Zoom Link
4118425407

Village of Cayuga
Heights
Board of Trustees Monthly Meeting
November 18, 2026, 7:00 p.m.

1. **Call To Order**
2. **Approval of Meeting Minutes:**
   a. October 21, 2026 Meeting Minutes 2027 - 074 pgs. 2-15
3. **Privilege of the Floor:**
4. **Report of Treasurer Dolch: Submitted Report** 2027 - 075 pgs. 16-18
5. **Report of S.P.W. Southard:** 2027 - 076 pg. 19
6. **Report of A.S.P.W. Cowder: Submitted Report** 2027 - 077 pg. 20
7. **Report of Police Chief Wright: Submitted Report** 2027 - 078 pg. 21
8. **Report of Fire Superintendent/Fire Chief Tamborelle: Submitted Report** 2027 - 079 pgs. 22-23
9. **Report of Clerk Walker: Submitted Report** 2027 - 080 pgs. 24-25
   a. Property Tax Relevy
10. **Report of Mayor Woodard:**
    a. Cayuga Heights Sidewalk Project Update
    b. Upland PDZ
    c. Stickers for Minor Violations
11. **Report of the Trustees:**
12. **Report of the Village Attorney:**

EXHIBIT 2027 - 074

Zoom ID # 4118425407

VILLAGE OF CAYUGA HEIGHTS
BOARD OF TRUSTEES
MONTHLY MEETING

October 21st 2026
7:00 p.m.

Present: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson and Salton; Fire Superintendent Tamborelle, Police Chief Wright, Superintendent of Public Works Southard; Assistant Superintendent of Public Works Cowder; Village Clerk Walker; B. Cross; Attorney Middleton

1. Call to Order: Mayor Woodard calls the meeting to order at 7:00 p.m.

2. Approval of September 16, 2026, Board Meeting Minutes

Resolution: 10115

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves the September 16, 2026, Board Meeting Minutes with the requested changes.

Motion: Trustee Conway
Second: Trustee Fleming
Ayes: Mayor Woodard; Trustees: Conway, Fleming, Hubbell, Robinson, and Salton
Nays: None
Abstentions: Biloski

Motion Carried

3. Privilege of the Floor: Village resident Art Lilienthal addresses the Board on the Cayuga Heights Road Sidewalk Project.

•A. Lilienthal states that he is excited to see the project moving forward. He would like to see the Village complete the project to Route 13. His hopes are that the Village of Lansing would also build a sidewalk so the two could connect.

•A. Lilienthal states that he always envisioned connecting Village sidewalks to the lower Ithaca, like Stewart Park. Remington Road could be the connecting road for this to happen.

•Mayor Woodard states that we do have a sidewalk that connects to lower Ithaca and the schools. That sidewalk goes down Kline Road to the Village border, then through the cemetery. We could not convince the Town of Ithaca to continue that sidewalk through the lower part of Kline and Wyckoff Road.

•Trustee Robinson states that the Village has an understanding with the cemetery that we will keep the walkway plowed and patrolled, which allows some oversight of the kids going down that path.

•Mayor Woodard states that another sidewalk system towards the northern part of the Village would be a benefit.

•Mayor Woodard asks Chief Wright if he feels that Cayuga Heights Road is dangerous for pedestrians.

•Chief Wright states that he has been saying that for years. Cayuga Heights Road is dangerous for pedestrians, bikers, and dog walkers. A sidewalk would be a huge asset, especially in regard to the public safety aspect.

4. Report of Treasurer Dolch:

•Treasurer Dolch states that she has a few action items for the Board to vote on tonight. The first one is to move money from contingency to cover the Kline Road Bypass account. We underbudgeted the Kline Road Bypass for this fiscal year. The account is already 34,884.51 overbudget.

Resolution: 10116

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving $40,000 from Contingency (G1990.400) to Kline Road/Plant to Plant (G8130.485).

Motion: Trustee Robinson
Second: Trustee Conway
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton
Nays: None
Abstentions: None

Motion Carried

•Treasurer Dolch states that this adjustment will leave $19,935.14 in the contingency account.

•Treasurer Dolch states that we sent the Town of Ithaca their 38.09% share of the older fire truck that just sold. It sold for $140,000; the town gets $53,326, and we keep $86,674, which goes into the A2262, Sale of Equipment Revenue account.

•Treasurer Dolch states that in all, the truck cost $956,686. We budgeted $751,686. We will use $196,000 from the Fire Truck Reserve. This leaves $9,000 short of the budget, which will need to be covered with contingency funds. We got a check from the Town of Ithaca for their 38.09% share of the Fire Truck ($364,401.70), which goes into A2262, Fire-Other Govt Revenue account.

Resolution: 10117

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves moving $9,000 from Contingency (A1990.400) to Fire Truck (A3497.20).

Motion: Trustee Biloski
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton
Nays: None
Abstentions: None

Motion Carried

•Treasurer Dolch states that this adjustment will leave 150,795.14 in the Contingency account.

Approval of Abstract 5:

Resolution: 10117

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #5 for FYE2027 consisting of TA vouchers 30-37 in the amount of $20,518.59, Consolidated Fund vouchers 243-328 in the amount of $1,664,997.07, and the Treasurer is instructed to make payments thereon.

Motion: Trustee Biloski
Second: Trustee Robinson
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton
Nays: None
Abstentions: None

Motion Carried

•Trustee Conway states that the chartbook in Laura's report is to summarize the Village finances and current fiscal position.

•Trustee Conway states that the bottom chart has been modified to show a percentage of the budget based on last months suggestion from Trustee Salton.

•Trustee Conway states that context is very important when looking at the revenue to expenditures this year. As you know, we are buying a very expensive piece of equipment for the fire department. We will not be next year, but overall the budget is trending up.

•Trustee Robinson states that, as a reminder, we have established reserve funds for capital expenditures, so in the future we won't be seeing a big "hit" to the fund balance because we will be buffering it with the reserve fund.

5. Report of Superintendent of Public Works Southard:

•Superintendent of Public Works Southard was absent from tonight's meeting.

•Trustee Robinson states that the water main project is moving along. Core drilling has not yet taken place.

•Trustee Robinson states that the Renwick Brook Culvert Project is complete and the road is open.

•Trustee Robinson states that we are still talking with the developer of a potential housing project at the RANIC Golf Club. The main concern, like last month, is sewage capacity and where it will go.

•Mayor Woodard states that one new idea would be to run a new sewer line parallel to the recently re-lined Village sewer lines. This would help reduce the amount of sewage to our plant since this new line would go to the Ithaca Area Wastewater Treatment Facility.

•Assistant Superintendent of Public Works Cowder states that if we do it that way, we would actually keep forty-plus customers from the Village and one hundred forty from the Town of Ithaca, which would be lost revenue if we don't. On the other hand, it could result in new revenue from the Lansing's, but that is not immediate.

•Trustee Robinson states that the reality is that it's going to be over a time period of five to ten years for a complete buildout.

•Trustee Robinson states that now that Superintendent of Public Works Southard has completed all the coursework for NYS Code Enforcement, we need to appoint him as the official Village Code Enforcement Officer and Zoning Officer.

•Mayor Woodard states that she would like to appoint Superintendent of Public Works Southard as the Village Code Enforcement Officer and Zoning Officer for the remainder of the Village Official Year (4/27).

Resolution: 10118

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves the appointment of Superintendent of Public Works Southard as the Village Code Enforcement Officer and Zoning Officer for the remainder of the Village Official Year (4/27).

Motion: Trustee Hubbell
Second: Trustee Fleming
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton
Nays: None
Abstentions: None

Motion Carried

6. Report of the Assistant Superintendent of Public Works Cowder:

•Assistant Superintendent of Public Works Cowder states that paving is completed for the year. Anything going forward will be done by cold patch.

•Assistant Superintendent of Public Works Cowder states that we had a fire hydrant knocked over, and we will have to replace it, which will cost four or five thousand dollars.

•Clerk Walker will look into possible insurance coverage next week.

•Assistant Superintendent of Public Works Cowder states that leaf pickup has begun and will run through the middle of December.

•Assistant Superintendent of Public Works Cowder states that we have a new salt provider.

•Assistant Superintendent of Public Works Cowder states that the last item on his report is an action item to contract for service and support of Village LED Street Lights.

•Assistant Superintendent of Public Works Cowder states that this component only covers the programming side of the software.

•Clerk Walker asks if there are any IT or cybersecurity concerns.

•Assistant Superintendent of Public Works Cowder states that there are not.

•Trustee Conway asks what happens in a year or two if we decide to break the contract or are not happy with the services.

•Assistant Superintendent of Public Works Cowder states that we would have to switch everything out, a different head for the lights, which would result in different software. At this point, we have at least ten more years of life with the current lights.

•Trustee Conway stated that we will eventually have to switch and upgrade because this is just an antiquated system.

•Assistant Superintendent of Public Works Cowder stated that most other municipalities are using this company as well, so they should be around for a long time.

•Trustee Fleming asked about the previous service agreement costs; was it an annual contract, and how much did we spend?

•Clerk Walker states that the original service agreement was with New York Power Authority, and it was around thirty-five thousand dollars a year.

Resolution: 10119

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes Mayor Woodard to sign the service agreement with PRISMHEX Technologies for software support for Village LED Streetlights in the amount not to exceed $5,500.

Motion: Trustee Robinson
Second: Trustee Hubbell
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton
Nays: None
Abstentions: None

Motion Carried

7. Report of Police Chief Wright:

•Chief Wright states that Sergeant Manning is back from a short leave and is currently on light duty. It is good to have him back in the office. He should be back to full duty by the end of the year.

•Chief Wright states that the law enforcement tech grant, which, if awarded, would give the department $125,000. We still do not know if we have been successful.

•Chief Wright states that this is just an update on the FLOCK cameras. He had the DPW staff remove the poles and cameras until FLOCK can come get them.

•Trustee Salton asks about the issue with a bicyclist and yelling incident in the report.

•Chief Wright states that basically, on Cayuga Heights Road, college-age individuals were acting out at a parent and kids on bikes. The department made contact and suggested that a different approach.

•Trustee Hubbell states that at the Village Public Safety Committee Meeting we talked about the security at the Village WWTP, and suggested the Village Public Works Committee discuss that in more detail.

•Chief Wright states that Village officers check on that location from time to time, and there have been some concerns about making sure things are locked up.

•Trustee Robinson states that we have talked about installing a camera at the entrance to the plant or possibly a keypad versus a key lock to gain entry.

8. Report of Fire Superintendent Tamborelle:

•Fire Superintendent Tamborelle states that the new truck will be delivered tomorrow morning.

•Fire Superintendent Tamborelle states that they have received over seventy-seven applications for this fall's class, interviewed thirty-six, and accepted sixteen.

•Fire Superintendent Tamborelle states that the iWorQ fire inspection is all done. He is currently running practice reports to make sure all is good for January.

•Fire Superintendent Tamborelle states that he had a MAJOR accident at the station. He drove the truck through a ¾ open fire bay door. Insurance covers everything but the one-thousand-dollar deductible. The new door is scheduled to be installed next week.

•Fire Superintendent Tamborelle states that Tompkins County Emergency Response Center had two days of training sponsored by the NYS Office of Emergency Management. He highly recommends that anyone who can attend tomorrow's training, which covers a ton of information for municipalities and their boards.

•Clerk Walker states that this will become policy and part of our annual training for staff and Board members. He states that we will review this annually at the Village Organizational Meeting each year.

9. Report of Clerk Walker:

•Clerk Walker states that tax collection has reached the final penalty stage at the beginning of October. As a courtesy, the office mailed out notices to all unpaid property owners.

•Clerk Walker states that the result is a few more payments, but one resident who never received their bill wanted to ask for relief of the penalties. You will find the letter to the Board in Exhibit 2027-069.

•Clerk Walker states that she had paid off her mortgage in May but never received a bill in June. The office explained that we have no way of knowing when a resident has that happen, and to seek relief of the penalties from the lending unit that held the mortgage and escrow account. She realizes that the Board has no authority to grant relief but feels someone dropped the ball on this.

•Mayor Woodard states that the resident is lucky we reached out before more penalties and a relvy occurred, in which case she would have paid a lot more.

•Clerk Walker states that the second item he would like to present to the Board is a request for waiving late fees on a water and sewer account. This individual has been in the hospital and has a doctor's note requesting that the Village waive any late fees because of hospitalization.

•Trustee Conway states that he wishes there were a way for auto pay for this service.

10. Report of the Mayor:

a. ACH Resolution: The Village does not accept ACH payments as part of the Village Procurement Policy. The Town of Ithaca is requesting to pay the Village in this format. The Village Board will need to pass a resolution supporting this action.

Resolution: 10120

Acceptance of ACH Payments

WHEREAS, the Village of Cayuga Heights Board of Trustees desires to optimize its accounts receivable processes, reduce payment processing costs, and offer convenient payment methods to vendors; and

WHEREAS, the acceptance of Automated Clearing House (ACH) payments allows for the electronic transfer of funds directly from a customer's bank account to the Village's operating bank account or as a payment from the Village's operating bank account to a vendor; and

WHEREAS, the Board of Trustees deems it to be in the best financial and operational interests of the Village to establish the necessary banking agreements and infrastructure to post and accept ACH payments;

WHEREAS, the Village Treasurer is authorized to establish necessary internal controls, security protocols, and operational procedures to ensure full compliance with National Automated Clearing House Association (NACHA) operating rules, as well as applicable state and federal laws regarding electronic fund transfers and data privacy;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Cayuga Heights Board of Trustees hereby authorizes ACH payments from the Town of Ithaca as a standard method of payment for financial obligations.

Motion: Trustee Conway
Second: Trustee Robinson
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton
Nays: None
Abstentions: None

Motion Carried

B. MCA Resolution: Each year, when a new member joins, or changes are made to the operational procedures for the Greater Tompkins County Municipal Health Insurance Consortium, all parties involved need to update the Municipal Cooperative Agreement.

Resolution: 10121

RESOLUTION AND SIGNATURE DOCUMENT TO APPROVE MCA YEARLY- 2027

Page 1 of 2

RESOLUTION

Approval of the 2027 Amendment to the Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium

WHEREAS, the Village of Cayuga Heights (Municipality) is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010), and

WHEREAS, Article 47 of the New York Insurance Law (the "Insurance Law") and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for governance of municipal cooperatives that offer self-insured municipal cooperative health insurance plans, and

WHEREAS, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review and upon acceptance of any new Participant hereafter, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by a majority vote by its municipal board, and

WHEREAS, the Village of Cayuga Heights is in receipt of the proposed amended Agreement and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the Amended Municipal Cooperative Agreement, now therefore be it

RESOLVED, that upon receipt and review of the amended Agreement, the Village of Cayuga Heights approves at a meeting of the governing body held on October 21, 2026, and authorizes Mayor Woodard to sign the **2027** Amendment to the Municipal Cooperative Agreement (Effective 1.1.27) of the Greater Tompkins County Municipal Health Insurance Consortium as recommended by the Board of Directors.

2027 Municipal Cooperative Agreement (MCA) Signature

MCA Effective Date: January 1, 2027

IN WITNESS WHEREOF, the undersigned has caused this Agreement to be executed as of the date adopted by the Greater Tompkins County Municipal Health Insurance Consortium Board of Directors and subsequently adopted by the Municipal Corporation named below. (Note: E-Signatures are not accepted)

_____

Municipality

_____ _____

Printed Name of Chief Elected Official or Chief Officer Title

_____ _____

Signature Date

Motion: Trustee Salton
Second: Trustee Fleming
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton
Nays: None
Abstentions: None

Motion Carried

c. Cayuga Heights Fire Company Community Letter:

•Mayor Woodard states that each year the fire company solicits Village residents for donations. As a matter of procedure, the Board must approve this letter.

Resolution: 10122

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees approves and authorizes the Cayuga Heights Fire Company to send a donation letter to all Village residents once the letter in Exhibit 2026-072 is edited.

Motion: Trustee Salton
Second: Trustee Conway
Ayes: Mayor Woodard; Trustees: Biloski, Conway, Fleming, Hubbell, Robinson, and Salton
Nays: None
Abstentions: None

•Trustee Robinson suggests that the first paragraph might read better if it were moved to the end of the letter. The Board agreed.

•Trustee Conway states that he enjoys the fire department's involvement with Halloween, having the trucks out at different locations giving out candy for the kids. It's a nice touch, which brings the community together.

Motion Carried

d. Performance Evaluations:

•Trustee Biloski states the timeline and procedures for this year's review. She would like to designate November 6, 2026, as the deadline for submitting the self-evaluations.

•Trustee Bilsoki states that if there are any significant changes to job descriptions, please let her know.

e. Cayuga Heights Sidewalk Project:

•Mayor Woodard states that we have discussed this project in both the Village Finance and Administration Committee.

•Mayor Woodard states that we are behind two years, and costs have doubled with inflation and NYSDOT delays with approving this project. As of now, we only have enough money to take this project to Cayuga Park Road with out adding money from fund balance.

•Mayor Woodard states that we need, as a Board, to decide what we want to do about the financial shortfalls of this project.

•B. Cross states that for the Village to complete this project and reach Rt 13, the Village would have to spend an additional $2.5 million.

•Trustee Salton states asks how much property tax revenue is used for operations and to we contribute anything into fund balance from our revenues.

•Mayor Woodard states that each year we try to reduce our fund balance which is pulled from the A fund balance.

•Mayor Woodard states that we have a couple of choices: we can decide as a Board to take a million or some number out of fund balance for this project, or raise the property taxes to cover some of this deficit. Raising the tax rate from 5.6 to 5.7 percent would generate an extra five hundred thousand.

•Mayor Woodard states that the community has always wanted to see a sidewalk down Cayuga Heights Rd. The unknown is just what people are willing to spend on this project or possibly other capital projects in the Village.

•Mayor Woodard states that we will place a notice in the Village Voices newsletter as well as a survey on the website and through the Enewsblast.

•Trustee Robinson states that one of the other complications that came up is: if we only go to Cayuga Park Road now, which is only half of the total project, could we apply for another grant down the road to fund the remainder of the project? We need to find out what the answer is. Basically, we need to know exactly what we can include in grant expenses that will not hurt our chances of getting another grant in the future.

•Mayor Woodard states that we should keep the easements side of the expense out of the gramt, which will show the NYSDOT that we are committed to completing this project.

•Trustee Fleming states that we do not know if there is an expiration date to complete the easements.

•Village Attorney Middleton states that there would be no concern for the easement part of this project. The real issue to NYSDOT would be if the Village did not complete the project within the required timeframe.

•Trustee Robinson states that he feels comfortable taking money out of fund balance as a one-time event to help move this project forward. He recommends that the Village Finance Committee recommend an amount for the Board.

•Trustee Conway states that, as it stands, to complete the current grant, the Village is obligated to spend five hundred forty-seven thousand dollars. To complete half the project (to Cayuga Park Road) would be an additional four hundred forty-six thousand dollars.

•Trustee Hubbell states that we need to question if this is the best use of our limited resources for the Village as a whole. Are there other priorities that we should be thinking about?

•Trustee Conway states that he would like to know whether or not getting grants really is helpful. The amount of costs built into this project, this project is costing 1.5 thousand dollars per lineal foot. Couldn't our guys at DPW do this kind of work?

•Trustee Conway states that he supports using all the money in this grant, including the easements and final design plan.

•B. Cross states that no matter what happens, we are getting the design plan for this project paid for with grant money. Your concerns are valid, but we do not need to make a decision now. Once the plans go out to bid, NYSDOT will force us to have these conversations.

•B. Cross states that right now Hunt Engineers is working on getting the preliminary plan questions answered for NYSDOT, then in six to nine months the plans will get finalized and ready for bids.

•Trustee Conway states that he would really love to see a sidewalk on Cayuga Heights Road. He is just trying to understand the dollars and cents.

•Trustee Hubbell states that he likes the idea of polling Village residents. It is painful, however, to see how little our money will go with a project like this.

• Assistant Superintendent of Public Works Cowder states a couple of things to remember: one is this will be a sidewalk that does not have any adjoining roads; two, could we use our money to build a five-foot pathway the whole distance, not a sidewalk but a pathway, then in the future build the sidewalk or pave it out in increments.

•Trustee Salton states that this is the most important safety and quality of life project that has crossed his desk since he joined this Board. It is his position that we owe it to our residents to see this through somehow.

•Trustee Salton states that he believes we need to better understand the increases and decreases in our fund

balance and the demands on it, such as other competing infrastructure projects.

•Trustee Salton states that these types of grants are built to the highest level; we know we need to follow their rules on these types of grants. We all need to recognize that is just the cost of doing business with them.

•Trustee Salton states that he is leery of a survey; just make sure that it is well done. In closing, he could see spending one million five hundred thousand dollars of fund balance.

•Trustee Robinson states that in the past we didn't have reserve funds and just spent money from fund balance; now we have set up reserves, which are designed to offset the need to take from fund balance for this project.

•Trustee Conway states that a reserve fund is not considered extra reserve; it is just that you are lowering the volatility of your fund balance.

•Mayor Woodard states that she is comfortable spending a million or more dollars to fund this project.

•Trustee Biloski states that she likes the idea of moving forward either as a pathway or in sections over time.

•Trustee Hubbell agrees with those ideas.

•B. Cross states that he hopes to have an official answer from NYSDOT on the full design plan covered by the grant, even if we cannot complete the full project.

•Trustee Fleming states that we could get a cost analysis if the DPW did a pathway, one made from asphalt and the other from stone, and compare that to a concrete sidewalk.

•B. Cross states that again these are valid points; at some point we can have that discussion, but for now we are trying to get NYSDOT to work with us and get the key answers to what the grant will or will not cover.

•Trustee Conway states that we have a budget shortfall, and we want a design that gets us to Cayuga Park Road, but is it worth the expense to put together a complete design plan all the way to Route 13?

•B. Cross states that we do not have a choice; we either accept the grant, which gives us a design plan to Route 13, or we give the money back.

•Trustee Salton states asks if once we finish what we can afford under the grant, NYSDOT is going to come back and say, hey you didn't fulfill the agreement and take the project to Route 13.

•B. Cross states that Hunt Engineers believes NYSDOT is not going to ask that. We need to ask NYSDOT to get that answer within the next thirty days.

•Trustee Hubbell states that why couldn't we also tell them we can only go to Cayuga Park Road, but would like to put into place several phases to complete the project to Route 13.

•B. Cross states that Hunt Engineers will build that into the bids, so yes, that will be what makes the most sense. In closing, remember that NYSDOT is not the source of this funding; it is the Federal Highway Administration. NYSDOT is stuck in the middle of this, and the specifications of this grant come from the Federal Highway Administration.

f. Upland Estates Update:

•Mayor Woodard states that the Village Planning Board met and approved the site plan for this project with several conditions that the developers will be working as required.

•Village Attorney Middleton states that our Village Code allows for bonding, so as a requirement, they have to provide the Village a bond to ensure full and complete construction of the project. This relates specifically to our stormwater and runoff management.

•Mayor Woodard states that they also wanted to know the conditions of the HOA and how it will be structured. After that is completed, they will present to the Board.

•Trustee Salton states that the site plan has not been approved.

•Trustee Robinson states Then what is the procedure?

•Village Attorney Middleton states that the Village code is not really clear. The intent is based on the conditions that are very in-depth, so, working with Village Superintendent of Public Works, Southard, once those items are complete, then the developer will come to the Board for final approval.

•Village Attorney Middleton states that the Village Planning Board approved the site plan contingent on the Board of Trustees' approval. In most situations, final approval is done when all conditions have been completed and submitted.

•Trustee Salton states that then why don't we have that in front of us now for Board approval. He is comfortable giving them a site plan approval without any conditions being met at this point.

•Trustee Robinson states that he disagrees with that idea; he would like to see that the conditions have been met before giving his approval.

•Mayor Woodard states that she agrees with that being the proper course of action for the Board to take.

•Trustee Salton states that he disagrees, and that is not what the law states. We don't want to be counter to him being able to act as a prudent investor to move forward.

•Trustee Robinson states that we could ask for a timeline on satisfying the conditions.

•Village Attorney Middleton states that the Board could reach out and ask them to come to the next meeting to report on how the conditions are moving forward, and then the Board could express their thoughts.

•Trustee Salton states that he does not want to have this same conversation in November; if we do, he will make a motion to approve this PDZ given the information provided.

•Village Attorney Middleton states that if the Board does consider that option, she advises the Board to review all the documents ahead of time. It is quite substantial and has a substantial number of conditions.

g. 216 Dearborn Place Update:

•Village Attorney Middleton states that the agreement was fully executed, with only the stipulation of discontinuance signing and filing with the county court remaining.

11. Report of the Trustees:

•Trustee Biloski states that the articles are done for the annual newsletter.

•Trustee Hubbell states that CWIO met at the Cayuga Nature Center and a NYSDEC officer spoke on events in the region.

•Trustee Salton states that the Department of Financial Services (DFS) has been looking into the consortium and is having a hard time understanding how Article 47 of the insurance law operates.

•Trustee Robinson asks what the main issues the consortium is having right now. The DFS now wants to get involved with the decision-making process on who we accept.

•Trustee Salton states that getting new members approved promptly is important.

•Trustee Conway states that he and Treasurer Dolch have been looking at different reports in WLB and thanks her for the time.

•Trustee Robinson states that we are still waiting to hear back on any wastewater money earmarked for us.\

12. Report of Village Attorney:

•Village Attorney Middleton states that she has nothing to add.

13. Adjournment: Mayor Woodard adjourns the meeting at 9:46 p.m.

EXHIBIT 2027 – 075

Revenues and Expenses:
October 2026 bank-to-book reconciliations are complete. The report from Williamson is attached here.

Approval of Abstract 6:

BE IT RESOLVED THAT: the Village of Cayuga Heights Board of Trustees authorizes and approves Abstract #5 for FYE2027 consisting of:

- TA vouchers in the amount of $
- Consolidated Fund vouchers in the amount of $

and the Treasurer is instructed to make payments thereon.

Respectfully Submitted
Laura W. Dolch

Laura W. Dolch
Treasurer

VILLAGE OF CAYUGA HEIGHTS | DEPARTMENT OF PUBLIC WORKS

MONTHLY BOARD REPORT

Board of Trustees Meeting | November 18, 2026

Craig A. Southard | Superintendent of Public Works

EXHIBIT 2027 - 077

Village of Cayuga Heights
Board of Trustees Report
Department of Public Works - Aaron Cowder

Street & Sidewalks

We are preparing for winter and have the ban filled with salt and some of the trucks ready for winter weather. The new/recovered streetlight program is active, and we have access to the system. All is working, and the company is working on any connection or monitoring issues. The programming is all set up like it was in the past, with seasonal/winter dimming as it has been in the past. We will continue to work with the company and their services.

Water System

We will work with any residents wanting to replace their side of the service. Customers with lead on their side will need to replace theirs at the same time due to not having connections for new copper to old lead available. Similar with galvanized on the resident's side due to the condition of the pipe not being good enough to connect to new fittings.

Currently, the list has 13 needing updated/replace are lead on the Village side.

TG Miller is also working on infrastructure upgrades for the first phase of main water line replacement.

Sanitation Sewer System

TG Miller continues to monitor sewage flows in manholes where meters have been installed for I&I tracking. TG Miller is working on their ongoing findings report and gave some recommendations for the Village to review. We have been investigating manholes and lines to address and/or put on the list of sewer rehabilitation work for the future. We will also have some of the manholes lined soon once we know about any funding available for this project.

Beautification

Residents are reminded not to put out brush and bulky trash sooner than 10 days before or the Friday before the scheduled pick-up day.

We have also been trimming around sidewalks and remind residents that we can trim back to the edge of the road right-of-way. This includes tree branches that are overhanging the sidewalks even if the tree is outside of the right-of-way setback.

Culvert Repair

Renwick culvert at Cayuga Heights Road: All the construction and restoration are complete. Final topcoat paving will be completed next year will the rest of our road pavement.

Code Items

The new iWorQ system is being implemented starting with the fire inspection module with the code inspection and others to follow. The current system will remain until the new system is up and running and will remain for archiving.

Additional DPW Information

Reminder to all residents: the Village leaf pick-up season will run from mid-October through mid-December; other important information can be found on the Village website. The only adjustment to this planned schedule would be if we get snow and freezing temperatures before mid-December, which would not allow us to vacuum up the piles of leaves.

Action Items: Truck replacement review.

EXHIBIT 2027 - 078

Village of Cayuga Heights
Police Department

Jerry L. Wright
Chief of Police

EXHIBIT 2027 - 079

Board of Trustees
Village of Cayuga Heights

Monthly Report November 2026

Fire Chief/Fire Superintendent

EXHIBIT 2027 - 080

Clerk's Report:

•October was the last month to collect Village Property Taxes.

11-12-26
14:46:10

Village of Cayuga Heights - 2026 - 2027 - Village Tax Collection
Trial Balance - All Swis Codes
11-12-26

Original Warrant	3,636,906.76
Adjustments	0.00
Adjusted Warrant	3,636,906.76
Full Payments	3,595,443.35
Penalties	9,693.49
Total Collections	3,605,136.84
Taxes Outstanding	41,463.41

11-12-26
14:49:09

Village of Cayuga Heights
2026 - 2027 Village Taxes
All Unpaids Effective - 11-12-2026 - by Bill #
ALL SWIS CODES

Bill #	Tax Map #	Name	Unpaid Amount	(8.00%) Penalty	Late Fee	Total Due
122	4.-1-3	Church David	$2,504.82	200.39		$2,705.21
309	5.-3-20	R Kiraly-Meyburg Revoc Trust	$1,845.64	147.65		$1,993.29
327	5.-4-16	Arceneaux Dylan	$2,476.01	198.08		$2,674.09
329	5.-4-18	Alexander James P	$2,757.38	220.59		$2,977.97
349	6.-1-19	Germano Judith H	$5,345.94	427.68		$5,773.62
468	7.-3-21	Tamas Jay	$2,813.65	225.09		$3,038.74
499	8.-1-7	E Thorbecke 2025 Revoc Lvg Tru	$3,095.02	247.60		$3,342.62
587	9.-6-2	Innes Samuel R	$4,215.52	337.24		$4,552.76
597	9.-7-5	Andrea Wetherbee Rev Trust	$3,826.57	306.13		$4,132.70
777	12.-1-2	Pancaldo Sonya	$3,066.88	245.35		$3,312.23
827	13.-2-2	Bloomfield Robert J	$5,100.95	408.08		$5,509.03
876	14.-2-1	Morley Michael	$3,219.30	257.54		$3,476.84
906	14.-7-1	Alpha Chi Sigma	$675.28	54.02		$729.30
954	15.-7-1	Alpha Light Fund, Inc	$84.41	6.75		$91.16
961	908.1-5-1	American TV & Comm Corp	$436.04	34.88		$470.92
Total Swis Code 503001 (15 properties)			**$41,463.41**	**$3,317.07**	**$0.00**	**$44,780.48**
Grand Total (15 properties)			**$41,463.41**	**$3,317.07**	**$0.00**	**$44,780.48**

WHEREAS, Diligent efforts to collect unpaid taxes by the Village of Cayuga Heights of the Town of Ithaca in the County of Tompkins have been made; and

WHEREAS, The Collector of Taxes has certified a list consisting of the taxes remaining unpaid upon the Village Tax Roll; and

WHEREAS, Pursuant to the Real Property Tax Law of the State of New York Section 1442, an alternative method for collection of delinquent village taxes exists.

NOW, THEREFORE, BE IT RESOLVED THAT: The Board of Trustees requests the collection of delinquent Village of Cayuga Heights real property tax in the amount of $41,463.41 on (15) properties with $3,317.07 in penalties, totaling $44,780.48, to be submitted to Tompkins County.

•We have completed the Village Municipal Emergency Plan. We will need a Board resolution to adopt this plan at the December meeting.