Zoom Link
4118425407

Village of Cayuga Heights
Board of Trustees Monthly Meeting
October 21, 2026, 7:00 p.m.

1. **Call To Order**
2. **Approval of Meeting Minutes:**
   a. September 16th, 2026 Meeting Minutes — 2027 - 062 pgs. 2-15
3. **Privilege of the Floor:**
4. **Report of Treasurer Dolch: Submitted Report** — 2027 - 063 pgs. 16-18
5. **Report of S.P.W Southard:** — 2027 - 064 pg. 19
6. **Report of A.S.P.W Cowder: Submitted Report** — 2027 - 065pgs. 20-23
7. **Report of Police Chief Wright: Submitted Report** — 2027 - 066 pg. 24
8. **Report of Fire Superintendent/Fire Chief Tamborelle: Submitted Report** — 2027 - 067 pgs. 25-26
9. **Report of Clerk Walker: Submitted Report** — 2027 - 068 pgs. 27-28
   a. Tax Penalty Waiver — 2027 - 069 pg. 28
10. **Report of Mayor Woodard:**
    a. ACH Resolution — 2027 - 070 pg. 29
    b. MCA Resolution — 2027 - 071 pgs. 30-31
    c. Community CHFD Letter — 2027 - 072 pg. 32
    d. Performance Evaluation — 2027 - 073 pgs. 33-34
    e. Cayuga Heights Sidewalk Project
    f. Upland Estates Update
    g. 216 Dearborn Place Update
11. **Report of the Trustees:**
12. **Report of the Village Attorney:**

EXHIBIT 2027 - 062

Zoom ID # 4118425407

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING

September 16th 2026
7:00 p.m.

Present: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson and Salton; Fire Superintendent Tamborelle; Police Chief Wright; Superintendent of Public Works Cross and Southard; Assistant Superintendent of Public Works Cowder; Village Clerk Walker; Attorney Middleton

Absent: Trustee Biloski

1. Call to Order: Mayor Woodard calls the meeting to order at 7:00 p.m.

2. Approval of August 19, 2026, Board Meeting Minutes

Resolution: 10095

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves August 19, 2026, Board Meeting Minutes with the requested changes.

Motion: Trustee Conway
Second: Trustee Fleming
Ayes: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

3. Privilege of the Floor: No members of the public were present to speak.

4. Report of Treasurer Dolch:

•Treasurer Dolch states that she has a few action items for the Board to vote on tonight. The first one is to move money from contingency to cover the Kline Road Bypass account.

•Mayor Woodard states that those invoices were from the spring, right?

•Treasurer Dolch states that this amount was from May, and we went over last year as well.

•Mayor Woodard states that she will table this resolution until she can go back and look at the invoices.

•Treasurer Dolch states that the other resolution she would like to address is to move money from contingency to cover a non-budget unemployment payment left from a former employee. Three funds will be affected.

Resolution: 10106

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes moving $1000.86 from Contingency (A1990.400) to Unemployment (A9050.800).

Motion: Trustee Robinson
Second: Trustee Salton
Ayes: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

Resolution: 10107

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes moving $1000.86 from Contingency (F1990.400) to Unemployment (F9050.800).

Motion: Trustee Robinson
Second: Trustee Fleming
Ayes: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

Resolution: 10108

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes moving $1000.86 from Contingency (G1990.400) to Unemployment (G9050.800).

Motion: Trustee Robinson
Second: Trustee Salton
Ayes: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

•Treasurer Dolch states that the only other action item for tonight is approval of the abstract.

•Approval of Abstract 4:

Resolution: 10109

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #3 for FYE2027, consisting of: TA vouchers 19-29 in the amount of $24,774.75, Consolidated Fund vouchers 179-242 in the amount of $297,420.23.

Motion: Trustee Robinson
Second: Trustee Conway
Ayes: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none
Abstentions: none

Motion Carried

•Trustee Conway states that the chartbook in Laura's report is to summarize the Village finances and current fiscal position. We cover this as part of our regular monthly finance committee meeting.

•Trustee Conway states that we will continue to add charts as needed.

•Trustee Robinson states that there is a way to chart out any one-time expenditure compared to what is budgeted and how much fund balance will be needed.

•Trustee Conway states that he has tracked this, and each year we have returned more money to fund balance than actually reducing fund balance. Projects get pushed out, take longer, or others get pushed off, which moves that money to the next fiscal year.

•Trustee Salton states what percentage of annual (A) fund expenses our fund balance is right now. It would be great to see the percentages.

•Trustee Conway states that we are around fifty percent at this time.

5. Report of Superintendent of Public Works Southard:

•Superintendent of Public Works Southard states that he is going to provide an update on the Cayuga Heights Road Sidewalk Project.

•Superintendent of Public Works Southard states that the construction cost of this project went from 1,741,000 in 2022 to 3,592,000 this year. Now we are looking at restructuring the scope of the work to a much smaller area.

•Superintendent of Public Works Southard states that a big part of this is construction cost inflation and overlooked costs associated with additional preparation work. This TAP program does not have the ability to draw funds from other projects, which means there is no other money available.

•Superintendent of Public Works Southard states we are part of the Metropolitan Planning Organization, which is a subdivision of the NYSDOT, which locally is called the Ithaca Area Transportation Council.

•Trustee Robinson states that basically if the region has a project and there is savings left, there is the ability to transfer that money to a different project in the district.

•Trustee Robinson states that this project was budgeted in 2022 and then delayed another two years, when realistically, we would have been finishing this project this year.

The bottom line is that we are over budget, and we want to move forward with this project, so we are trying to do a smaller section to get it out to bid.

•Superintendent of Public Works Southard states that there is a possibility we could put more than the required 20% from fund balance to do more of the project, but that will be determined after we receive the bids.

•Assistant Superintendent of Public Works Cowder states that we do realize that this sidewalk does not connect to any others, and the goal of these projects is to provide safer paths for students and pedestrians.

•Trustee Hubbell states that it is dangerous to have people walking in the road, and Cayuga Heights Rd. gets a ton of people walking in the road.

•Trustee Robinson states that he would like to know when we have to make a final decision before sending this out to bid.

•Superintendent of Public Works Southard states that the final design phase and approval should be completed by May or June of 2027 and bid the project out in August 2027.

•Mayor Woodard states that we will need to talk about how much money we should add to this project and apply for more grants, but as Trustee Salton stated, look at all methods of finding money to pay for this project.

•Trustee Salton states that it is vitally important that those of us outside of the committee that has been discussing this project know about all the legal work, including us, and commit to doing the right-of-way work to support a sidewalk for the whole project.

•Mayor Woodard states that if we use all the money and complete all the right-of-way work, we will have to give back the grant money because we did not follow the awarded money construction components.

•B. Cross states that he agrees that we should complete the whole right-of-way work, but does not ask for reimbursement for that section of the project. Use the money that has been awarded for the project that we can compete for.

•Superintendent of Public Works Southard states that this timeline will give us another opportunity to apply for another round of funding.

•B. Cross states that this project is working out to be a lot like the Kline Road Sidewalk Project; we will have to build out other sections in order to complete the project with change orders. The positive side is that the Village was awarded 1,700,000 for this project.

•Superintendent of Public Works Southard states that the SPDES permit will have extra costs that we will need to budget for going forward.

•Superintendent of Public Works Southard states that he will be completing his NYS Code Training this Friday.

6. Report of the Assistant Superintendent of Public Works Cowder:

•Assistant Superintendent of Public Works Cowder states that grinding and paving will begin on the 28th of this month.

•Assistant Superintendent of Public Works Cowder states that the water infrastructure project is moving to the mapping and core drilling stage to get the package ready.

•Assistant Superintendent of Public Works Cowder states that the culvert project is almost ready for paving,

which will be just a base coat. The finish top will come next spring. This is done to allow for settling.

7. Report of Police Chief Wright:

•Chief Wright states that FLOCK will be removing their equipment on the 26th of this month.

•Chief Wright states that the law enforcement tech grant, which, if awarded, would give the department $125,000. We will know by the end of this month.

•Chief Wright states that this is just an update on our new part-time officers: one has completed his field training, and the other has now completed his psychological examination as required.

•Chief Wright states that Sergeant Manning will be out for a period of time, and that will add to the workload for the body-worn cameras as well as increased hours for part-time staff.

8. Report of Fire Superintendent Tamborelle:

•Fire Superintendent Tamborelle states that the new truck was inspected and is now being outfitted in Syracuse. The old truck will be picked up in the last week of this month.

•Fire Superintendent Tamborelle states that they have received over seventy applications for this fall's class of 16. The dinner is tomorrow night, followed by reviewing the applications and sending out acceptance letters the next Tuesday.

•Fire Superintendent Tamborelle states that the CHFD open house was last weekend. The event was well attended.

•Fire Superintendent Tamborelle states that iWorQ training is moving along.

•Fire Superintendent Tamborelle states that he invited the owner of Corners Community to this meeting because he had a concern about the fee amounts for the commercial fire inspections moving forward. •Fire Superintendent Tamborelle made him aware of all the other municipalities that charge for this service and that it is just a cost of doing business.

•Trustee Hubbell asks if Fire Superintendent Tamborelle could speak to the concern of wildfires in the Village that he watched on PBS.

•Fire Superintendent Tamborelle states that there really is no threat to the Village, even though we have a lot of wooded areas. The areas of cultivated lawns help prevent any spread of a fire. The Village is well protected with hydrants and staffing.

•Trustee Robinson states that there is time set up for a meeting with YAW's to go over the fire risks at the Village WWTP.

•Fire Superintendent Tamborelle states that there is not, but he will make that a priority. He will meet with them and maybe hold a department-wide meeting at a later date.

9. Report of Clerk Walker:

•Clerk Walker states that tax collection has reached the final penalty stage at the beginning of October.

•Trustee Robinson states that he was not expecting to see the North Triphammer Rd. property associated with D. Church.

•Clerk Walker states that the only time we make changes to the tax roll is when Tompkins County Assessment notifies us by email of any real-estate transactions (sale) of a property and who the new owner is. He recalls that D. Church was not planning on paying and to levy those taxes.

•Clerk Walker states that, as a reminder, the Village will be made whole by the county in the spring on any taxes not paid by October 31, 2026.

•Clerk Walker states that the office has developed QR codes for the various departments, which will be posted in different places for Village residents to scan.

•Chief Wright states that his department has actually been thinking about a Facebook page.

•Clerk Walker states that October is the deadline for our annual harassment training. He will be sending out a link for that training in the next few weeks.

•Trustee Fleming states that the Administrative Committee also talked about the pay module for iWorQ, which does not directly feed into the Williamson Law Book but does create reports that will be easy to follow from a cash receipts standpoint.

•Trustee Fleming states that the committee was also tasked with looking at the special events permit. We have concluded that it makes the most sense to wait until we finish the iWorkQ implementation.

•Clerk Walker states that until the iWorQ program is completed, it makes sense not to codify the special events permit which will affect changes to the Village Code.

10. Report of the Trustees:

•Trustee Hubbell states that he attended the Cayuga Lake Watershed Network, which has their next meeting at the Cayuga Nature Center on September 18, 2026, from three to six.

•Trustee Robinson states that the draft SPDES permit has been received. There are some new requirements and additional testing that will increase the cost to the plant. It is estimated that the increase will cost around $96,000 by year five.

•Mayor Woodard states that we will be starting annual reviews for staff in October.

•Trustee Salton states that the Greater Tompkins County Municipal Health Insurance Consortium Governing Board is recommending a 17.5% health insurance premium increase.

•Trustee Salton states that he feels the consortium is at an existential crossroads in terms of its viability.

Costs are driving premiums up, and it seems like there is little communication between all the municipalities in the county. The complexity of this type of collective group is governed in a way that prevents growth.

•Trustee Salton states that there is talk that some of the larger municipalities are going to back out. If that happens, that will be the end of the consortium.

•Trustee Salton states that we have hired new consultants that have connections in Albany that should be able to help straighten out what we can or cannot do under this type of consortium.

11. Report of the Mayor:

a. Proposed Local Law C of the year 2026- Village Sewer Rates:

-Mayor Woodard opens the public hearing at 8:38 p.m.

•Mayor Woodard states that she has had some feedback from other municipalities and one email from a village resident.

Dear Mayor Woodard,

I am writing to express my concerns regarding the proposed 25% sewer rate increase mentioned in the CH newsletter. I am reaching out directly because I find speaking at public village meetings challenging.

To provide some context, my projected Social Security increase for 2027 was recently adjusted down from 3.8% to 3.6% due to lower inflation figures. In comparison, a 25% increase in sewer rates represents a significant increase.

Additionally, I would like to raise a concern regarding how sewer charges are calculated. Currently, outdoor water usage—such as watering plants, washing cars, and cleaning bird baths and feeders—increases my sewer bill, even though this water does not enter or place a demand on the village sewer system. Please let me know if my understanding of this process is incorrect.

While I understand that the cost increases necessitating this rate hike may be justified, I want to ensure village leaders are aware of these objections and their impact on residents.

Thank you for your time, consideration, and dedication to our community in making CH a safe and happy place to live.

Regards,

Mel Solomon
107 Simsbury Drive

-Mayor Woodard closes the Public Hearing at 8:39 p.m.

Resolution: 10110

A LOCAL LAW TO AMEND THE ANNUAL SEWER RATES IN ACCORDANCE WITH SECTION 226-29 OF THE VILLAGE OF CAYUGA HEIGHTS CODE

Be it enacted by the Board of Trustees of the Village of Cayuga Heights as follows:

Section I. PURPOSE

The purpose of this Local Law is to establish annual sewer rates of $7.90/1,000 gallons consumed for inside users and a rate of $11.85 /1,000 gallons used for outside users, in accordance with Section 226-29 of the Village of Cayuga Heights Code.

Section II. AUTHORITY

This Local Law is enacted pursuant to the grant of powers of local governments provided for in (i) Section 10 of the Municipal Home Rule Law to adopt and amend local laws not inconsistent with the provisions of the New York State Constitution or not inconsistent with any general law relating to its property, affairs, government or other subjects provided for in said Section 10 of the Municipal Home Rule Law, (ii) General Municipal Law Article 14-F, (iii) General Municipal Law Sections 451 and 452, and (iv) Village Law Article 14.

Section III. ESTABLISHMENT OF SEWER RATES

As of January 1, 2027, annual sewer rates shall be established at a rate of $7.90/1,000 gallons used for treatment of wastewater originating from properties located within the Village and a rate of $11.85/1,000 gallons used for treatment of wastewater originating from properties located outside of the Village.

Section IV. SUPERSEDING EFFECT

All Local Laws, resolutions, rules, regulations and other enactments of the Village of Cayuga Heights in conflict with the provisions of this Local Law are hereby superseded to the extent necessary to give this Local Law full force and effect.

Section V. VALIDITY

The invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

Section VI. EFFECTIVE DATE

This Local Law shall be effective immediately and also filed in the office of the New York State Secretary of State, except that it shall be effective from the date of its service as against a person served with a copy thereof, certified by the Village Clerk, and showing the date of its passage and entry in the Minutes of the Village Board of Trustees.

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves proposed Local Law C of the year 2026 as Local Law 3 of the year 2026.

Motion: Trustee Hubbell
Second: Trustee Robinson
Ayes: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton
Nays: none
Abstentions: none

•Trustee Conway states that the major cost can be summarized in the 40% increase in the company management contract.

Motion Carried

•Trustee Conway states that he did a comparison and we are still below the City of Ithaca's rate by 63%.

•Mayor Woodard states that the county had asked to join us on our "gang of six" meeting last month. They seem to be interested in establishing a sewer network or district. The idea of having a regional facility does not sit well with the rest of us.

•Mayor Woodard states that, in a way, we are already regional since we send sewer to the Ithaca plant. The two plants completely function in different ways.

•Mayor Woodard states that housing growth seems to be driving this conversation. We in fact have a project with a potential of 900 units at the RANIC property. That sewage would have to go to the Ithaca facility but use our infrastructure.

b. Shade Tree Committee Appointment- Craig Southard

•Mayor Woodard states that since former Superintendent of Public Works Brent Cross has retired, she would like to appoint our new Superintendent of Public Works, Craig Southard, for the remainder of this official year.

Resolution: 10111

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the appointment of Village Superintendent of Public Works Craig Southard to the Village Shade Tree Committee for the remaining official year.

Motion: Trustee Robinson
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton
Nays: none
Abstentions: none

Motion Carried

c. Community Media Day Resolution:

•Mayor Woodard states that, as a member of the Cable Access Oversight Committee, the Village was asked to consider supporting and approving the Community Media Day.

•Trustee Conway asks what Community Media Day means.

•Mayor Woodard states that it's a way to connect members of the community and make them aware of the public access channels available.

PROCLAMATION for Community Media Day, October 20, 2026

Resolution: 10112

WHEREAS the sharing of ideas and information helps to build common understanding and common values within a community; and

WHEREAS access to information in today's media environment is critical for the healthy functioning of our community; and

WHEREAS community media organizations provide a means for diverse communities to tell their stories, hear each other's stories, and create new stories together; and

WHEREAS community media organizations provide information to the community that is not covered by mainstream commercial media; and

WHEREAS community media organizations provide people with the skills necessary for the creation, sharing, and consumption of knowledge and ideas through media; and

WHEREAS community media is an important resource for participating in local democratic policy and processes; and

WHEREAS community media connects community organizations, schools, and local governments to their constituents; and

WHEREAS, in many communities, people are not aware of the diverse and valuable programming on public, education, and government TV access channels or community radio channels; and

WHEREAS, all Ithacans will benefit from learning about, viewing, and helping to create media content by and for the community.

NOW, THEREFORE, BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees supports and approves October 20, 2026, as Community Media Day within the Village of Cayuga Heights*,* and all people are hereby called upon to take note of community media, of training available at PEGASYS Community Media Center, and of programming available on Channel 13, 15, and 16 and WRFI/Ithaca Community Radio's 88.1/89.7 FM.

BE IT FURTHER RESOLVED that the PEGASYS Community Media Center and WRFI/Ithaca Community Radio play a vital role in building our community by encouraging conversations about our common interests, enriching discourse around policy issues, fostering understanding of local cultures, and sharing information to improve our lives.

Motion: Trustee Robinson
Second: Trustee Fleming
Ayes: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton

Nays: none
Abstentions: none

Motion Carried

d. Property Maintenance Update:

•Mayor Woodard states that she was unhappy with the way the property maintenance violation hearing went last month.

•Mayor Woodard states that the outcome of allowing the violation fees to be waived was unacceptable. A lot of time and effort went into making the law work, and Mr. Meta made a fool of us.

•Mayor Woodard states that maybe we move this law back into the courts or rewrite this law to make it sound enforceable.

•Mayor Woodard states that as for meadows, they will not be allowed in the front yard and not visible from the road.

•Trustee Conway states that he is less comfortable with this subject. We are spending too many resources on this problem. The resident from last month took great consideration into his lawn, granted conventional, but there are many lawns like that. There are all sorts of inconsistencies, and I don't think we need to make more rules in order to solve them.

•Trustee Robinson states that we have to do something; we have to have a standard and enforce that standard.

•Trustee Conway states that he supports leaving a note stating that this is a concern as a reminder of the local law, but it does not need to escalate to the point of a fine.

•Trustee Robinson states that what you don't see is the monthly discussions during the Public Works Committee and the follow-up correspondence to these residents. Most respond and come into compliance. We are here talking about the one-offs, the ones that ignore our correspondence, ignore everything.

•Trustee Salton states that they are not going to listen anyway. Why are we doing this? Why are we up in people's business?

•Trustee Conway states that it's tough; he gets it, but the point is every property is different. He appreciates the different landscapes and character of the Village and that it is not just a cookie-cutter.

•Trustee Fleming asks if this is the reason we are having this conversation, over one person who came here.
Are there other houses in violation? Our conversations with him last month opened the debate that maybe we need to take a closer look at our law, right?

•Mayor Woodard states that this resident (the man) received our violation letters on grass height two years ago, went out and stomped on his grass to bring it into compliance.

•Trustee Robinson states that again, we developed a committee of residents and board members and the Village Forester that put together the standard that we wanted and expected residents to abide by.

•Assistant Superintendent of Public Works Cowder states that you all are using the word standard; there isn't a standard; there is no uniformity when it comes to lots in the Village. Only what you may see from the road; there are so many lawns that were never mowed because you cannot see them. It is basically unenforceable.

•Trustee Hubbell and Salton state that there are all types of ditches and areas next to the road that you see that are unkempt; what do we do about that?

•Mayor Woodard states that we have to be consistent; we need to treat everybody in a consistent manner.

•Trustee Hubbell states that it is an incredibly subjective determination; that is the problem.

•Mayor Woodard states that so do we just let everybody do whatever they want to and let it go?

•Assistant Superintendent of Public Works Cowder states that the new door hangers will allow us to get the word out, and more than half will comply.

•Trustee Salton states that it is a little bit cultural, especially when it comes to reading the village newsletter; there is always something about what I am not allowed to do. Reminders that you are not allowed to do this or that.

•Trustee Salton states that he believes in diffusing positive news to our citizens if we are going to spend the time putting together a newsletter.

•Trustee Robinson states that, from his perspective, it is frustrating to have rules in place and then not enforce them.

•Superintendent of Public Works Southard states that there is also the abatement process that can be looked at.

•Village Attorney G. Middleton states that this is actually a very common practice for municipalities. It would obviously be a modification to the local law and require a public hearing and structured fees and/or fines that are not already in our Village Code.

•Trustee Conway states that it sounds like we have made incremental improvements in the whole process, not just with this one individual but as a whole. We are never going to get one hundred percent compliance.

•Trustee Hubbell states that it might be easier to "zone" our laws around the landscaping, since different parts of the Village have different landscaping.

•Trustee Robinson states that it comes down to a definition, and the definition of a lawn has to be clear.

•Assistant Superintendent of Public Works Cowder states that the term mowed lawn is too strict. The proper word should be referred to as a maintained lawn less than ten inches.

•Mayor Woodard asks, then, do we move this law back into the ordinances and let the court handle it or keep it as is?

•Trustee Hubbell states that putting it back to the courts doesn't solve the problem; it only takes it off our plates.

•Trustee Fleming states that we have talked about this more tonight than we talked about it at the last meeting. He wonders if it is worth it if we have one person a year; is it really worth reinventing the whole system?

•Mayor Woodard states that this is a small village, and what he did, others will know about it, and they will take advantage of it.

•Trustee Robinson states that we should redefine the definition of lawn and leave it as is in the current law.

•Mayor Woodard states that she will meet with Craig and Gina and tighten up the language, so we are in a much better position when and if somebody decides to challenge it.

13. Report of Village Attorney:

•Village Attorney Middleton states that she has nothing to add.

14. Executive Session

Resolution: 10113

WHEREAS: The NYS Open Meeting Law §105 prescribes matters for which a public body may conduct an executive session; and

WHEREAS: Upon a majority vote of its total membership, taken in an open meeting under a motion identifying the general area or areas of the subject or subjects to be considered; and

WHEREAS: The conduct of an executive session for these enumerated purposes only, provided, however, that noaction by formal vote shall be taken to appropriate public money:

THEREFORE, BE IT RESOLVED THAT an Executive Session of the Village of Cayuga Heights Board of Trustees is conducted for subsection (D), the discussions regarding proposed, pending, or current litigation.

Motion*:* Trustee Conway
Second*:* Trustee Hubbell
Ayes*:* Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton
Nays: none
Abstentions*:* none

Motion Carried

Village Board of Trustees exit**s** an Executive Session and returns to an open meeting.

Resolution: 10114

BE IT RESOLVED THAT the Village of Cayuga Heights Board of Trustees approves and authorizes Village Attorney Middleton and Mayor Woodard to resolve the 216 Dearborn litigation in accordance with the terms that were previously approved, excluding the prior 10-person lease requirement and allowing for single-room rentals.

Motion*:* Trustee Conway
Second*:* Trustee Robinson
Ayes*:* Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, and Robinson
Nays: none
Abstentions*:* none

Motion Carried

•Village Attorney G. Middleton states that as a follow-up to the discussion on lead pipe disclosures, drafting a local law for particular properties might be hard to do. We could move forward with a local law that applies to all properties equally, which would be appropriate.

•The Board agrees and authorizes Village Attorney G. Middleton to move forward with drafting this language.

•Trustee Salton suggests we have local law on sewer lateral disclosure as well.

15. Adjournment: Mayor Woodard adjourns the meeting at 9:46 p.m.

EXHIBIT 2027 - 063

VILLAGE OF CAYUGA HEIGHTS
TREASURER'S REPORT
October 2026

Revenues and Expenses:
September 2026 bank-to-book reconciliations are complete. The report from Williamson is attached here.

Budget Adjustments: (follow-up from last month)

We underbudgeted the Kline Road Bypass for this fiscal year. The account is already 34,884.51 overbudget.

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving $40,000 from Contingency (G1990.400) to Kline Road/Plant to Plant (G8130.485). *This adjustment will leave $19,935.14 in the contingency account.*

Old Fire Truck:
We sent the town of Ithaca their 38.09% share of the older fire truck that just sold. It sold for $140,000, the town gets $53,326, we keep $86,674 which goes into A2262, Sale of Equipment Revenue account.

New Fire Truck:
In all, the truck cost $956,686. We budgeted $751,686. We will use $196,000 from the Fire Truck Reserve. This leaves $9,000 short of the budget which will need to be covered with contingency funds.

We got a check from the Town of Ithaca for their 38.09% share of the Fire Truck ($364,401.70) which goes into A2262, Fire-Other Govt Revenue account.

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving $9,000 from Contingency (A1990.400) to Fire Truck (A3497.20). *This adjustment will leave 150,795.14 in the Contingency account.*

Approval of Abstract 5:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #5 for FYE2027 consisting of:

- TA vouchers 30-37 in the amount of $20,518.59
- Consolidated Fund vouchers 243-328 in the amount of $1,664,997.07

and the Treasurer is instructed to make payments thereon.

Respectfully Submitted
Laura W. Dolch
Laura W. Dolch
Treasurer

MONTHLY REPORT OF TREASURER

TO THE VILLAGE BOARD OF THE VILLAGE OF CAYUGA HEIGHTS:

The following is a detailed statement of all moneys received AND disbursed BY me during the month of September, 2026:

DATED: October 8, 2026

TREASURER

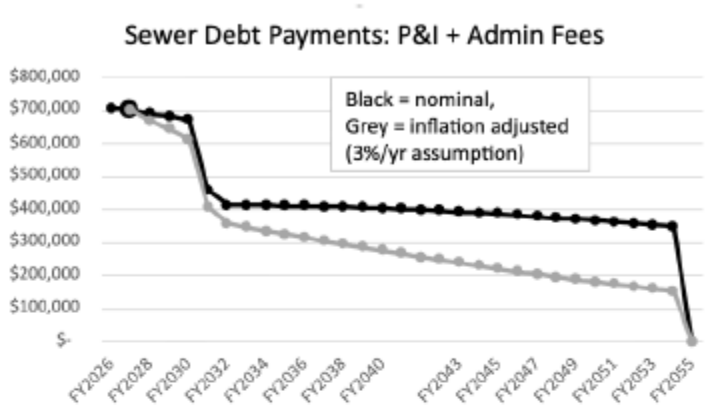
	Balance 08/31/2026	Increases	Decreases	Balance 09/30/2026
A GENERAL FUND - VILLAGE				
CASH - CHECKING	3,000,397.74	401,693.60	526,471.67	2,875,619.67
CASH - SAVING	825,615.16	102,335.03	91,103.44	836,846.75
CERTIFICATE OF DEPOSIT	465,510.72	1,302.78	0.00	466,813.50
PETTY CASH	450.00	0.00	0.00	450.00
DPW Apparatus Reserve	61,080.21	182.91	0.00	61,263.12
Fire Department Apparatus Rese	196,160.69	587.41	0.00	196,748.10
Sidewalks Reserve	50,303.98	150.64	0.00	50,454.62
TOTAL	4,599,518.50	506,252.37	617,575.11	4,488,195.76
CD SPECIAL GRANT FUND				
CASH	6,511.89	0.00	0.00	6,511.89
CASH - POLICE COMP TIME RESERV	29,885.27	0.00	0.00	29,885.27
CASH - POL TRIAD GRANTS	3,309.05	0.00	0.00	3,309.05
CASH - BEAUTIFICATION SPECIAL	128.91	0.00	0.00	128.91
CASH - FIRE DEPT DONATIONS	6,740.29	0.00	0.00	6,740.29
RESERVE FOR BANK INTEREST	0.00	201.65	0.00	201.65
CASH - GENERAL POLICE DONATION	27,382.49	0.00	0.00	27,382.49
TOTAL	73,957.90	201.65	0.00	74,159.55
F WATER FUND				
CASH - CHECKING	-20,462.06	25,446.07	41,651.86	-36,667.85
Water System Capital Improveme	386,114.86	1,156.24	0.00	387,271.10
TOTAL	365,652.80	26,602.31	41,651.86	350,603.25
G SEWER FUND				
CASH - CHECKING	-1,251,037.07	193,630.88	100,207.68	-1,157,613.87
Waste Water System Cap Improve	307,188.42	919.89	0.00	308,108.31
TOTAL	-943,848.65	194,550.77	100,207.68	-849,505.56
H CAPITAL FUND				
CASH - CHECKING	-1,598,341.38	0.00	12,119.13	-1,610,460.51
TOTAL	-1,598,341.38	0.00	12,119.13	-1,610,460.51
HA RAIL PROJECT				
CASH - CHECKING	463.75	0.00	0.00	463.75
TOTAL	463.75	0.00	0.00	463.75
TA TRUST & AGENCY				
CASH - CHECKING	26,183.57	276,820.82	247,336.58	55,667.81

	Balance 08/31/2026	Increases	Decreases	Balance 09/30/2026
TOTAL	26,183.57	276,820.82	247,336.58	55,667.81
TOTAL ALL FUNDS	2,523,586.49	1,004,427.92	1,018,890.36	2,509,124.05

October 20, 2026

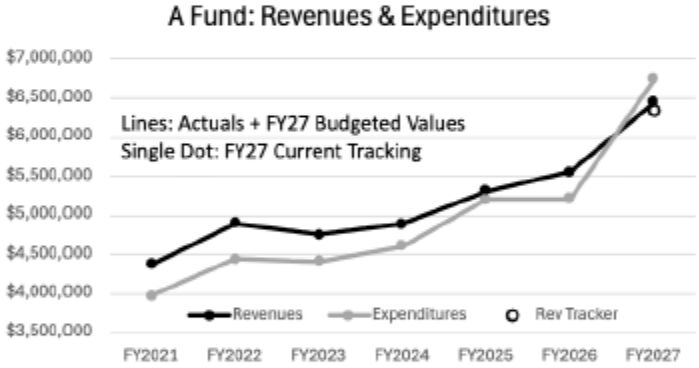
This chartbook is meant to be a quick summary of Village finances to aid trustees in their understanding our Village's current fiscal position.

The Village has debt related to our Sewer G Fund. This chart displays our projected debt payments, assuming that we pay the minimal payment each year over the term of existing debt/bonds.



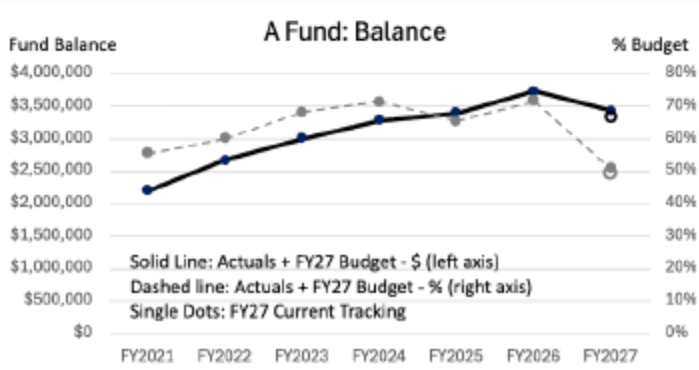
In this chart, the solid lines include historical data FY2021-2026 + our current budget for FY2027. The single black dot represents our current tracking of FY2027 revenues—down ~$99.5K from our budget due primarily to reduced equipment sales revenue. In addition, higher than expected property tax revenue was almost exactly offset by reduced intergovernmental transfers.

So far, we expect expenditures to align with our budget, after accounting for a contingency budget of ~$160.8K.



The A Fund closed FY2026 at ~$3.7MM. The balance has gone up each of the past 5 years on a $ basis, and has trended upward on a % budget basis over that same time. The FY2027 budget anticipates the use of ~$297K to meet our budgeted expenditures. Based on lower expected revenues, we now expect to use ~$396.5K of our fund balance this fiscal year; the single black dot shows this update.

Because our budget increased substantially in FY2027, our anticipated modest $ reduction in fund balance translates to a ~20%pt decline on a % budget basis.



MONTHLY BOARD REPORT

Board of Trustees Meeting | October 21, 2026

Craig A. Southard | Superintendent of Public Works

Agenda Items / Resolutions

Agenda Item	Requested Board Action
No Agenda Item/Resolutions	N/A

Water & Capital Projects

- Phase 1 water-main project - T.G. Miller actively working on design phase. Geotechnical borings to be scheduled soon.
- TAP sidewalk project coordination continues budget, reduced scope, ROW needs and schedule. Discussion to be had regarding village input/survey for adding additional Village funds to the project.
- Renwick Culvert Project substantially complete.

Sewer / Wastewater

- I&I Study Continues
- Second meeting held regarding conveyance options for the “Renic” development.
- Continuing discovery of “Micro-Pop” sludge technology.
- Draft permit extension for Borg-Warner created and ready to be executed.

Roads, Stormwater & MS4

- MS4 outreach, land-use data and Stormwater Coalition GIS integration remain in progress. Completed data migration and “Rest-Service” linking in this period.
- Preparing information & layout for MS4 required website update project. Draft website format 50% complete.
- Beginning to develop framework for Bonafide asset management program and forecasting program. (Road Scoring, Utility Coordination Committee). Looking into solutions for next budget for road scoring and pavement analysis from a company called Cyvl.

GIS, Records & Technology

- Diamond Maps verification, records digitization and future field-equipment planning continue.
- iWorQ Fire Inspection module build complete. Started Code/permitting build-out.

Code Enforcement & Planning

- Code training complete. Now hold an official CEO certification from NYSDOS.
- Violation procedures and property maintenance law to be worked on in the near future. Draft review and suggestion template complete.

Current Property Violations

Address	Violation Type	Status
112 Simsbury	High Grass	Reached homeowner and lawn was mowed. Compliance notice sent before violation period began. Case closed.
800 Hanshaw	High Grass – Hay Bales	Grass has been mowed; Hay Bales Remain – Ongoing Violation now in fine phase.

Follow-Up for Next Report

- None

EXHIBIT 2027 - 065

Village of Cayuga Heights
Board of Trustees Report
Department of Public Works - Aaron Cowder

Street & Sidewalks

The Village Street paving is completed for this year and all the line strip painting is complete. We have finished repairing roads for the season that had water and sewer system repairs now that the paving is complete. Any other street work that needs blacktop may need to wait until spring pending material availability.

Water System

We will work with any residents wanting to replace their side of the service. Customers with lead on their side will need to replace theirs at the same time due to not having connections for new copper to old lead available. Similar with galvanized on the resident's side due to the condition of the pipe not being good enough to connect to new fittings.

Currently list has 13 needing updated/replace are lead on the Village side.

Sanitation Sewer System

TG Miller continues to monitor sewage flows in manholes where meters have been installed for I&I tracking. TG Miller is working on their ongoing findings report and gave some recommendations for the Village to review. We have been investigating manholes and lines to address and or put on the list of sewer rehabilitation work for the future. We will also have some of the manholes lined soon once we know about any funding available for this project.

Beautification

Residents are reminded not to put out brush and bulky trash sooner than 10 days or the Friday before the scheduled pick-up day.

We have also been trimming around sidewalks and remind residents we can trim back to the edge of the road right-of-way. This includes tree branches that are overhanging the sidewalks even if the tree is outside of the right-of-way setback.

Culvert Repair

Renwick culvert at Cayuga Heights Road: Most of the construction is completed other than a few restorations and punch list items. We are hoping it will be wrapped this week. Final top coat paving will be completed next year will the rest of our road pavement.

Code Items

The new iWorQ system is being implemented starting with the fire inspection module with the code inspection and others to follow. The current system will remain until the new system is up and running and will remain for archiving.

Additional DPW Information

Reminder to all residents the Village leaf pick-up season will begin Mid-October throughout Mid-December, other important information can be found on the Village website.

Action Items

Prismhex Technologies Agreement.

Prismhex Technologies
E-129, Yogeshwar Society,
Makarpura-Tarsali Road,
Vadodara – 390010,
Gujarat, India

SERVICE AGREEMENT Between Prismhex Technologies and Village of Cayuga Heights

1. **Parties**

   This Agreement is entered into between Prismhex Technologies ("Service Provider") and the Village of Cayuga Heights, located at 836 Hanshaw Road, Ithaca, NY 14850 ("Client").

2. **Purpose**

   The purpose of this Agreement is to provide migration, hosting, and ongoing technical support services for the Client's existing Cimcon Lighting (LG) application and field controllers.

3. **Scope of Services**

   Prismhex Technologies proposes to provide comprehensive technical support and maintenance services for client's LG application and AWS infrastructure. Our goal is to ensure seamless operation, proactive issue resolution, and reliable support for client's lighting systems.

   1. **LG Application Issue Resolution**
      - Troubleshooting and resolving application-level issues.
      - Ensuring uptime and smooth functionality.
   2. **AWS Infrastructure Maintenance**
      - Hosting and monitoring LG application on AWS.
      - Security, performance, and scalability management.
   3. **Zigbee Controller & Gateway Troubleshooting**
      - Diagnostics of field gateways and controllers.
      - Remote recovery for static SIM gateway and onsite support for further troubleshooting.
      - Repair/refurbish hardware faulty gateways, if required.
   4. **End-User Queries and Guidance**
      - Providing technical support to client's staff.
      - Offering clear documentation and guidance for system use.

4. Cost of proposed services

Category	Cost (USD)	Notes / Discounts
One-Time Costs		
LG hosting on AWS	2,500	Discount of 1,500 applied
Client setup fees	1,500	Discount of 500 applied
Total One-Time Cost	**4,000**	
Annual Costs		
Support & maintenance	2,500	
AWS charges	2,400 – 3,000	USD 200–250 per month
Total Annual Cost	**4,900 – 5,500**	

One-time hosting and migration: **USD 4,000**

Annual estimate support and maintenance (including AWS charges): **USD 4,900 – 5,500**.

This structure covers backend hosting, customer transition, ongoing technical support, and AWS infrastructure charges, ensuring client gains complete control and continuity of LG lighting system. The Client's existing stock of replacement controllers provides additional assurance of system continuity.

5. Term

- Initial term: One (1) year from the date of execution.
- Renewal: Renewable annually upon mutual agreement and BOT approval.

6. Responsibilities

- **Service Provider:**
  - Perform migration and hosting services.
  - Provide ongoing technical support and maintenance.
  - Ensure system stability and operational continuity.
- **Client:**
  - Provide remote access to field gateway at the time of troubleshooting.
  - Coordinate with Service Provider for scheduling and approvals.

7. Termination

Either party may terminate this Agreement with thirty (30) days' written notice. Fees for services already rendered shall remain payable.

8. Signatures

PRISMHEX TECHNOLOGIES		**VILLAGE OF CAYUGA HEIGHTS**	
By: 	Date: OCT-7-2026	By:	Date:
Name and Title: Pradeep Singh Malhotra Director of Business Operations & Customer Success		Name and Title:	
Address: Prismhex Technologies E-129, Yogeshwar Society, Makarpura-Tarsali Road, Vadodara, Gujarat 390010, India +91 7698458440		Address: Village of Cayuga Heights 836 Hanshaw Road Ithaca, NY 14850 Office 607-257-1238 Fax 607-257-4910	

EXHIBIT 2027 - 066

Village of Cayuga Heights
Police Department

Jerry L. Wright
Chief of Police

In the month of September 2026, the Police Department handled 466 calls for service. There were 41 traffic tickets issued, and 1 parking violation was issued. The breakdown of calls is as follows:

There were no Felony incidents reported.Two Misdemeanor level Fraud complaints were received, one for forgery and another for account access through email.

One violation level Harassment complaint was received. A bicyclist reported being yelled at by a passing motorist. Contact was made with the driver of the vehicle and necessary advice was rendered. No further action was taken.

There were no Misdemeanor level vehicle and traffic arrests made.

CHPD handled eleven Local Law Violations; eight for Noise, one for Open Burning, one for Soliciting and 1 for In the Park After Hours. All eight noise complaints were about loud music. One citation was issued after repeated calls to the same location. A report of a fire was made which was found to be contained in a resident's back yard. No further action was required. The soliciting complaint turned out to be boy scouts selling popcorn. The individuals were advised to obtain a permit from the police department before continuing their sales.

Three motor vehicle accidents were reported. One at the intersection of Hanshaw and Highland Roads. A second on Hanshaw Road at the intersection of East Upland Road. The third accident in the parking lot of 190 Pleasant Grove Road. There were no injuries reported.

There were no incidents involving deer reported.There was one Bench Warrant arrest made. The subject was taken into custody and turned over to the wanting agency without incident.

One individual was taken into custody under MHY 9.41 Mental Hygiene Law after calling 911 with suicidal ideations. The subject was voluntarily transported to CMC for assessment.

CHPD officers responded to six calls for service assisting other agencies and zero calls involving another agency assisting CHPD within the Village.

Over the course of the month officers took part in the following training and/or events: On September 1st, Officer Langlois and Officer Barr conducted a Traffic Safety detail as part of the GTSC Grant. On the 8th, Cayuga Heights Elementary School welcomed students back. Also on the 8th, Officers Barr and Langlois conducted a second PTS detail for the month. On the 12th Officers Miller and Hitchcock participated in the annual Cayuga Heights Fire Department open house. Throughout the month four STOP DWI details were completed.

The full-time officers worked a total of 18 hours of overtime, and the part-time officers worked a total of 112 hours.

EXHIBIT 2027 - 067

Board of Trustees
Village of Cayuga Heights

Monthly Report October 2026

The department responded to 64 requests for service in September. Of these, 42 occurred in the Village of Cayuga Heights, 18 in the Town of Ithaca, and 4 were mutual aid requests. Calls included 31 EMS responses and 33 fire-related incidents. We responded to one reported structure fire at Hasbrouck Apartments. A resident attempting to cook a steak with a propane torch had apparently used an incompatible fuel canister, causing the torch to catch fire. The resident dropped the burning torch into a garbage can and attempted to extinguish it with water. Fortunately, damage was limited to smoke in the apartment, a melted garbage can, and an undercooked steak. As expected, September also brought an increase in fire alarm activations as students returned for the academic year.

September marked our return to a full training schedule. Early in the month, we conducted vehicle extrication training using donated vehicles provided by Koskinen's Wrecker Service. We also conducted training on basement fire operations, emphasizing the significant hazards associated with fires burning below firefighters operating on the first floor. Recognizing basement fires early is critical, as compromised flooring, limited access, and difficult ventilation conditions make these incidents particularly dangerous.
Our EMS training focused on reviewing changes to the organization of the first-in medical bags on our rescue truck. We also completed the first of two annual SCBA recertification sessions, which was well attended.

Our fall recruitment effort was extremely successful. We hosted our annual Recruit Informational Dinner on September 17th, with 93 prospective members attending, far exceeding the 60 RSVPs we received. Current members joined prospective recruits at each table to discuss the department, training requirements, and expectations of membership. By the September 19th application deadline, we had received 77 applications. Following a thorough review, 36 candidates were selected for interviews. Our membership committee spent an entire day conducting interviews before selecting 16 new members for the fall class. The class consists of 14 students and 2 area residents. All 16 accepted their invitations and will begin training in October. The tremendous interest in joining our department continues to be encouraging, particularly given the significant training and time commitments required of our volunteers.

On September 15th, three department representatives traveled to Hamburg to conduct the final inspection of our new fire engine. We reviewed the apparatus against the original shop order and were pleased with the finished product. Only a few minor items remained to be completed. Although delivery was originally anticipated in late September, final outfitting has been delayed until October 22nd. Final payment will be available following approval at the October 21st Village Board meeting.

We experienced a significant facilities issue in September when I inadvertently struck an apparatus bay door while moving the ladder truck. The door appeared fully open from the driver's seat but was only three-quarters open which I quickly discovered when glass started falling onto the ladder truck from the door windows. The impact damaged the bottom three panels, leaving the door unable to close. Genson Overhead Door responded promptly and secured the door.

Unfortunately, replacement panels are no longer available, requiring replacement of the entire door. The insurance claim was quickly approved, and installation of the replacement door is tentatively scheduled for the second week of November. Members have been reminded that overhead doors must always be fully opened or closed and that clearance must be verified before moving apparatus.

We have completed onboarding for our new fire inspection software. Over the coming months, we will verify premise information and familiarize ourselves with the system before beginning the next inspection cycle in January 2027.

Our September Open House was very well attended and provided another excellent opportunity for residents to interact with our members and learn about the department.

Our new recruits are already working with their mentors on their probationary checklists. With training back in full swing, a new fire engine arriving, and 16 enthusiastic new members joining the department, we are looking forward to a productive fall.

Sincerely,

George Tamborelle
Fire Chief/Fire Superintendent

EXHIBIT 2027 - 068

Clerk's Report

•The office did send out a courtesy mailing, which resulted in a few more tax payments.

10-16-26
11:31:02

Village of Cayuga Heights - 2026 - 2027 - Village Tax Collection
Trial Balance - All Swis Codes
10-16-26

Original Warrant	3,636,906.76
Adjustments	0.00
Adjusted Warrant	3,636,906.76
Full Payments	3,569,980.25
Penalties	7,656.45
Total Collections	3,577,636.70
Taxes Outstanding	66,926.51

EXHIBIT 2027 - 069

• The letter below is from a resident who wanted to bring to the Board's attention that she never received a tax bill.

October 12, 2026

Mr. Jeff Walker, Village Clerk
Mayor Linda Woodard
Board of Trustees, Village of Cayuga Heights

Greetings and thank you for your service.

I purchased my house in 2002. My taxes were paid from an escrow account held by Tompkins Trust. Real Estate taxes were paid for twenty plus years. In May the final payment of the mortgage was made and the mortgage concluded. No tax bill was sent to me in June. No late notice was sent in July, nor August, nor September. In October I received an alarming letter from the Village that my taxes were in arrears and a penalty of 8% was owed as well.

I immediately went to the Village Office and paid the full amount with the penalty ($231.). I spoke to Mr. Walker who checked the records and saw that I was not listed and the bank still was. He suggested that I go to Tompkins Trust and speak to them about it. Tompkins Trust assured me that they had done everything correctly and sent me back to the Village.

Back at the Village I was directed to the County Assessment office. The Assessment office checked their records where I was not listed and the bank still was. They corrected that and directed me back to the Village to appeal.

My questions are the following:

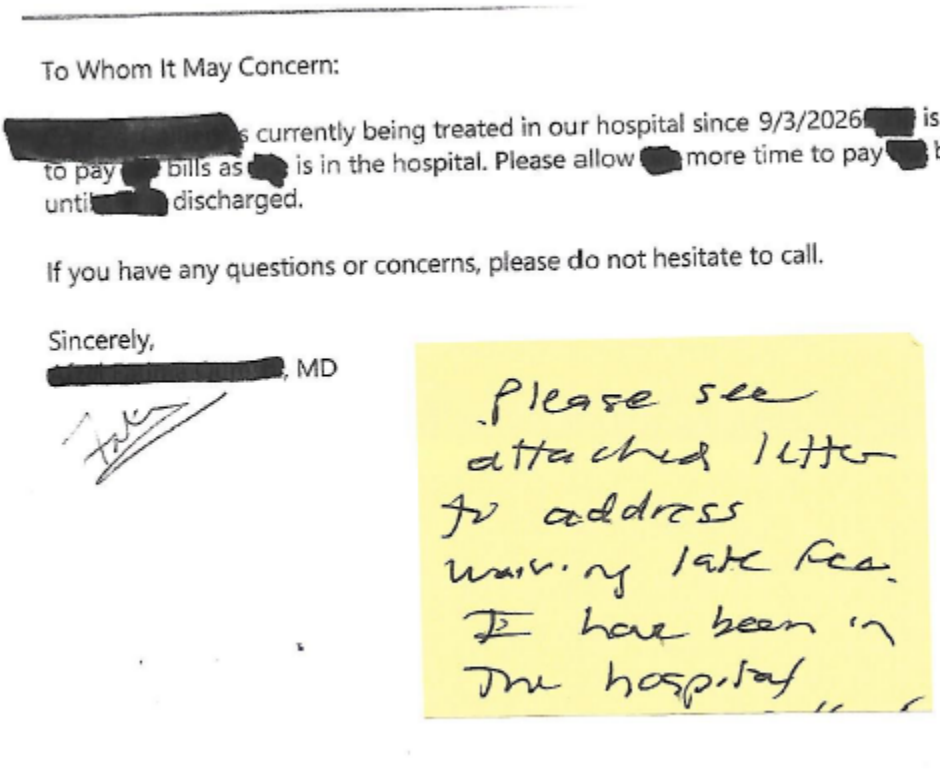
1. *Does it happen frequently that tax information is not updated when a change such as an escrow account closing occurs?*
2. *How is it that no letter was sent in July when it was a month late, nor any following months, and suddenly when it was less than a month out from "last day taxes are accepted by collector" I receive a notice?*

I would like reimbursement for the penalty.

Thank you for your attention.

Leslie Daniels

•We have received a request for relief of water penalties. This was discussed in the Administrative Committee, and agreed that, for HIPAA compliance, the residents name will be omitted.



To Whom It May Concern:

[redacted] currently being treated in our hospital since 9/3/2026[redacted] is unable to pay [redacted] bills as [redacted] is in the hospital. Please allow [redacted] more time to pay [redacted] bills until [redacted] discharged.

If you have any questions or concerns, please do not hesitate to call.

Sincerely,

[redacted], MD

Please see attached letter to address waiving late fees. I have been in the hospital

•As a reminder, October is our time to complete the annual harassment training.

EXHIBIT 2027 - 070

Resolution:

Acceptance of ACH Payments

WHEREAS, the Village of Cayuga Heights Board of Trustees desires to optimize its accounts receivable processes, reduce payment processing costs, and offer convenient payment methods to vendors; and

WHEREAS, the acceptance of Automated Clearing House (ACH) payments allows for the electronic transfer of funds directly from a customer's bank account to the Village's operating bank account or as a payment from the Village's operating bank account to a vendor; and

WHEREAS, the Board of Trustees deems it to be in the best financial and operational interests of the Village to establish the necessary banking agreements and infrastructure to post and accept ACH payments;

WHEREAS, the Village Treasurer is authorized to establish necessary internal controls, security protocols, and operational procedures to ensure full compliance with National Automated Clearing House Association (NACHA) operating rules, as well as applicable state and federal laws regarding electronic fund transfers and data privacy;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Cayuga Heights Board of Trustees hereby authorizes ACH payments from the Town of Ithaca as a standard method of payment for financial obligations.

EXHIBIT 2027 - 071

RESOLUTION AND SIGNATURE DOCUMENT TO APPROVE MCA YEARLY- 2027

RESOLUTION

Approval of the 2027 Amendment to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium

WHEREAS, the Village of Cayuga Heights (Municipality) is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010), and

WHEREAS, Article 47 of the New York Insurance Law (the "Insurance Law") and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for governance of municipal cooperatives that offer self-insured municipal cooperative health insurance plans, and

WHEREAS, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review and upon acceptance of any new Participant hereafter, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by a majority vote by its municipal board, and

WHEREAS, the Village of Cayuga Heights is in receipt of the proposed amended Agreement and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the Amended Municipal Cooperative Agreement, now therefore be it

RESOLVED, that upon receipt and review of the amended Agreement, the Village of Cayuga Heights approves at a meeting of the governing body held on October 21, 2026, and authorizes Mayor Woodard to sign the **2027** Amendment to the Municipal Cooperative Agreement (Effective 1.1.27) of the Greater Tompkins County Municipal Health Insurance Consortium as recommended by the Board of Directors.

2027 Municipal Cooperative Agreement (MCA) Signature
MCA Effective Date: January 1, 2027

IN WITNESS WHEREOF, the undersigned has caused this Agreement to be executed as of the date adopted by the Greater Tompkins County Municipal Health Insurance Consortium Board of Directors and subsequently adopted by the Municipal Corporation named below. (Note: E-Signatures are not accepted)

_____

Municipality

_____ _____

Printed Name of Chief Elected Official or Chief Officer Title

_____ _____

Signature Date

EXHIBIT 2027 - 072

CAYUGA HEIGHTS FIRE CO., No. 1, INC
P.O. Box 4262, Ithaca, NY 14852 (607) 257-2377
Responding from 194 Pleasant Grove Road, Village of Cayuga Heights

In emergency, Dial 9-1-1

October 2026

Could we have imagined that we would be 25 years out from the horrible events of September 11, 2001!? 441 first responders and military lost their lives that day, and thousands have died since or been disabled from the exposures of the attack and it's aftermath.[1] Our hearts and love to their survivors.

Greetings from the Cayuga Heights Fire Company[2]. As a 100% volunteer organization, it is our privilege to serve our community! We can't do it without you.

As of this writing, we have just inducted 16 new recruits. They are beginning their training as you read this. Every year we've been able to bring over 1000 hours of training and call response to our District and mutual aid partners. Add the commitments of senior firefighters to train the new recruits, public events, and the endless needs of the station and apparatus, and 2000 volunteer hours have been easily chalked up by the department in service to our fire district.

Your tax dollars cover the durable capital costs of the Cayuga Heights Fire Department, meaning the community fire station, firefighting apparatus, and core equipment. This letter seeks your support for the Fire Company. We supply secondary resources, such as secondary equipment, firefighter supports, furnishings for the station, event-related meals, community events, public education materials for children and adults, and more.

Your involvement makes the difference. Would you please extend a tax-deductible check payable to Cayuga Heights Fire Co., No. 1 and return it in the enclosed envelope, or use the QR code below for online donations (*www.https://www.chfd.info/donate*).

Please remember that October is Fire Safety month - a good time to change your smoke detector batteries, make sure flashlights work, and update elements of your first-aid kits and medication inventories. And as always, we're here when you need us. Don't hesitate to call.

Thank you for reading this and for your partnership.
Sincerely yours,

Steven Felker, member since 2003;
for the Cayuga Heights Fire Company

Scan to Donate
Or https://www.chfd.info/donate

[1] https://neverforgetproject.com/statistics
[2] The Cayuga Heights Fire Company is a tax-exempt 501(c)3 non-profit organization.

EXHIBIT 2027 - 073

Village of Cayuga Heights - Annual Performance Review Procedures

updated Oct. 2026

Performance Review Objectives

To conduct a thoughtful evaluation of the employee with respect to his or her performance on the job and his or her fulfillment of the job description. To recognize the employee's accomplishments and to address any shortcomings or issues. To establish goals that foster the individual's personal development and strengthen the productivity and efficiency of the department. To assess how the job and work environment can be improved upon.

Late October (3rd full week)

Disseminate job descriptions and letter with guidance of self-evaluation and performance evaluation processes to Department Heads (DPW, Police Department, Fire Department), Assistant Superintendent of PW and Village office staff (Treasurer, Clerk, Deputy Clerk).

Disseminate job descriptions and employee performance evaluation forms to Mayor and Trustee Committee Chairs. Trustee Committee Chairs, along with the Mayor, will review (in written narrative) the Department Heads and office staff (Treasurer, Clerk) that report to the same committee on which the Committee Chair oversees.

The Assistant Superintendent of PW and Deputy Clerk will receive his/her job description and the same letter as the Department Heads with guidance of self-evaluation and performance evaluation processes. The Assistant Superintendent of PW will be reviewed by the DPW Superintendent, Mayor and PW Committee Chair, and the Deputy Clerk will be reviewed by the Village Clerk, Mayor and Administrative Committee Chair.

Early November (end of 1st full week, due Nov. 6)

Self-evaluation narratives and self-evaluation review forms written by Department Heads, Assistant Superintendent of PW, Deputy Clerk and office staff due to Mayor, Committee Chairs, DPW Superintendent and Clerk.

Weeks 2-4 of November (due Nov. 25, Thanksgiving Nov. 26)

Conduct informal conversations between Trustees, between Trustees and VCH employees where appropriate/comfortable, as well as in-person reviews, in weeks 2-4 of November. All reviews (which includes written evaluations presented to employee) should be completed by **November 25.**

Informal conversations (Trustee to Trustee):

Trustee Committee Chairs should have informal conversations prior to in-person review with other Trustees who may work with a Department Head in some capacity (such as on grant writing or a special project), but who may not sit on a committee with the Department Head. Purpose is to get an additional perspective of the Department Head's performance (communication skills, leadership, approachability, etc.).

Informal conversations (Trustee to VCH employee):

Where appropriate, it may be advisable to have informal conversations prior to in-person review with employees in departments in which the Department Heads supervise. Purpose is to get input on Department Heads' supervisory strengths and weaknesses, as well as a better sense of their day-to-day activities/ responsibilities. It also provides an opportunity for staff to provide feedback on the supervision they receive.

At this time, prior to the in-person reviews, the Committee Chairs, DPW Superintendent and Clerk should be writing their employee evaluations. Please forward to the Mayor and Clerk.

In-person reviews with Mayor and Trustee Committee Chair:
The Mayor and Committee Chair of the relevant committee to which the employee reports should be present in the in-person reviews for DPW Superintendent, Police Chief, Fire Superintendent & Chief, Treasurer and Clerk. All relevant committee members should meet ahead of time to share input.

In-person reviews with Supervisor, Mayor and Trustee Committee Chair:
The Assistant Superintendent of PW will be reviewed by the DPW Superintendent, Mayor and PW Committee Chair. Trustees who interact with the Assistant Superintendent of PW in some capacity should share any feedback he/she may have with Mayor.

Similarly, the Deputy Clerk will be reviewed by Clerk, Mayor and Administrative Committee Chair. Trustees who interact with the Deputy Clerk in some capacity should share any feedback he/she may have with Mayor.

Written evaluation:
Written reviews can be presented to employee at time of in-person review for reviews since Mayor is present. At the end of the in-person review, document will be signed and dated by employee, Mayor, Supervisor and the Committee Chair who conducted the review. Staff can submit a written response to the review if desired.