,400	\$49,030.00	\$2,630 over the original fee NTE
Preconstruction reimbursables / investigations	At cost; original proposal only estimated \$1,000 for printing	\$10,086.04	No firm phase cap identified
Construction contract administration and permits	Within proposed \$40,000 amendment	\$26,040.75	\$13,959.25 before construction-phase mileage and remaining testing
Construction-phase mileage	Within construction-phase planning allowance	\$4.56	Included in the \$13,954.69 remaining allowance
TOTAL T.G. MILLER INVOICES #1-#10	Known billed total	\$85,161.35	Reconciles to the invoice ledger

Retainage treatment: The \$395,116.04 final project forecast includes the full \$296,000 construction contract, including all current and future retainage. Pay Application No. 1 represents

EXHIBIT 2027 - 046

Village of Cayuga Heights
Board of Trustees Report
Department of Public Works - Aaron Cowder
August 19th, 2026

Street & Sidewalks

We have started working on sidewalk repairs and will continue throughout the summer. We have been repairing roads that had water breaks and rehabbing manholes, and storm drains that need updated before paving scheduled for Mid-End of September.

Water System

We will continue to work on the lead service replacements this summer. We will work with any resident wanting to replace their side of the service as well as the ones that are only on the Village side based on the list from Bolton Point Water. Customers with lead on their side will need to replace their side at the same time due to not having connections for new copper to old lead available. Similar with galvanized on the resident's side due to the condition of the pipe not being good enough to connect to new fittings. We have completed the seven services and are working on scheduling the others to be completed. Currently list has 13 needing updated/replace are lead on the Village side.

Sanitation Sewer System

We will, in conjunction with TG Miller, continued to monitor sewage flows in manholes where meters have been installed for I&I tracking. TG Miller is working on their ongoing findings report and gave some recommendations for the Village to review. We have been investigating manholes and lines to address and or put on the list of sewer rehabilitation work for the future.

Beautification

Please be reminded that if you have leaves, they need to be put into cans for dumping or in leaf bags for recycling. Residents are reminded not to put out brush and bulky trash out the Friday a week prior to the scheduled pick-up day.

Culvert Repair

The next culvert to be replaced is Renwick culvert at Cayuga Heights Road. Construction has started and the road will be closed until construction is completed.

Code Items

Craig, Kiersten and I have been taking care of all code-related items and permitting now that Brent has formally retired. We have seen several requests for applications in the system that need certificates or to have permits issued.

Additional DPW Information

Reminder to all residents the Village does have and is enforcing the property maintenance law they ask all to please review the law along with other important information on the Village website.

Action Items : None

EXHIBIT 2027 – 047



Village of Cayuga Heights Police Department

Jerry L. Wright
Chief of Police

In the month of July 2026, the police department handled 443 calls for service. There were 38 uniform traffic tickets issued and 6 parking violations issued. The breakdown of calls is as follows:

There were no Penal Law Felony complaints handled.

There was one Penal Law Misdemeanor report of attempted Fraud reported. The complainant stated they received a phone call from Publisher's Clearinghouse, who said they had won a new car. There was no loss of property or information given.

There were no Penal Law Violations reported.

One Vehicle and Traffic Misdemeanor arrest was made for Aggravated Unlicensed Operation of a Motor Vehicle 3rd.

There were two incidents of VCH Local Law; both were Dog Control violations. One incident involved a loose dog wandering in the parking lot of Kendal at Ithaca. The dog was secured and reunited with its owner. A second incident involved a loose dog that jumped up and bit a person near 140 Pleasant Grove Road. The victim did not wish for charges to be filed.

Officers responded to two Motor Vehicle Accidents, none with reported injuries or involving deer. One accident occurred in the parking lot of 836 Hanshaw Road and the other at the entrance to 903 Hanshaw Road off East Upland Road.

There were no other incidents involving deer reported.

There were no Warrant arrests made.

No arrests under the Mental Hygiene Law were made.

CHPD responded to nine calls for service assisting other agencies, and there were two calls involving another agency assisting CHPD within the Village.

Over the course of the month, officers took part in the following training and/or events: On the 16th, Sergeant Manning and Officer Manheim attended a Glock armorer course. On the 26th, Officer Miller played in the annual mental health awareness charity Law Enforcement Softball tourney hosted by Ithaca College Public Safety. On the 29th, Officers Barr and Langlois conducted a Commercial Vehicle Safety Inspection Detail. On the 30th and 31st, Officer Lansing attended a two-day Taser Instructor Recertification training course in Syracuse, New York.

The full-time officers worked a total of 25 hours of overtime, and the part-time officers worked a total of 144 hours.

EXHIBIT 2027 - 048

August 17, 2026

Board of Trustees
Village of Cayuga Heights

Monthly Report August 2026

We had a much more reasonable month in July with 54 requests for service. Of these, 27 occurred within the Village, 19 in the Town of Ithaca, and 8 were mutual aid requests. The breakdown included 29 EMS calls and 25 fire responses. Although our overall call volume was lower, July proved to be a busy month for significant fire incidents. Late in the month, we were requested to Winston Square Apartments in the Town of Ithaca for an activated smoke detector and smoke reported in a stairwell. Engine 203, Assistant Chief Price, and I responded to the scene. Upon arrival, we forced entry into the apartment and found significant fire damage. The remaining fire was quickly extinguished, and we confirmed that the resident was not inside. Our investigation determined that an electrical outlet had overheated, igniting a nearby bookcase. Because all of the apartment windows were closed and the entry door maintained a good seal, the fire remained oxygen-limited and never progressed to a fully involved room fire. Despite its relatively slow growth, the fire generated an extreme amount of heat. Everything more than approximately three feet above the floor was heavily blackened, with many items melting from the walls due to the heat. Had the apartment not remained sealed, this incident could have developed into a significant fire involving multiple apartments and residents. Instead, the limited oxygen supply, combined with our rapid response and suppression efforts, confined the damage to the apartment of origin. After ventilation and evaluation of the building, all other residents were able to safely reoccupy their apartments. Earlier in the month, we responded to University Park Apartments in the Village of Lansing for another incident involving an overheated electrical outlet. Fortunately, the resident returned home during the middle of the day and discovered the outlet smoking before it progressed further. We responded with a full crew, secured electrical power to the affected circuit, and opened the wall to ensure the fire had not extended into concealed spaces. We were also requested as mutual aid to the Dryden Fire Department for a daytime residential structure fire. Engine 203 responded with a full crew and assisted on scene for a short period before returning to service. Later that evening, Dryden was dispatched to a second structure fire that tragically resulted in fatalities. Because our department was committed to EMS calls during the initial mutual aid request, we were later asked to provide station coverage for the departments operating at the scene. We remained on standby for more than seven hours to ensure fire protection remained available in their district. The Ithaca Fire Department also requested our assistance on several occasions during July for fires within their jurisdiction. Despite our own limited staffing, we were able to aid whenever resources allowed.

Due to our extremely limited summer staffing, we did not conduct any in-house training during July. One of our newer members, Firefighter Lindenberg, enrolled in an accelerated Basic Exterior Fire Operations (BEFO) and Interior Fire Operations (IFO) program in the Albany area. The course met full-time, Monday through Friday, for three consecutive weeks and is recognized as a very demanding training program. Firefighter Lindenberg independently located the course and arranged housing through a fire department in the Albany area that operates a bunk-in program. They generously provided him with accommodation throughout the duration of the class. He excelled during the program and returned with multiple New York State firefighter certifications. Several of our other members also took advantage of the summer months to complete state firefighter training courses while they were home from college. Their continued commitment to training will strengthen the department as they return this fall.

I am pleased to report that our fire inspection program is now fully up to date for this year. The final two inspections were completed by mid-July, and all properties were found to be in compliance. This has been a lengthy process, but every property has now been inspected, and our inspection spreadsheet contains current information for each occupancy. Once the Village transitions to the iWorQ software platform, I will begin entering this information into the individual electronic property files, creating a centralized and easily accessible inspection history for each location.

As noted in last month's report, our summer staffing reached one of its lowest points of the year. Despite those challenges, we have consistently been able to staff EMS responses and place an engine in service when needed. We are looking forward to a larger recruit class this fall to help replenish our ranks following the graduation of nine Cornell student members and the departure of Assistant Chief Janowsky, who recently relocated to Newfield. We are currently working with the Tompkins County Department of Emergency Response training staff to offer a BEFO course beginning in October so that our newest members can begin their firefighter training as soon as possible.

Our Movies at the Station program has been another tremendous success this summer. Attendance was outstanding, and after postponing one showing because of the extreme heat, the weather has cooperated nicely. Families have been extremely appreciative of having a free community event where they can bring their children to the fire station for an enjoyable evening together.

We are looking forward to our staffing levels improving over the next several weeks as members return to the area. Those of us who have remained on duty throughout the summer are certainly ready for a bit of relief from the constant coverage.

Despite the challenges of operating with very limited staffing while continuing to answer calls both within and outside of our district, morale at the station remains exceptionally good. Our members have continued to step up for one another and for the community, ensuring that the level of service our residents expect has never been compromised.

Sincerely,

George Tamborelle
Fire Chief/Fire Superintendent

Recommended Fire Inspection Fee Schedule

Village of Cayuga Heights

Proposed hybrid model for Village consideration

Inspection / Service	Recommended Fee	Application / Notes
Small commercial occupancy under 10,000 sq. ft.	\$75	Individual business or other low-complexity commercial occupancy.
Medium commercial, assembly, or multifamily occupancy (10,000-25,000 sq. ft.)	\$125	Use where occupancy type, size, or inspection complexity exceeds the small-occupancy category.
Large, multistory, institutional, campus-style, or complex facility (Over 25,000 sq. ft.)	\$200	Includes up to two hours of inspection time.
Inspection time exceeding two hours	\$85/hour	Prorated in one-half-hour increments.
First physical reinspection for unresolved violations	\$75	Applies when a return site visit is required to verify correction.
Each subsequent physical reinspection for the same unresolved violations	\$100	Fixed escalating fee for additional return visits.
Missed scheduled inspection or failure to provide access	\$75	Applies when Village staff appear for a confirmed inspection and access is not provided.
Administrative verification of correction	No additional fee	No additional fee when the Code Enforcement Officer determines that compliance can reasonably be verified through photographs,

		documentation, or other administrative means without an additional site visit.
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Recommended administrative note: The base fee should be assigned according to the occupancy, size, and reasonable inspection complexity. When a condition could fit more than one category, the more specific occupancy or complexity category should control.

Purpose: This structure keeps routine inspection charges predictable, recognizes unusually time-consuming inspections, and uses fixed reinspection fees only when an additional site visit is actually required.

EXHIBIT 2027 - 049

Clerk's Report

- Tax Collection has slowed in August, even with email reminders. Last year at this time, we had only \$59,105.96 outstanding.

08-17-26

14:50:12

Village of Cayuga Heights - 2026 - 2027 - Village Tax Collection
Trial Balance - All Swis Codes
08-17-26

Original Warrant	3,636,906.76
Adjustments	0.00
=====	
Adjusted Warrant	3,636,906.76
Full Payments	3,538,746.86
Penalties	5,484.19
=====	
Total Collections	3,544,231.05
Taxes Outstanding	98,159.90

- Working on the FYE 2025-2026 NYSIF Workers' Compensation Audit.
- Village Recycling pick-ups have been problematic this summer. Casella, which is contracted with Tompkins County, has had staffing issues. Under their contract, they are obliged to come the next business day to complete the pickup.
- This is our first water billing cycle with the new deadline. I will report next month on any input we receive.
- We will be implementing the 365 calendar for all staff, including trustees, which should help with scheduling, meetings, and day-to-day responsibilities.

EXHIBIT 2027 - 050

Personal Protective Equipment/Wear:

The health and safety of our staff is the Village's foremost concern. The Village provides personal protective equipment/wear to Collective Bargaining Unit employees as outlined under current contracts and to Non-Bargaining Unit employees with a supervisor's approval.

EXHIBIT 2027 - 051

ESTABLISHING 2027 WATER RATE

WHEREAS, the Village of Cayuga Heights is served by the Southern Cayuga Lake Intermunicipal Water Commission; and

WHEREAS, the Village of Cayuga Heights has entered into an amended, supplemental, restated, and consolidated agreement of municipal cooperation for construction, financing and operation of an intermunicipal water supply and transmission system dated as of June 5, 1979 as the same has been amended from time to time (the “Agreement”); and

WHEREAS, pursuant to the Agreement, the Village of Cayuga Heights agreed to pay to the Southern Cayuga Lake Intermunicipal Water Commission (hereinafter referred to as “Commission”), water revenues based upon, in part, a water rate billing structure based on a quarterly 5,000 gallon minimum; and Bolton Point rate is \$7.49 per 1000 gallons, and the Village of Cayuga Heights surcharge is \$7.49 for a total of \$14.98

WHEREAS, in consideration of the premises and the mutual undertakings of the parties pursuant to the Agreement, the parties agreed to amend the Agreement effective January 1, 2027.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village of Cayuga Heights Board of Trustees authorizes and approves the new Village of Cayuga Heights water rate of \$14.98 per 1000 gallons consumed, resulting in a minimum quarterly bill of \$74.90 effective January 1, 2027.

EXHIBIT 2027 - 052

A LOCAL LAW TO AMEND THE ANNUAL SEWER RATES, IN ACCORDANCE WITH SECTION 226-29 OF THE VILLAGE OF CAYUGA HEIGHTS CODE

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows: *** Current Law****

Section I. PURPOSE

The purpose of this Local Law is to establish annual sewer rates of \$6.32/1000 gallons consumed for inside users and a rate of \$9.48/1000 gallons used for outside users, as defined in Article XII, Sewer Rents, of the Village of Cayuga Heights Articles.

Section II. AUTHORITY

This Local Law is enacted pursuant to the grant of powers of local governments provided for in (i) Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provisions of the New York State Constitution or not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law, (ii) General Municipal Law Article 14-F, (iii) General Municipal Law Sections 451 and 452, and (iv) Village Law Article 14.

Section III. ESTABLISHMENT OF SEWER RATES

As of June 1, 2025, annual sewer rates shall be established at a rate of \$6.32/1000 gallons used for treatment of wastewater originating from properties located within the Village and a rate of \$9.48/1000 gallons used for treatment of wastewater originating from properties located outside of the Village.

Section IV. SUPERSEDING EFFECT

All Local Laws, resolutions, rules, regulations, and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect.

Section V. VALIDITY

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

Section VI. EFFECTIVE DATE

This Local Law shall be effective immediately upon filing in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.